



NOTTAWASAGA VALLEY CONSERVATION AUTHORITY
BOARD OF DIRECTORS MEETING #09-07
Friday, 12 October, 2007
MINUTES

Location: Tiffin Centre for Conservation – John L. Jose Environmental Learning Centre

<u>PRESENT:</u>		
Chair:	Fred Nix	Town of Mono
Vice Chair:	Walter Benotto	Town of Shelburne
Members:		
Sandy Agnew		Township of Oro-Medonte (arrived at 9:25 a.m.)
Rick Archdekin		Town of Wasaga Beach
Mary Brett		Township of Adjala-Tosorontio
Orville Brown		Township of Clearview
Reg Cowan		Township of Springwater
John Crawford		Township of Oro-Medonte
Dennis Egan		Town of New Tecumseth
Tom Elliott		Township of Springwater
Sonny Foley		Town of Collingwood
Ron Henderson		Township of Essa
Dave Labelle		Town of Collingwood
Richard Lloyd		City of Barrie
Gary Matthews		Township of Melancthon
John McKean		The Town of The Blue Mountains
Gord Montgomery		Township of Mulmur
Brian Mullin		Municipality of Grey Highlands
Cal Patterson		Town of Wasaga Beach
Ron Simpson		Town of Bradford/West Gwillimbury
Joan Sutherland		Town of New Tecumseth
Bill Van Berkel		Town of Innisfil
Robert Walker		Township of Clearview
Barry Ward		City of Barrie (arrived at 9:15 a.m.)
<u>REGRETS:</u>		
Sandie Macdonald		Township of Essa
Percy Way		Township of Amaranth

STAFF PRESENT:

CAO/Secretary-Treasurer	Wayne Wilson
Mgr. Administration & Human Resources	Susan Richards
Communications Public Relations Assistant	Kim Garraway
Director of Land & Water Stewardship Services	Byron Wesson
Manager Stewardship Services	Fred Dobbs
Director of Planning	Marilyn Eger
Director of Engineering and Technical Services	Glenn Switzer
Hydrogeologist/Source Protection Coordinator	Ryan Post

RECORDER: Laurie Barron

1. CALL TO ORDER

Chair, Fred Nix called the meeting to order at 9:00 a.m.

2. ANNOUNCEMENTS**UPDATE FROM BYRON WESSON**

Byron thanked the NVCA Board of Directors and staff for their continued support following the loss of his family's home in a fire on Friday, September 21, 2007. The Chair informed the Board that a trust fund has been set up for those wishing to make contributions to help Byron and his family. The account is at Scotiabank under the name *Nottawasaga Valley Conservation Authority in trust for Byron and Joanna Wesson*, Account #60152 0155217.

INTRODUCTION OF NEW STAFF MEMBER

- Kim Garraway, Communications Public Relations Assistant

The Manager of Administration and Human Resources introduced Kim Garraway who has accepted the position of Communications/Public Relations Assistant. Kim comes to us from the Town of Penetanguishene, where she worked with the CAO as Administrative Assistant. Her past experiences include the Barrie Examiner as General Reporter and Editorial Assistant of the Eyeopener, Ryerson's independent newspaper. Kim has her Bachelor of Journalism from Ryerson.

The Chair and Members of the Board welcomed Kim to the NVCA.

3. MOTION TO ADOPT AGENDA

RES #1 MOVED BY: Joan Sutherland SECONDED BY: John Crawford

RESOLVED THAT: The Agenda for Board of Directors meeting 09/07, dated 12 October, 2007 be adopted.

Carried;

4. PECUNIARY INTEREST DECLARATION

None noted

5. LATORNELL CONSERVATION SYMPOSIUM – November 14, 15 & 16

Chair Nix requested confirmation of attendance to the Symposium.

It was noted that Chair Fred Nix, Vice Chair Walter Benotto, and Executive members Barry Ward and Tom Elliott have registered for the Latornell Conservation Symposium. In addition there are four, three day passes available for additional Executive and Board members to attend. The following members indicated their interest in attending:

Mary Brett, Richard Lloyd, Joan Sutherland, Gord Montgomery, Dennis Egan, Brian Mullin, Garry Mathews, and Sonny Foley. Laurie Barron will contact the members and coordinate the registration to the Symposium.

6. MINUTES**6.1 Minutes of the Board of Directors Meeting 08/07, dated 14 September, 2007.**

RES #2 MOVED BY: John Crawford SECONDED BY: Joan Sutherland

RESOLVED THAT: The Minutes of the Board of Directors Meeting 08/07 dated 14 September, 2007 be approved.

