

**N.V.C.A. FULL AUTHORITY MEETING #03/06**

**Date:** Friday, 10 March 2006  
**Location:** Tiffin Centre for Conservation – John L. Jose Environmental Learning Centre

**MINUTES**

**PRESENT:**

<b>Chair:</b>	Fred Nix	Town of Mono
<b>Vice Chair:</b>	Walter Benotto	Town of Shelburne
<b>Members:</b>		
Mary Brett	Township of Adjala-Tosorontio	
Orville Brown	Township of Clearview	
Chris Carrier	Town of Collingwood	
Bob Currie	Township of Amaranth	
Lynn Dollin	Town of Innisfil	
Terry Dowdall	Township of Essa	Left at 11:00 a.m.
Tom Elliott	Township of Springwater	
Wayman Fairweather	Town of the Blue Mountains	
Ruth Fountain	Township of Oro-Medonte	
Ron Henderson	Township of Essa	Left at 11:00 a.m.
Ralph Hough	Township of Oro-Medonte	
Mike McWilliam	Town of Wasaga Beach	
Bob Marrs	Town of New Tecumseth	
Garry Matthews	Township of Melancthon	
Ross Money	Township of Springwater	
Gerald Poisson	City of Barrie	
George Sheffer	Town of Wasaga Beach	
Ron Simpson	Town of Bradford West Gwillimbury	
Joan Sutherland	Town of New Tecumseth	
Robert Walker	Township of Clearview	
Barry Ward	City of Barrie	

**REGRETS:**

Kathy Jeffery	Town of Collingwood
Brian Mullin	Municipality of Grey Highlands

**STAFF PRESENT:**

CAO/Secretary-Treasurer	Wayne R. Wilson
Manager, Admin & Human Resources	Susan Richards
Director of Engineering & Tech Services	Glenn Switzer
Hydrogeologist/Source Water Protection Co-ordinator	Ryan Post
Water Resource Engineer	Tom Reeve
Director of Land & Water Stewardship Services	Byron Wesson
Director of Planning	Charles Burgess
Environmental Officer	Sharon Beattie

**RECORDER:**

Administrative Assistant	Laurie Barron
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**1. MEETING CALLED TO ORDER**

Fred Nix, Chair called the meeting to order at 9:07 a.m.

**2. MOTION TO ADOPT AGENDA**

**RES#1**            MOVED BY: Lynn Dollin        SECONDED BY: Mike McWilliam

**RESOLVED THAT:** the Agenda for Full Authority Meeting #03-06, dated 10 March 2006, be adopted.

**Carried;**

**3. ANNOUNCEMENT/INTRODUCTIONS**

Glenn Switzer, Director of Engineering and Technical Services introduced two of his new staff, Ryan Post, Hydrogeologist and Source Water Protection Co-ordinator; and, Tom Reeve, Water Resources Engineer

Charles Burgess, Director of Planning introduced new staff member, Sharon Beattie, Environmental Officer

Fred Nix, Chair welcomed a new Board Member, Gerald Poisson who will be replacing Michael Prowse. Gerald will be joining long time Executive and Board member Councillor Barry Ward in representing the City of Barrie

The Chair and Full Authority Board welcomed the new staff members and new board member and advised that they are looking forward to working with them.

**4. PECUNIARY INTEREST DECLARATION**

None were noted.

**5. MINUTES**

**5.1**    Minutes of Full Authority Meeting 02/06, dated 10 February, 2006.

**RES#2**            MOVED BY: Mike McWilliam            SECONDED BY: Lynn Dollin

**RESOLVED THAT:** The Minutes of Full Authority Meeting 02/06, dated 10 February 2006, be approved.

**Carried;**

## **6. BUSINESS ARISING FROM MINUTES**

The Chair requested that staff present an example demonstrating the salary adjustments under the new Pay for Performance Policy, to a future Full Authority meeting.

## **7. GOVERNANCE REVIEW**

### **7.1 Chair's Report on Governance**

In 2005 a member of the NVCA Board requested a review of the governance system currently in place at the NVCA. As a result, the Chair prepared an overview of the governance system and provided an opportunity for the Full Board to express their comments on whether they felt a need for some modification of the present system.

