

**N.V.C.A. FULL AUTHORITY MEETING #04/06
MINUTES**

Date: Friday, 13, April 2006

Location: Tiffin Centre for Conservation – John L. Jose Environmental Learning Centre

PRESENT:

Chair: Fred Nix Town of Mono
Vice Chair: Walter Benotto Town of Shelburne

Members:

Mary Brett	Township of Adjala-Tosorontio
Chris Carrier	Town of Collingwood
Bob Currie	Township of Amaranth
Lynn Dollin	Town of Innisfil
Terry Dowdall	Township of Essa
Tom Elliott	Township of Springwater
Wayman Fairweather	Town of the Blue Mountains
Ruth Fountain	Township of Oro-Medonte
Ron Henderson	Township of Essa
Ralph Hough	Township of Oro-Medonte
Mike McWilliam	Town of Wasaga Beach
Bob Marrs	Town of New Tecumseth
Garry Matthews	Township of Melancthon
Ross Money	Township of Springwater
Gord Montgomery	Township of Mulmur
Gerald Poisson	City of Barrie
George Sheffer	Town of Wasaga Beach
Ron Simpson	Town of Bradford West Gwillimbury
Joan Sutherland	Town of New Tecumseth
Robert Walker	Township of Clearview
Barry Ward	City of Barrie

REGRETS:

Orville Brown	Township of Clearview
Sandra Cooper	Town of Collingwood
Brian Mullin	Municipality of Grey Highlands

STAFF PRESENT:

CAO/Secretary-Treasurer	Wayne R. Wilson
Director of Engineering & Tech Services	Glenn Switzer
Water Resource Engineer	Shah Alamigir
Water Resources Technologist	Brian Smith
GIS Technician	David Crossman
Watershed Monitoring Specialist	Katherine Watson
Director of Land & Water Stewardship Services	Byron Wesson
Manager, Stewardship Services	Fred Dobbs
Healthy Waters Program Coordinator	Shannon Stephens
Minesing Wetlands Technician	Jolene Laverty
Director of Planning	Charles Burgess
Manager, Planning Policy & Regulations	Bev Booth

RECORDER: Laurie Barron, Administrative Assistant

1. MEETING CALLED TO ORDER

Fred Nix, Chair called the meeting to order at 9:00 a.m.

2. MOTION TO ADOPT AGENDA

Note: Item 8.4 (Watershed Plan Update) to be struck from the agenda

RES#1 MOVED BY: Bob Marrs SECONDED BY: Joan Sutherland

RESOLVED THAT: the Agenda for Full Authority Meeting #04-06, dated 13 April 2006, be adopted as amended.

Carried;

3. PECUNIARY INTEREST DECLARATION

None noted.

4. INTRODUCTION OF NEW STAFF

Glenn Switzer introduced three new full time staff members in Engineering and Technical Services. Shah Alamgir, Water Resource Engineer, David Crossman, GIS Technician and Katherine Watson, Watershed Monitoring Specialist.

Byron Wesson introduced Shannon Stephens, the new Healthy Waters Program Coordinator.

The Chair and Board Members welcomed the new staff members and advised that they are looking forward to working with them.

Chair Nix advised that Kathy Jeffrey, Collingwood representative, will be stepping down from the Full Board. Sandra Cooper, Deputy Mayor for the Town of Collingwood will be replacing Kathy.

5. MINUTES

5.1 Minutes of Full Authority Meeting 03-06, dated 10 March, 2006.

RES#2 MOVED BY: Bob Marrs SECONDED BY: Joan Sutherland

RESOLVED THAT: The Minutes of Full Authority Meeting 03-06, dated 10 March, 2006, be approved.

Carried;

5.2 Minutes of the Executive Committee Meeting 02-06, dated 24 February, 2006.

RES#3 MOVED BY: Bob Marrs SECONDED BY: Joan Sutherland

RESOLVED THAT: The Minutes of the Executive Committee Meeting 02-06, dated 24 February, 2006, be received.

Carried;

5.3 Minutes of the Executive Committee Meeting 03-06, dated 10 March, 2006.

RES#4 MOVED BY: Ruth Fountain SECONDED BY: George Sheffer

RESOLVED THAT: The Minutes of the Executive Committee Meeting 03-06, dated 10 March, 2006, be received.

