



**NOTTAWASAGA VALLEY CONSERVATION AUTHORITY**  
**BOARD OF DIRECTORS MEETING 04/08**  
**Friday, 11 April, 2008**  
**MINUTES**

Location: Tiffin Centre for Conservation – John L. Jose Environmental Learning Centre

<b><u>PRESENT:</u></b>		
<b>Chair:</b>	Fred Nix	Town of Mono
<b>Vice Chair:</b>	Walter Benotto	Town of Shelburne
<b>Members:</b>		
	Sandy Agnew	Township of Oro-Medonte
	Rick Archdekin	Town of Wasaga Beach
	Mary Brett	Township of Adjala-Tosorontio
	Orville Brown	Township of Clearview
	Chris Carrier	Town of Collingwood
	Reg Cowan	Township of Springwater
	John Crawford	Township of Oro-Medonte
	Terry Dowdall	Township of Essa
	Tom Elliott	Township of Springwater
	Ron Henderson	Township of Essa
	Richard Lloyd	City of Barrie
	Gary Matthews	Township of Melancthon
	John McKean	The Town of The Blue Mountains
	Gord Montgomery	Township of Mulmur
	Ron Simpson	Town of Bradford/West Gwillimbury
	Joan Sutherland	Town of New Tecumseth
	Bill Van Berkel	Town of Innisfil
	Barry Ward	City of Barrie
<b><u>REGRETS:</u></b>		
	Sonny Foley	Town of Collingwood
	Brian Mullin	Municipality of Grey Highlands
	Cal Patterson	Town of Wasaga Beach
	Robert Walker	Township of Clearview
	Percy Way	Township of Amaranth

**STAFF PRESENT:** CAO/Secretary-Treasurer  
 Mgr. Administration & Human Resources  
 Communications Public Relations Assistant  
 Director of Land & Water Stewardship Services  
 Healthy Waters Program Coordinator  
 Director of Engineering and Technical Services  
 Water Resource Technologist  
 Director of Planning

Wayne Wilson  
 Susan Richards  
 Kim Garraway  
 Byron Wesson  
 Shannon Stephens  
 Glenn Switzer  
 Brian Smith  
 Marilyn Eger

**RECORDER:** Executive Assistant Laurie Barron

**1. CALL TO ORDER**

Chair Fred Nix called the meeting to order at 9:00 a.m.

**2. MOTION TO ADOPT AGENDA**

**Item added - 7.1** – Shannon Stephens, Healthy Waters Coordinator will provide an update on the Ontario Drinking Water Source Protection Program.

**RES. # 1**            MOVED BY: John Crawford            SECONDED BY: Bill VanBerkel

**RESOLVED THAT:** The Agenda for Board of Directors Meeting #04/08, dated 11 April, 2008, as amended, be adopted.

**Carried;**

**3. PECUNIARY INTEREST DECLARATION**

None Declared

**4. ANNOUNCEMENTS****RESIGNATION**

Chair Fred Nix and Wayne Wilson, CAO/Secretary Treasurer expressed their thanks to Marilyn Eger, Director of Planning who lead the Planning team this past year. Staff and Members of the Board wished Marilyn well in her new endeavours.

**INTRODUCTIONS**

Chair Nix and the Board of Directors welcomed two new staff to the NVCA. Bimal Sarkar who will be assisting the Engineering Department and Jessie Hubbert who has been working with the Lands and Waters Stewardship staff. Bimal and Jessie come to the NVCA through Co-operative Education and Work Experience programs. The Board and Staff of the NVCA look forward to working with these two new staff members.

**5. MINUTES****5.1 Minutes of the Board of Directors Meeting 03/08, dated 14 March, 2008.**

**RES. # 2**            MOVED BY: Bill Van Berkel    SECONDED BY: John Crawford

**RESOLVED THAT:** The Minutes of the Board of Directors Meeting 03/08 dated 14 March, 2008 be approved.

**Carried;**

**5.2 Draft Minutes of the Special E-Business Executive Meeting 03/08 dated 25-26 March, 2008.**

**RES. # 3**            MOVED BY: John Crawford    SECONDED BY: Bill Van Berkel

**RESOLVED THAT:** The Draft Minutes of the Special E-Business Executive Committee Meeting 03/08 dated 25-26 March, 2008, be received.

**Carried;**

**5.3 Draft Minutes of the Executive Meeting 04/08 dated 28 March, 2008.****RES. # 4** MOVED BY: Sandy Agnew SECONDED BY: Ron Simpson**RESOLVED THAT:** The Draft Minutes of the Executive Committee Meeting 04/08 dated 28 March, 2008, be received.**Carried;****6. BUSINESS ARISING FROM MINUTES**

Item 5.1 of the Board of Directors Minutes 03/08 re: Committee to review new NVCA Funding Opportunities.

The members that volunteered to sit on the committee will meet after this meeting of the Board of Directors to discuss the feasibility of striking a funding committee. The members will report back at the next meeting of the Board of Directors.

**STAFF REPORTS****7. PRESENTATIONS****7.1 Ontario Drinking Water Source Protection Program - Shannon Stephens, Healthy Waters Program Coordinator**

Shannon Stephens, Healthy Waters Program Coordinator presented a summary of the work being done with respect to the Ontario Drinking Water Source Protection Program. The program, funded through the Province of Ontario, will provide grant incentives to landowners within 100m of Well Heads or 200m from Intakes for septic system inspection and upgrades, well upgrades and decommissioning and erosion and runoff control.

