



**NOTTAWASAGA VALLEY CONSERVATION AUTHORITY  
BOARD OF DIRECTORS MEETING 07/08  
Friday August 22, 2008  
MINUTES**

**Location: Tiffin Centre for Conservation – John L. Jose Environmental Learning Centre**

<u>PRESENT:</u>	
Chair: Fred Nix	Town of Mono
Acting Vice Chair: Tom Elliott	Town of Springwater
Members:	
Mary Brett	Township of Adjala-Tosorontio
Orville Brown	Township of Clearview
Reg Cowan	Township of Springwater
Ron Henderson	Township of Essa
Peter Kmet	Town of Innisfil (attended for Bill Van Berkel)
Richard Lloyd	City of Barrie
John McKean	Town of the Blue Mountains
Rick Milne	Town of New Tecumseth
Ron Simpson	Town of Bradford West Gwillimbury
Joan Sutherland	Town of New Tecumseth
Robert Walker	Township of Clearview
Percy Way	Township of Amaranth
Barry Ward	City of Barrie
<u>REGRETS:</u>	
Sandy Agnew	Township of Oro-Medonte
Rick Archdekin	Town of Wasaga Beach
Walter Benotto	Town of Shelburne
Chris Carrier	Town of Collingwood
John Crawford	Township of Oro-Medonte
Terry Dowdall	Township of Essa
Sonny Foley	Town of Collingwood
Garry Matthews	Township of Melancthon
Gord Montgomery	Township of Mulmur
Brian Mullin	Municipality of Grey Highlands
Cal Patterson	Town of Wasaga Beach
Bill Van Berkel	Town of Innisfil

**STAFF PRESENT:**

CAO/Secretary-Treasurer  
 Manager of Administration and Human Resources  
 Manager of Finance  
 Communications Public Relations Assistant  
 Director of Land & Water Stewardship Services  
 Manager of Stewardship Services  
 Acting Director of Planning

Wayne Wilson  
 Susan Richards  
 Susan Whitters  
 Kim Garraway  
 Byron Wesson  
 Fred Dobbs  
 Chris Hibberd

**RECORDER:** Executive Assistant

Laurie Barron

**1. CALL TO ORDER**

Chair Nix called the meeting to order at 9:30 a.m.

**2. MOTION TO ADOPT AGENDA**

**RES.#1** MOVED BY: Ron Simpson SECONDED BY: Reg Cowan  
**RESOLVED THAT:** The Agenda for Board of Directors Meeting #07/08, dated 22 August, 2008, be adopted.

**3. PECUNIARY INTEREST DECLARATION**

None noted.

**4. NVCA STAFF SERVICE RECOGNITION AND INTRODUCTION OF NEW STAFF**

The following NVCA staff were recognized for their years of service with the NVCA.

20 years of service

Tim Salkeld, Resource Planner

15 years of service

Fred Dobbs, Manager of Stewardship Services

Byron Wesson, Director of Land and Water Stewardship Services

Wayne Wilson, CAO/Secretary-Treasurer

10 years of service

Barb Perreault, Environmental Officer

5 years of service

Greg Bray, Lands and Operation Supervisor

Tina DesRoches, GIS Analyst

Dave Featherstone, Manager Watershed Monitoring Program

Bob Law, Watershed Planner

Henry Pelley, Tiffin Maintenance Technician

Susan Richards, Manager of Administration and Human Resources

Glenn Switzer, Director of Engineering and Technical Services

Susan Whitters, Manager of Finance

Kimberly Winder, Receptionist/Administrative Associate

The following new permanent full time staff were welcomed by the Board of Directors to the NVCA.

- Kate Northcott, Water Resource Engineer In-Training
- Lyle Wood, GIS Technician

The following contract staff were welcomed by the Board of Directors to the NVCA

- Damon Hase, Co-op student, Engineering Technical Assistant
- John Jardine, Source Water Protection Stewardship Technician
- Joseph Mazza, Fisheries Habitat Biologist
- Linda Raeburn, Environmental Education Program Coordinator
- Allan Rodie, Source Water Protection Technical Assistant

**5. MINUTES**

**5.1 Minutes of the Board of Directors Meeting 06/08, dated 13 June, 2008.**

**RES. #2** MOVED BY: Ron Simpson SECONDED BY: Reg Cowan

**RESOLVED THAT:** The Minutes of the Board of Directors Meeting 06/08 dated 13 June, 2008 be approved.

**Carried;**

**5.2 Draft Minutes of the Executive 07/08, dated 27 June, 2008.**

**RES. #3** MOVED BY: Reg Cowan SECONDED BY: Ron Simpson

**RESOLVED THAT:** The Draft Minutes of the Executive Meeting 07/08, dated 27 June, 2008 be received.

**Carried;**

**5.3 Draft Minutes of the Nottawasaga Valley Source Protection Authority Meeting 03/08, dated 13 June, 2008.**

**RES. #4** MOVED BY: Reg Cowan SECONDED BY: Ron Simpson

**RESOLVED THAT:** The Draft Minutes of the Nottawasaga Valley Source Protection Authority Meeting 03/08 dated 13 June, 2008 be received.

**Carried;**

**6. BUSINESS ARISING FROM MINUTES**

Chair Nix advised that further to the direction for the Director of Engineering to report back to the Executive regarding the dollar amount left available to continue the Low Water Pilot, the Director advised that the Ministry of Natural Resource has allocated an additional \$7,000 to assist with the completion of the project.

