



NOTTAWASAGA VALLEY CONSERVATION AUTHORITY
EXECUTIVE COMMITTEE MEETING #13/07
Friday 14 December, 2007
John Hix Conservation Administration Centre, Utopia, Ont.
MINUTES

PRESENT:

Chair:	Fred Nix	Town of Mono
Vice-Chair:	Walter Benotto	Town of Shelburne
	Tom Elliott	Township of Springwater
	Gord Montgomery	Township of Mulmur
	Brian Mullin	Municipality of Grey Highlands
	Joan Sutherland	Town of New Tecumseth
	Barry Ward	City of Barrie

STAFF PRESENT:

Wayne Wilson, CAO/Secretary-Treasurer
Susan Richards, Manager Administration and Human Resources
Byron Wesson, Director of Land and Water Stewardship Services
Marilyn Eger, Director of Planning
Glenn Switzer, Director of Engineering
Laurie Barron, Executive Assistant/Recorder

CALL TO ORDER

The Chair called the meeting to order at 9:00 a.m.

1. MOTION TO ADOPT AGENDA

Items added:

Item #9.2 - CAO/Secretary Treasurer Financial Update
Item #13. (f) Response to Essa Township's resolution relating to duplication of services
Item #13. (g) Tom Elliott re: 2007 A.D. Latornell Conservation Symposium report
New Business: Budget process – Barry Ward

RES #1 MOVED BY: Walter Benotto SECONDED BY: Joan Sutherland

RESOLVED THAT: The Agenda for Executive Committee 13/07, dated 14 December, 2007 be adopted as amended.

Carried;

2. PECUNIARY INTEREST DECLARATION

None declared

3. MINUTES

3.1 Draft Minutes of the Executive Meeting 12/07 dated 23 November, 2007.

RES #2 MOVED BY: Tom Elliott SECONDED BY: Walter Benotto

RESOLVED THAT: The Minutes of the Executive Meeting 12/07 dated 23 November, 2007 be approved.

Carried;

4. BUSINESS ARISING FROM MINUTES

None noted

STAFF REPORTS**5. REPORT OF THE DIRECTOR OF LAND AND WATER STEWARDSHIP SERVICES****5.1 Land Management – Ganaraska Trail**

RES #3 MOVED BY: Walter Benotto SECONDED BY: Tom Elliott

WHEREAS: The Ganaraska Trail runs along or through some of the NVCA's Mining Wetlands property; and,

WHEREAS: The Ganaraska Trail Association has maintained this trail system for the past 20 years; therefore,

BE IT RESOLVED: That the NVCA enter into a formal agreement with the Ganaraska Trail Association for recreational trail use and approved maintenance practices, upon review of the NVCA Solicitor.

Carried;

5.2 Source Water Protection Stewardship Program

RES #4 MOVED BY: Tom Elliott SECONDED BY: Joan Sutherland

WHEREAS: The NVCA Executive Committee has endorsed the Source Water Protection Outreach and Education Stewardship Program Proposal, which staff are now preparing to deliver to specific landowners throughout the NVCA watershed; and,

WHEREAS: Additional MOE funding will be available for the "Source Water Protection Early Actions" program; therefore,

BE IT RESOLVED: That the CAO/Secretary Treasurer be authorized to enter into an agreement with the LSRCA to implement the Source Water Protection Early Action Program.

Carried;

6. REPORT OF THE DIRECTOR OF PLANNING**6.1 Request from 453211 Ontario Ltd. for a further Service Easement across Authority Owned Lands in the Township of Springwater.**

RES #5 MOVED BY: Joan Sutherland SECONDED BY: Tom Elliott

RESOLVED THAT: 453211 Ontario Ltd., the principals of Snow Valley Landing, be advised that the NVCA has no objection to the requested service easement to accommodate Ontario Hydro and Bell Canada utilities, subject to the conditions set out by the NVCA.

Carried;

7. REPORT OF THE WATERSHED PLANNER AND THE DIRECTOR OF ENGINEERING

7.1 Update on the Innisfil Creek Low Water Response Pilot

Bob Law, Watershed Planner and Glenn Switzer, Director of Engineering provided an update on the Innisfil Creek Low Water Response Pilot. The purpose of the pilot is to gather information that the Ontario Water Directors need to declare a Level III Low Water Condition. NVCA staff are reviewing the provincial comments (received Dec. 5/07) on a similar pilot recently prepared by the Grand River Conservation Authority.

The Director of Engineering advised that a teleconference has taken place with MNR and the Ontario Water Directors who are reviewing the terms of reference with NVCA staff. The terms of reference are being refined and it is hoped that the project will be completed for next spring/summer.

Funding for the project was discussed. The initial funding of \$8,000 will cover the desk top exercise in-house. Once an understanding of how much work will be involved, then phase 2 funding negotiations will commence.

The Executive were advised that a grant application submission has been sent through OMAFRA for federal grant monies available through the Great Lakes Sustainability Fund. If successful, the NVCA would be provided with funds to hire a Social Economist to design a program to address the social, economic impacts of water taking.

The Ministry of the Environment shares the same concerns with the NVCA and will work in partnership to refine the Permit to Take Water program.

RES #6 MOVED BY: Tom Elliott SECONDED BY: Joan Sutherland

RESOLVED THAT: The update report on the Innisfil Creek Low Water Response Pilot be received.