Carried;

5.4 Draft Minutes of the Executive Committee Meeting 04-06, dated 24 March, 2006.

RES#5 MOVED BY: George Sheffer SECONDED BY: Ruth Fountain

RESOLVED THAT: The Draft Minutes of the Executive Committee Meeting 04-06, dated 24 March, 2006 be received.

Carried;

6. **BUSINESS ARISING FROM MINUTES**

- Inquiry regarding the selection of the Source Water Protection Committee (page 34 of the Agenda). The Chair advised that this would be addressed under item number 8.1(b) of the agenda.

7. **STAFF REPORTS:**

7.1 **REPORT OF THE MANAGER OF ADMINISTRATION AND HUMAN RESOURCES**

- **2006 Per Diem & Kilometer Rate Increase**

RES#6 MOVED BY: Ruth Fountain SECONDED BY: Mike McWilliam

WHEREAS: At the December 9, 2005 meeting of the Full Authority, staff were directed to seek approval of the Ontario Municipal Board, pursuant to Section 37 of the Conservation Authorities Act, to apply a cost of living increase to NVCA members' per diems and an increase in kilometer reimbursement to 45¢ per kilometer; and,

WHEREAS: Staff have received a decision/order no. 0872, issued March 23, 2006, from the Ontario Municipal Board, granting the Nottawasaga Valley Conservation Authority's application for a per diem and mileage rate increase (attached) retroactive to January 1, 2006; therefore

BE IT RESOLVED: That staff make the necessary adjustments for Board Members' per diem and mileage rates retroactive to January 1, 2006; and furthermore,

THAT: Staffs' kilometer rate be increased to 45¢ per kilometer retroactive to January 1, 2006.

Carried;

- **Conservation Authority Governance Models (Information Update)**

The CAO/Secretary Treasurer reviewed the information survey provided by the Manager of Administration and Human Resources.

The Chair provided an opportunity for questions of clarification and comments. None were noted.

The Chair advised that if, at any time, the Full Board felt they would like to revisit this issue, the Executive would be happy to do so.

RES#7 MOVED BY: Ross Money SECONDED BY: George Sheffer

RESOLVED THAT: The report of the Manager of Administration and Human Resources dated 13 April, 2006 be received.

Carried;

▪ **Work wear, Uniforms & Safety Footwear Policy & Procedure**

RES#8 MOVED BY: Ron Henderson SECONDED BY: Ross Money

WHEREAS: The Work wear, Uniforms and Safety Footwear Policy & Procedures, HS-1 was presented to the Executive on 24 March, 2006; and

WHEREAS: The Executive supports the policy HS-1; therefore

BE IT RESOLVED: That the Full Authority approves the Work wear, Uniforms and Safety Footwear Policy & Procedures (HS-1)

Carried;

RES#9 MOVED BY: Ross Money SECONDED BY: Ron Henderson

RESOLVED THAT: The Report of the Manager of Administration and Human Resources be received.

Carried;

REPORT OF THE CAO/SECRETARY-TREASURER

7.2 Business Plan Update

The CAO/Secretary Treasurer requested input/comments from the Full Board members before the next meeting of the Full Authority.

RES#10 MOVED BY: Robert Walker SECONDED BY: Tom Elliott

RESOLVED THAT: Staff incorporate input received to date and prepare a final Business Plan report for consideration at the next meeting of the Full Authority.

Carried;

7.3 Statement of Operations Summary for the Period ending February 28, 2006.

RES#11 MOVED BY: Robert Walker SECONDED BY: Tom Elliott

RESOLVED THAT: The Statement of Operations Summary for the Period ending February 28, 2006 be received.

Carried;

RES#12 MOVED BY: Tom Elliott SECONDED BY: Robert Walker

RESOLVED THAT: The Report of the CAO/Secretary-Treasurer be received.

Carried;

8. MEMBER INFORMATION UPDATE

8.1 CAO/Secretary-Treasurer & Chair

• **South Simcoe Mayors Presentation**

The CAO/Secretary Treasurer summarized the highlights of the meeting.

- **Source Water Protection (SWP) Committee Formation, Draft Guidance Report and NVCA response**

The Chair and CAO/Secretary-Treasurer reviewed the process of establishing the committee members. In general the NVCA supports the draft Conservation Ontario Source Water Protection Committee Guidance Document.

The process of selecting the SWP committee will be directed by the Lead Source Water Protection Authority. Flexibility is required to provide adequate and equitable representation on a per watershed basis. The selection process should include Municipal (political) and Conservation Authority (technical) staff representation.