**7.2 Flood Status Update – Brian Smith, Water Resource Technologist**

Brian Smith, Water Resource Technologist updated the Board of Directors on the April Spring Runoff Event and the areas where significant flood damage occurred. Staff responded as per the NVCA Flood Contingency Plan to municipalities, the media and the public during this event.

**8. REPORT OF THE DIRECTOR OF PLANNING****8.1 Permits for Ratification****RES. #5** MOVED BY: Richard Lloyd SECONDED BY: Sandy Agnew**RESOLVED THAT:** The Permits/Approvals issued by staff for the period 4 March, 2008 through to 31 March, 2008 be approved.**Carried;**

**8.2 Section 28, Conservation Ontario Draft Guidelines**

**RES. #6** MOVED BY: Sandy Agnew SECONDED BY: Ron Simpson  
**RESOLVED THAT:** That the Nottawasaga Valley Conservation Authority (NVCA) supports the Proposed Conservation Authority Policy Guidelines for the “Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation” dated March 28, 2008, prepared by Conservation Ontario and the Ministry of Natural Resources Section 28 Peer Review and Implementation Committee, and

**FURTHERMORE:** That the NVCA supports the submission of the draft Guideline to the Ministry of Natural Resources for approval, and

**THAT:** The Chair and CAO/Secretary-Treasurer be directed to convey this resolution direction to the April 28, 2008 Conservation Ontario Council meeting.

**Carried;**

**9. REPORT OF THE MANAGER OF ADMINISTRATION AND HUMAN RESOURCES****9.1 Communications Report – March 2008**

**RES. #7** MOVED BY: Gord Montgomery SECONDED BY: Rick Archdekin  
**RESOLVED THAT:** The Communications report for the month of March 2008 be received.

**Carried;**

**10. REPORT OF THE CAO/SECRETARY TREASURER****10.1 Financial Report - Statement of Operations Summary for the Period ending 29 February, 2008 be received.**

**RES. #8** MOVED BY: Rick Archdekin SECONDED BY: Gord Montgomery  
**RESOLVED THAT:** The Statement of Operations Summary for the Period ending 29 February, 2008 be received.

**Carried;**

**10.2 Tiffin Education Program restructuring to Lands and Water Stewardship Services.**

**RES. #9** MOVED BY: Gord Montgomery SECONDED BY: Rick Archdekin  
**RESOLVED THAT:** The Tiffin Education Program be restructured to be included within the Lands and Water Stewardship Services Program Area.

**Carried;**

**10.3 2008-2010 Business Plan**

**RES. #10** MOVED BY: Tom Elliott SECONDED BY: John McKean  
**RESOLVED THAT:** The Board of Directors approves the 2008-2010 Business Plan as a strategic guidance document providing specific direction for the implementation of the approved 2008 budget.

**Carried;**

**11. CORRESPONDENCE**

- (a) Conservation Ontario dated Feb 15/08 – appointment to Oak Ridges Moraine Foundation.
- (b) Correspondence re: Monitoring the Moraine one day symposium, March 31/08.
- (c) Conservation Ontario dated March 6/08 re: Notice of Intent to introduce legislation that would ban the cosmetic use of pesticides in Ontario.
- (d) Correspondence addressed to Chair Fred Nix from New Tecumseth Councillor Dennis Egan, dated March 19/08 re: Mr. Egan's resignation from the NVCA Board of Directors.
- (e) Correspondence from G.P. Murray Research Limited dated March 25/08 re: Ontario Budget Highlights 2008.
- (f) Benefit for Utopia Conservation Area and Grist Mill Restoration Project - July 10/08 at the Capitol Event Theatre featuring Micky Dolenz and the Spoons
- (g) Great Lakes Commission publication, February 2008. Local Investment in the Great Lakes and St. Lawrence
- (h) Thank you from the Pridham Family. Donation sent in memory of Charles Pridham, former NVCA Chair.

**RES.#11** MOVED BY: Garry Matthews                      SECONDED BY: Tom Elliott

**RESOLVED THAT:** Correspondence not specifically dealt with be placed on file.

**Carried;**

**12. IN-CAMERA**

**RES#12** MOVED BY: Joan Sutherland                      SECONDED BY: Reg Cowan

**RESOLVED THAT:** This meeting of the Board of Directors Committee No. 04/08 go "In Camera" at 11:00 a.m. to address matters pertaining to; personal matters about an identifiable individual, including Authority staff; and

**THAT:** The following staff be in attendance, Wayne R. Wilson, B.Sc., Chief Administrative Officer/Secretary-Treasurer.

**Carried;**

**OUT OF IN-CAMERA**

**RES#13** MOVED BY: John Crawford                      SECONDED BY: Joan Sutherland

**RESOLVED THAT:** This meeting of the Board of Directors Committee No. 04-08 come out of "In-Camera" at 11:22 a.m.

**Carried;**

**FUTURE MEETINGS**

**FRIENDS OF MINESING CANOE TRIP - April 12 & 19/08**

**EXECUTIVE COMMITTEE - April 25/08**

**BOARD OF DIRECTORS - May 9/08**

**ADJOURN**

**RES.#14**      MOVED BY: John McKean              SECONDED BY: Garry Matthews  
**RESOLVED THAT:** This meeting adjourn at 11:23 a.m. to meet again at the call of the  
Chair.

**Carried;**

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Fred Nix, N.V.C.A. Chair

\_\_\_\_\_  
Wayne R. Wilson, CAO/Secretary Treasurer

Dated this \_\_\_\_ day of \_\_\_\_\_, 2008