Carried;

6.2 Draft Minutes of the E-Business Executive Meeting 09/07 dated 24 September, 2007.

RES #3 MOVED BY: Joan Sutherland SECONDED BY: John Crawford

RESOLVED THAT: The Draft Minutes of the E-Business Executive Meeting 09-07 dated 24 September, 2007 be received.

Carried;

6.3 Draft Minutes of the Executive Meeting 10/07 dated 28 September, 2007.

RES #4 MOVED BY: Rick Archdekin SECONDED BY: Richard Lloyd

RESOLVED THAT: The Draft Minutes of the Executive Meeting 10/07 dated 28 September, 2007 be received.

Carried;

7. BUSINESS ARISING FROM MINUTES

Mary Brett, member representing Adjala-Tosorontio enquired about item 5.1.1 in the #09/07 Executive minutes regarding acquiring the Niagara Escarpment land in Mulmur Township and any associated costs. The Director of Land and Water Stewardship Services advised that there are minimal costs associated with this property.

Discussion ensued regarding Item 5.2.1 of the #09/07 Executive Minutes re: the target of 12% of Watershed Lands to be protected by Public Agencies. This target has been set to aid in the future management and acquisition of protected lands in the NVCA area of jurisdiction.

STAFF REPORTS**8. REPORT OF THE DIRECTOR OF PLANNING****8.1 Permits for Ratification**

Access to specific permit information under the Freedom of Information requirements was discussed. The Manager of Administration and Human Resources will investigate through the Privacy Commissioner and report back to the Executive and Board of Directors concerning permit approval protocols.

RES #5 MOVED BY: Richard Lloyd SECONDED BY: Rich Archdekin

RESOLVED THAT: The Permits/Approvals issued by staff for the period September 1/07, through September 30/07 be approved.

Motion Tabled;

9. REPORT OF THE DIRECTOR OF ENGINEERING AND TECHNICAL SERVICES**9.1 Innisfil Creek Low Water Response Pilot Project**

(Attached: e-mail from Ian Cameron, P.Eng., A/Coordinator Surface Water Monitoring Centre, Ontario Ministry of Natural Resources, in response to a request for Low Water Level 3 from the NVCA.)

Item #13 - Report from Chair Nix re: Low Water Response in the NVCA Watershed was discussed.

Staff and Chair Nix briefly reviewed some of the issues with the Low Water Program. A Pilot Study is being developed to address the concerns noted. The Director of Engineering advised that the Ministry of Natural Resources is working cooperatively with the NVCA to address this matter.

RES #6

MOVED BY: Rick Archdekin

SECONDED BY: Richard Lloyd

WHEREAS: The NVCA is the primary local agency in the delivery of the NVCA Ontario Low Water Response program; and,

WHEREAS: There have been considerable difficulties in the effective delivery of the program in the Innisfil Creek Watershed; therefore

RESOLVED THAT: The Board of Directors support staff's request to work with the Ministry of Natural Resources on the Innisfil Creek Low Water Pilot Study subject to Executive Committee approval of a detailed MNR/NVCA agreement with no cost implications to the NVCA budget.

Carried Unanimously;**10. REPORT OF THE HYDROGEOLOGIST/SOURCE PROTECTION COORDINATOR****10.1 Permit to Take Water MOE-CA Draft Protocol**

The Director of Engineering advised that he is pleased with the protocol being set up for the permit approval process. All permits will now come through the NVCA. Further clarification on how the Ministry analyzes the data to issue permits and the fee schedule are to be discussed.

RES #7

MOVED BY: Richard Lloyd

SECONDED BY: Rick Archdekin

WHEREAS: NVCA Staff have reviewed and generally support the Permit to Take Water MOE-CA Draft Protocol provided by Conservation Ontario, dated October 1, 2007; and,

WHEREAS: NVCA staff are requesting clarification on MOE/CA sharing protocols related to the technical evaluation of the application; therefore,

BE IT RESOLVED: That the NVCA Board of Directors support the staff report and direct the CAO/Secretary-Treasurer to forward staff comments to Conservation Ontario.

Carried;

11. REPORT OF THE MANAGER OF ADMINISTRATION & HUMAN RESOURCES**11.1 Contract Staff**

RES #8 MOVED BY: Richard Lloyd SECONDED BY: Rick Archdekin

RESOLVED THAT: The Contract Staff, HR-7 Policy & Procedure be approved by the Board of Directors.

Carried;

11.2 Employee Service Recognition

RES #9 MOVED BY: Robert Walker SECONDED BY: Orville Brown

RESOLVED THAT: The Employee Service Recognition, HR-8, Policy & Procedure be approved by the Board of Directors.