The Conservation Authorities Act states that the local municipalities are to appoint a member, of their choice, to represent their municipality (regulated by population, in some cases two appointees) to the NVCA Full Authority Board. The governance model of the NVCA includes three Advisory Committees, Planning, Engineering & Technical Services and Land & Water Stewardship Services. The Executive acts as the Advisory Committee on administrative, corporate communications and human resource matters. The Advisory Committees then make recommendations to the Executive which are forwarded on to the Full Authority Board for their approval.

This governance model has worked well for the last five years. The business of the NVCA has grown significantly and the Advisory Committee model has allowed the members to concentrate on specific areas bringing back recommendations to the Full Authority Board and providing for a overview of the services provided by the NVCA.

The Chair took comments/questions from the floor.

### **7.2 Board Direction**

The following actions were directed by the Full Authority Board:

- a) That staff bring back a report advising of the governance systems used by neighbouring Conservation Authorities; and
- b) That a letter be sent to our watershed municipalities reiterating the current legislation in the Conservation Authorities Act regarding the appointment of NVCA Full Authority members.

Other than a minor suggestion for changing the way the Executive communicates the results of its meetings to the Full Authority, no suggestions were made by Board members for changing the NVCA governance model.

## 8. STAFF REPORTS

### CAO/SECRETARY TREASURER

#### 8.1 Draft Business Plan

**RES#3**

MOVED BY: George Sheffer

SECONDED BY: Ron Simpson

**RESOLVED THAT:** The Draft Business Plan be received for consideration at the April 13/06 Full Authority meeting.

**Carried;**

#### 8.2 Source Water Protection - Headwater Pilot verbal update

Wayne Wilson, CAO/Secretary-Treasurer provided a verbal update regarding the Source Water Protection Dufferin Headwater Pilot Project and the draft terms of reference currently being developed. The terms of reference will focus on the needs of local municipalities within multiple source water protection planning areas. The Dufferin municipal CAO's suggested that emphasis should be placed on technical support.

It was also noted that Source Water Protection Information Sessions will start the week of March 27<sup>th</sup> and will feature provincial and local staff involved in the Source Water Protection initiative and the proposed Bill 43, Clean Water Act, 2005. Invitations have been sent to all of our watershed municipalities who are encouraged to attend these important information sessions.

#### 8.3 Assimilative Capacity Study verbal update

Wayne Wilson, CAO/Secretary-Treasurer provided an update on the Assimilative Capacity Studies. All of the core technical projects and studies are currently being finalized and a report outlining the results and recommendations is expected to be released by the end of April, 2006.

A communication plan is being development and includes open houses, web site updates and project executive summary. A CD with final results, consultant reports, media and ambassador kit materials will also be prepared.

The study will be submitted to the Ministry of the Environment and the Ministry of Municipal Affairs and Housing for their approval. The next phase will be working with all municipalities in the development of the most cost effective way to reduce phosphorus loading, reviewing the sewage plant capacity and water quality targets.

A lengthy discussion ensued. Board members questioned the implications of the Assimilative Capacity Study on development and on the best management practices.

#### 8.4 Climate Change, Conservation Ontario support verbal update

The Chair and CAO/Secretary-Treasurer attended a Conservation Ontario meeting on February 27/06. At that meeting the resolution carried by the NVCA Full Authority Board on Feb 10/06 (02-06) was discussed i.e.;

*MOVED BY: Joan Sutherland*

*SECONDED BY: Orville Brown*

***WHEREAS:** Current scientific evidence recognizes that climate change is occurring, which will result in changes to historic precipitation patterns; therefore,*

***BE IT RESOVLED:** That staff be directed to request Conservation Ontario to review this matter, on behalf of all Conservation Authorities; and,*

***FURTHER:** That Conservation Ontario be requested to establish a working group to work with Environment Canada, Ministry of Natural Resources, Ministry of the Environment and any other appropriate agency to review these issues and provide recommendations relevant to the Water Management Role and Responsibilities of Conservation Authorities, within one year.*

The resolution was received positively by the Conservation Authorities in attendance. Conservation Ontario staff were directed to investigate the request and provide a report as to which committee and/or group within Conservation Ontario should investigate this issue to the April Council meeting.