Carried;

8. REPORT OF THE MANAGER OF ADMINISTRATION AND HUMAN RESOURCES

8.1 2008 Board & Executive Committee Schedule

Oral Motion

MOVED BY: Walter Benotto SECONDED BY: Gord Montgomery

RESOLVED THAT: The 2008 NVCA Board of Directors and Executive Meeting Schedule be approved.

Carried;

8.2 Communications Report for November 2007

The Communications report was reviewed.

The Executive Committee recessed at 10:00 a.m.

The Executive Committee reconvened at 10:10 a.m.

8.3 NVCA Web Site Presentation (Kim Garraway)

Kim Garraway, Communications & Public Relations Assistant presented the recent changes to the NVCA web site.

9. REPORT OF THE CAO/SECRETARY TREASURER

9.1 Municipal Council Presentations

The CAO/Secretary-Treasurer was directed to provide a revised municipal presentation report to the next meeting of the Executive incorporating direction received.

RES #7 MOVED BY: Brian Mullin SECONDED BY: Gord Montgomery

BE IT RESOLVED: That staff develop municipal council presentation packages featuring topics related to Low Water Response and Natural Heritage Protection, to be presented in the spring of 2008, as recommended in the December 14/07 CAO/Secretary Treasurer report.

Carried;

9.2 CAO/Secretary Treasurer – Financial Update

Wayne Wilson, CAO/Secretary Treasurer gave a verbal update on the Statement of Operations focusing on Planning revenues. The Statement of Operations will be presented to the January 11/08 meeting of the Board of Directors.

10. IN CAMERA

RES #8 MOVED BY: Gord Montgomery SECONDED BY: Brian Mullin

RESOLVED THAT: This meeting of the Executive Committee No. 13-07 go "In-Camera" at 10:40 a.m. to address matters pertaining to: personal matters about an identifiable individual, including Authority staff, labour relations or employee negotiations, litigation or potential litigation, including matters before administrative tribunals, affecting the Authority; and,

THAT: The following staff be in attendance: Wayne R. Wilson, B.Sc., Chief Administrative Officer/Secretary-Treasurer, Susan Richards, Manager of Administration and Human Resources, and Laurie Barron, Administrative Assistant/Recording Secretary.

Carried;

OUT OF IN CAMERA

RES #9 MOVED BY: Gord Montgomery SECONDED BY: Brian Mullin

RESOLVED THAT: This meeting of the Executive Committee No. 13-07 come out of "In-Camera and report" at 11:52 a.m.

Carried;

RES #10 MOVED BY: Gord Montgomery SECONDED BY: Brian Mullin

RESOLVED THAT: The Executive supports the Performance Appraisal calculation which includes the Functional Skill & Core Competency assessment, presented by the Manager of Administration and Human Resources; and,

FURTHER THAT: The Performance Appraisal calculation which includes the Functional Skill & Core Competency Assessment be forwarded to the Board of Directors for approval.

Carried;

RES #11 MOVED BY: Joan Sutherland SECONDED BY: Walter Benotto

RESOLVED THAT: The Executive supports the contract position report presented by the Manager of Administration and Human Resources dated December 14, 2007.

Carried;

10. REPORT OF THE CHAIR

10.1 Update - Conservation Ontario meeting – Dec 10/07 (on table)
The Chair provided highlights of the meeting.

11. NEW BUSINESS

▪ **Budget process – Executive member Barry Ward**

The direction at the meeting of the Board of Directors November 23rd, 2007 stated, through resolution, that "*Staff and the Executive have developed a Draft 2008 Budget, dated November 23/07 incorporating Advisory Committee Direction. Therefore, the Board of Directors direct staff to circulate the Draft 2008 Budget with \$60,000 removed from the levy, to the NVCA watershed municipalities for review.*"

Barry Ward, representative from the City of Barrie indicated that it was his understanding that the amended budget would come back to the Board of Directors for review before being circulated to the Municipalities.

The Chair recommended that the procedure be revisited in 2008 and that the Executive and Board of Directors be requested to provide further budget procedure direction while keeping within the Conservation Authorities Act requirements.

11. CORRESPONDENCE

- (a) Premier of Ontario Throne Speech dated Nov 30/07 re: environmental issues.
- (b) Article from the Innisfil Journal dated Dec 4/07 re: Province slams the Town of Innisfil's Official Plan
- (c) Ministry of the Environment News Release dated Dec 6/07 re: McGuinty Government Acts to Protect Lake Simcoe.
- (d) Environmental Registry, Dec 6/07 re: MOE proposing a regulation under the Ontario Water Resources Act to control total phosphorus loadings into the Lake Simcoe Basin.
- (e) Barrie Examiner, Dec 7/07 re: Province to reduce lake's growing pains. Putting strategy in place to protect Lake Simcoe.
- (f) Response regarding Essa Township resolution re: duplication of planning services between the NVCA and the County of Simcoe.
- (g) Tom Elliott re: report on the 2007 A.D. Latornell Conservation Symposium

RES#12 MOVED BY: Gord Montgomery SECONDED BY: Brian Mullin
RESOLVED THAT: Correspondence not specifically dealt with be placed on file.

Carried;

FUTURE MEETINGS

BOARD OF DIRECTORS – January 11/08
EXECUTIVE – January 25/08

ADJOURNMENT

RES#13 MOVED BY: Gord Montgomery SECONDED BY: Brian Mullin
RESOLVED THAT: This meeting adjourn at 12:01 p.m. to meet again at the call of the Chair.

Carried;

Fred Nix, Chair

Wayne R. Wilson, CAO/Secretary Treasurer

Dated on the 14th day of December, 2007