Carried;

12. REPORT OF THE CAO/SECRETARY TREASURER**12.1 Budget Review, September 28/07**

RES #10 MOVED BY: Tom Elliott SECONDED BY: Robert Walker

WHEREAS: The current budget review dated September 28/07 identifies a potential for a year end shortfall in the plan of subdivision user fees; and

WHEREAS: The Executive have directed staff to:

- refine the NVCA user fee revenue recognition process in consultation with the Auditor; and
- implement the constraints recommended within the Budget Review Report; therefore;

BE IT RESOLVED: That The Board of Directors receive this report for information purposes.

Carried;

12.2 NVCA Watershed Targets Report

- **Groundwater target**

RES #11 MOVED BY: John McKean SECONDED BY: Dennis Egan

WHEREAS: The Engineering and Technical Advisory Committee have recommended that 100% of the NVCA groundwater aquifers shall meet the following criteria; Provincial water quality standards/objectives are met, long term average annual aquifer water levels do not drop and base flows to watercourses are sufficient to provide a healthy aquatic ecosystem;

RESOLVED THAT: The Board of Directors supports this recommendation.

Carried;

- **Land Protection target**

RES#12 MOVED BY: Dennis Egan SECONDED BY: John McKean

WHEREAS: The Land and Water Advisory Committee have identified the need for a minimum of 12% of the NVCA watershed to be preserved and managed by public agencies; therefore,

BE IT RESOLVED: That the NVCA adopt a strategic target that a minimum 12% of the NVCA watershed be preserved and managed by public agencies.

Carried;

Board of Directors Communications target

RES#13 MOVED BY: Dennis Egan SECONDED BY: Brian Mullin

RESOLVED THAT: The Communication target be 75% or greater Board Member support is required for all major NVCA initiatives (including: budget, policy, business plan) and,

THAT: The following targets be amended to recognize the target as the desired minimal level;

- Meet or exceed Provincial water quality objectives
- Greater than or equal to 10% forest cover
- Greater than or equal to 30% forest cover
- Greater than or equal to 75% streamside vegetation
- Provide a minimum of 8000 environmental education opportunities, including stewardship extension; and,

THAT: The watershed report card, continue to be promoted as the key communication tool of watershed target achievement.

Motion Tabled;

RES#14 MOVED BY: Dennis Egan SECONDED BY: Brian Mullin

WHEREAS: It has been recognized that three program areas including: Land Management/Protection, Groundwater Management and Communications, within the NVCA required specific targets to be developed, to support strategic program actions, therefore

BE IT RESOLVED: That the NVCA Board of Directors endorse these additional targets.

Motion Tabled;

13. REPORT OF THE CHAIR

- **Low Water Response in the NVCA Watershed**

The report from the Chair was discussed with Item #9

14. CORRESPONDENCE

- (a) Summary prepared by Brian Smith, Water Resources Technologist re: Nottawasaga Valley Low Water Response Team Summary Conditions – October 1, 2007.
(Correspondence 14(a) was discussed with Item #9 and Item #13)
- (b) Email from Mr. Dan Merrill, dated September 12/07 re: Praise for NVCA staff and facilities.
- (c) NVCA Press Release dated Sept 28/07 re: Watershed Stewardship Awards.
- (d) Correspondence from the Ministry of Natural Resources dated Sept 24/07 re: reply to citizen enquiry regarding Conservation Authority regulations.

RES#15

MOVED BY: Dennis Egan

SECONDED BY: John McKean

RESOLVED THAT: Correspondence not specifically dealt with be placed on file.**Carried;****FUTURE MEETINGS****NOTTAWASAGA VALLEY SOURCE PROTECTION AUTHORITY - Oct 12/07 1:00 p.m.****NOTTAWASAGA VALLEY AREA MUNICIPAL MEETING – Oct 12/07 1:30 p.m.**

(Selection of two representatives to the Source Protection Committee) – Oct 13/07 1:30 p.m.

EXECUTIVE – October 26, 2007**BOARD OF DIRECTORS – November 23, 2007**

ADJOURN TO ADVISORY COMMITTEES

RES#16

MOVED BY: Dennis Egan

SECONDED BY: John McKean

RESOLVED THAT: This meeting adjourn at 10:25 a.m. to meet again at the call of the Chair.

Carried;

Fred Nix, N.V.C.A. Chair

Wayne R. Wilson, CAO/Secretary Treasurer

Dated this _____ day of _____, 2007