#### 8.5 Statement of Operations Summary for the Period ending December 31, 2005

**RES#4**

MOVED BY: George Sheffer

SECONDED BY: Ross Money

**RESOLVED THAT:** The Statement of Operations Summary for the Period ending December 31, 2005 be received.

**Carried;**

**RES#5**

MOVED BY: Ross Money

SECONDED BY: Gord Montgomery

**RESOLVED THAT:** The Report of the CAO/Secretary-Treasurer be received.

**Carried;**

#### REPORT FROM THE MANAGER OF ADMINISTRATION AND HUMAN RESOURCES

#### 8.6 NVCA Logo Policy Amendment

**RES#6**

MOVED BY: Orville Brown

SECONDED BY: Robert Walker

**RESOLVED THAT:** The Logo Use Policy be amended to reflect NVCA personnel changes.

**Carried;**

**RES#7**

MOVED BY: Robert Walker

SECONDED BY: Orville Brown

**RESOLVED THAT:** The Report of the Manager of Administration and Human Resources be received.

**Carried;****9. CORRESPONDENCE:**

- (a) Town of Mono correspondence addressed to Credit Valley CA Board of Directors, dated Jan 26/06 re: CVC's 2006 Budget and Levy Notice.
- (b) Ministry of Natural Resources correspondence addressed to G. Wood, Lake Simcoe Region Conservation Authority, dated Feb 6/06 re: Revision of Wetland Boundaries Midhurst District.
- (c) Ministry of Natural Resources correspondence addressed to D Pearson, General Manager, Conservation Ontario, dated Feb 1/06 re: Ministry Update on Key Initiatives.
- (d) Source Water Protection correspondence addressed to G. Mouchian Policy Analyst, Ministry of the Environment, dated Feb 20/06 re: EBR Registry on matters to be addressed in regulations to support the proposed Bill 43, Clean Water Act, 2005. (16 members , 4 committees)
- (e) Article published in the Alliston Harold, Feb 22/06 re: Essa Council gives back \$150,000 in mill grants
- (f) Article published in the Springwater News, Feb 23/06 re: Bell's Gristmill – Utopia rests silently during Heritage Week Celebration.
- (g) Conservation Ontario correspondence sent to the Provincial Planning Branch of Municipal Affairs and Housing, dated Feb 27/06 re: Bill 51 – Planning and Conservation Land Statute Law Amendment Act, 2005.
- (h) Town of Blue Mountains, copy of resolution dated Feb 27/06 re: Endorsing the Township of Essa Resolution recommending NVCA full board members be limited to elected officials.
- (i) Correspondence sent to Barrie Central Collegiate, dated Feb 28/06 re: White Pine Award donation to the NVCA.
- (k) Press Release - NVCA Native Plant Sale – June 3<sup>rd</sup>
- (l) Press Release - Arbour Day – May 6<sup>th</sup>
- (m) Press Release – Tree Planting Programs for Farms and Rural Properties
- (n) Article in Farm Review Feb/06 (Aileen Barclay) re: Feathered rodent control for the farm.
- (j) Article in Farm Review Feb/06 re: Seeking MNR action to control conservation authority actions. (Ron Bonnett, OFA President)

**RES #8**

MOVED BY: G. Poisson

SECONDED BY: Tom Elliott

**RESOLVED THAT:** Correspondence not specifically dealt with be placed on file.**Carried;****10. NEW BUSINESS**

None noted.