VICE CHAIR, WALTER BENOTTO CHAIRED THIS PORTION OF THE MEETING.

- **Source Water Protection (SWP) Information Session Update**

Fred Nix provided an overview of the SWP Information Session, and noted that there still is a need to clarify the role of the NVCA.

The NVCA Full Board noted that a balance of Agricultural and Rural representation is an important factor. Our Region is the most complex within the source water protection process. There appears to be some confusion regarding specific responsibilities municipalities will have. The current Act notes that the local municipalities will be responsible for enforcing the legislation.

CHAIR FRED NIX RESUMED HIS SEAT AND CHAIRED THE REMAINDER OF THE MEETING.

- **Conservation Ontario Strategic Review & NVCA response**

The CAO/Secretary Treasurer identified five strategic directions and their associated strategic actions which have been supported by staff:

- Promote the value of watershed management
- Diversify relationships and findings sources
- Build capacity of Conservation Authorities
- Influence Policy Development
- Evolution of Conservation Ontario

Until a more detailed work plan identifying staff resources and costs is developed; it is difficult for the NVCA to make specific recommendations on the details of the strategy.

- **Assimilative Capacity Study update**

The CAO/Secretary-Treasurer advised that the report should be finalized in the next month and forwarded to the Ministry of the Environment for endorsement. It is anticipated that a Executive summary will be produced to be distributed to the Municipalities.

- **Conservation Authority Moraine Coalition Annual Report**

The Annual Report was provided for the information of the Full Board.

- **Conservation Ontario Council – Feb 27th Update**

The Chair and CAO/Secretary Treasurer provided a summary report of the February 27th Council Meeting agenda.

8.2 Spring Tonic Update

The Director of Land & Water Stewardship Services provided a verbal update regarding the 2006 Spring Tonic. This year approximately 2,500 people attended the event. Spring Tonic was officially endorsed by the Rotary Club of Barrie and was a great success. The entire event provided a great communication initiative for the NVCA and a cash donation from the Rotary Club of approximately \$4,000. Thank you to all who participated to make this day such a successful event.

8.3 Source Water Protection Pilot Meeting – Dufferin Headwaters

The Vice-Chair advised the Full Board that there will be a meeting on April 21st in Shelburne regarding Source Water Protection as it relates to the Head Waters of Dufferin County. In attendance will be members from the area Municipalities, the Ministry of the Environment, Conservation Ontario, Environment Canada and the four Conservation Authorities; i.e., Grand River, Credit Valley, Toronto and the Nottawasaga Valley. Discussion will include best management practices focusing on the diversity of the municipalities in the Head Waters Region.

9. STAFF PRESENTATIONS

Brian Smith, Water Resources Technologist

- March 2006 Rainfall/Snowmelt Event

Jolene Laverty, Minesing Wetland Technician

- Minesing Wetlands Floral & Fauna Inventory Update

10. CORRESPONDENCE

- (a) Oak Ridges Moraine Foundation Media Release dated April 3/06 re: Major project launched on the Oak Ridges Moraine to encourage landowner participation in conservation efforts.
- (b) Fisheries and Oceans Canada letter received Mar 2/06 re: Annual Report Detailing the Fish Habitat Management and Conservation and Protection Program, Ontario-Great Lakes Area.
- (c) Letter sent to our member municipalities, Mayor & Council dated Mar 13/06 re: Conservation Ontario's response to Ontario Farm Magazine article – Generic Regulation concerns.
- (d) Letter sent to CAO, Mayor & Council of our member municipalities dated Mar 13/06 re: Appointment of Members to the NVCA.

RES#13 MOVED BY: Ralph Hough SECONDED BY: Chris Carrier
RESOLVED THAT: Correspondence not specifically dealt with be placed on file.

Carried;

11. FUTURE MEETINGS/EVENTS:

Executive Meeting – April 28/06
Arbour Day – May 6/06
Full Authority Meeting – May 12/06

12. ADJOURN TO ADVISORY COMMITTEES

RES#14 MOVED BY: Ralph Hough SECONDED BY: Chris Carrier
RESOLVED THAT: This meeting adjourn at 10:25 a.m. to meet again at the call of the Chair.

Carried;

Fred Nix, N.V.C.A. Chair

W. Wilson, C.A.O./Secretary-Treasurer

Dated on the 12th day of May, 2006