**The Full Authority recessed at 10:55 a.m.****The Full Authority reconvened at 11:02 a.m.****11. IN-CAMERA****RES#9**

MOVED BY: Gerald Poisson

SECONDED BY: Tom Elliott

**RESOLVED THAT:** This meeting of the Full Authority Committee No. 03-06 go "In -Camera" at 11:03 a.m. to address matters pertaining to: a proposed or pending acquisition/disposition/leasing of land for Authority purposes and litigation or potential litigation, including matters before administrative tribunals, affecting the Authority; and**THAT:** In accordance with the Municipal Conflict of Interest Act, Sec. 2(a) (iii), Sec. 5(1) & (2) the members from the Township of Essa, namely Deputy Mayor Terry Dowdall and Councillor Ron Henderson be absent from the "In-Camera" session (03-06); therefore**BE IT RESOLVED:** That the following staff be in attendance: Wayne R. Wilson, B.Sc., Chief Administrative Officer/Secretary-Treasurer, Susan Richards, Manager of Administration & Human Resources, Byron Wesson, Director of Land and Water Stewardship Services and Laurie Barron, Administrative Assistant/Recording Secretary.**Carried;****12. OUT OF IN-CAMERA****RES#10**

MOVED BY: Wayman Fairweather

SECONDED BY: Chris Carrier

**RESOLVED THAT:** This meeting of the Full Authority No. 03-06 come out of "In-Camera" at 11:54 a.m.**Carried;**

**RES#11**      MOVED BY: Wayman Fairweather      SECONDED BY: Chris Carrier

**BE IT RESOLVED:** That the Full Authority accepts the recommendation of the NVCA Executive that the ownership of the Utopia Conservation Area property be retained by the Nottawasaga Valley Conservation Authority, to protect the conservation value of the property.

**Recorded Vote:**

<b>In Favour</b>		
W. Benotto	B. MARRS	R. Walker
M. Brett	G. Matthews	B. Ward
O. Brown	M. McWilliam	
C. Carrier	R. Money	
R. Currie	G. Montgomery	
L. Dollin	F. Nix	
T. Elliott	G. Poisson	
W. Fairweather	G. Sheffer	
R. Fountain	R. Simpson	
R. Hough	J. Sutherland	
<b>Absent</b>		

T. Dowdall      R. Henderson      K. Jeffery      Brian Mullin

**Carried Unanimously;**

**RES#12**      MOVED BY: Joan Sutherland      SECONDED BY: Mary Brett

**WHEREAS:** The NVCA has received the official written request from the Township of Essa dated March 10, 2005 to terminate the long term lease of the Utopia Conservation Area; and

**WHEREAS:** The Utopia Grist Mill Committee has approached the NVCA to lease either part or all of the Utopia property; therefore

**BE IT RESOVLED:**

That the Full Authority directs staff to investigate the leasing of some or all of the Utopia Conservation Area property to the Utopia Grist Mill Committee and report back to the Full Authority.

**Recorded Vote:**

<b>In Favour</b>		
W. Benotto	B. MARRS	R. Walker
M. Brett	G. Matthews	B. Ward
O. Brown	M. McWilliam	
C. Carrier	R. Money	
R. Currie	G. Montgomery	
L. Dollin	F. Nix	
T. Elliott	G. Poisson	
W. Fairweather	G. Sheffer	
R. Fountain	R. Simpson	
R. Hough	J. Sutherland	
<b>Absent</b>		

T. Dowdall      R. Henderson      K. Jeffery      Brian Mullin

**Carried Unanimously;**

**11. FUTURE MEETINGS/EVENTS:**

March 24/06 - Executive

April 1 & 2/06 – Spring Tonic

April 8<sup>th</sup> - Minesing Wetland Canoe trip

April 13/06 (Thurs) – Full Authority

May 6/06 – Arbour Day

June 3/06 – Native Plant Sale

**12. ADJOURNMENT**

**RES#13**      MOVED BY: Chris Carrier    SECONDED BY: Wayman Fairweather

**RESOLVED THAT:** This meeting adjourn at 12:04 a.m. to meet again at the call of the Chair.

**Carried;**

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Fred Nix, N.V.C.A. Chair

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W. Wilson, C.A.O./Secretary-Treasurer

Dated on the 13<sup>th</sup> day of April, 2006