**STAFF REPORTS**

**7. REPORT OF THE DIRECTOR OF LAND AND WATER STEWARDSHIP SERVICES**

**7.1 Revised Forestry Fee Schedule**

**RES.#5** MOVED BY: Richard Lloyd SECONDED BY: Ron Henderson

**WHEREAS:** The Revised Forestry Fee Schedule was presented to the Executive at the June 27/08 meeting; and,

**WHEREAS:** The Executive support the fee schedule changes as presented and directed staff to present the schedule to the next meeting of the Board of Directors; therefore,

**BE IT RESOLVED;** That the Board of Directors approve the Revised Forestry Fee Schedule; and,

**THAT:** The Revised Forestry Fee Schedule be effective as of August 23, 2008.

**Carried;**

**8. REPORT OF THE DIRECTOR OF PLANNING**

**8.1 Permits for Ratification**

**RES.#6** MOVED BY: Richard Lloyd SECONDED BY: Ron Henderson

**RESOLVED THAT:** The Permits/Approvals issued by staff for the period June 1, 2008 through to August 11, 2008 be approved.

**Carried;**

**9. REPORT OF THE MANAGER OF ADMINISTRATION AND HUMAN RESOURCES AND THE COMMUNICATION/PR ASSISTANT**

**9.1 Communications Report – June and July, 2008**

**RES.#7** MOVED BY: Rick Milne SECONDED BY: Barry Ward

**RESOLVED THAT:** The Communications report for the months of June and July, 2008 be received.

**Carried;**

**9.2 NVCA Web Site review – Information Session and presentation New Secure Member Site.**

Kim Garraway, Communications and Public Relations Assistant provided a demonstration of the new secure member site on the NVCA web site.

**9.3 Per Diem Rates for Board of Directors**

**RES.#8** MOVED BY: Rick Milne SECONDED BY: Barry Ward

**RESOLVED THAT:** The Board of Directors 2008 per diem rate be increased by 1.7%, from \$78.30 to \$79.62, retroactive to January 1, 2008, as approved by the OMB in their letter of April 24, 2008.

**Carried;**

**9.4 Privacy Commissioner's office response Re: disclosure of Information.**

**RES.#9** MOVED BY: Rick Milne SECONDED BY: Barry Ward

**WHEREAS:** Staff corresponded with the Information & Privacy Commissioner's (IPC's) office requesting clarification regarding disclosure of information; and,

**WHEREAS:** The IPC's office responded in correspondence dated April 18, 2008; therefore,

**BE IT RESOLVED:** That the NVCA adopt the following procedures in accordance with the Municipal Freedom of Information & Privacy Act:

- that a FOI disclosure be added to all NVCA permits denoting that personal information will be made public, with consideration for non-publishing of personal information at the discretion of the FOI Coordinator;
- that the NVCA continue with its practice of placing correspondence on our web site, agendas and minutes, without severing personal information;
- that the Chair's correspondence is subject to *MFIPPA* therefore part of the NVCA's record and will be dealt with accordingly; all BOD's correspondence is subject to *MFIPPA* therefore part of the Authority's record and will be dealt with accordingly; and

**FURTHERMORE:** That the Manager of Administration & Human Resource develop a Freedom of Information/Privacy policy and procedure for the NVCA.

**Carried;**

**9.5 Mileage Rate Review**

**RES.#10** MOVED BY: Rick Milne SECONDED BY: Barry Ward

**RESOLVED THAT:** The NVCA mileage rate for BOD and NVCA staff be increased to 52¢ per km for the first 5,000 kms, and 46¢ for each additional km, as per the 2008 Department of Finance Canada prescribed mileage rate; and,

**THAT:** Staff forward a request to the Ontario Municipal Board to adjust the mileage rate accordingly retroactive to Jan 1/08; and,

**THAT:** The NVCA adopt the Department of Finance Canada's prescribed mileage rate for future km rate adjustments.

**Carried;**

**10. REPORT OF THE CAO/SECRETARY TREASURER****10.1 Financial Report - Statement of Operations Summary for the Period ending June 30, 2008 be received.**

**RES.#11** MOVED BY: Robert Walker SECONDED BY: Orville Brown

**RESOLVED THAT:** The Statement of Operations Summary for the Period ending June 30, 2008 be received.

**Carried;**

**10.2 NVCA Budget - 6<sup>th</sup> Month Financial Review**

**RES.#12** MOVED BY: Orville Brown SECONDED BY: Robert Walker

**RESOLVED THAT:** The NVCA Budget – 6<sup>th</sup> month financial review be received.

**Carried;**

**10.3 Member Survey of NVCA Operations and Electronic Agenda Packages.**

The NVCA Operations and Electronic Agenda surveys were distributed to the members in the agenda package. Members were asked to complete the survey and return it to Laurie Barron, Executive Assistant. An electronic reminder will be sent out to the members the week of August 25/08.

**10.4 Minutes of June 23/08 Conservation Ontario Meeting**

The minutes were provided for the information of the Board of Directors.

**10.5 Response to Oro-Medonte June Executive Deputation re: Service Value**

The CAO/Secretary-Treasurer reviewed the NVCA's response to Oro-Medonte's deputation regarding NVCA service value. The response focused on value of conservation services provided to the municipality including the Severn Watershed portion.

**10.6 EBR posting – Lake Simcoe Protection Act**

**RES.#13** MOVED BY: John McKean SECONDED BY: Percy Way

**RESOLVED THAT:** The NVCA Board of Directors support the comments and recommendations dated August 6/08, sent by the CAO/Secretary-Treasurer to the Ministry of the Environment regarding the Lake Simcoe Act, EBR posting.

**Carried;**

**11. PRESENTATION**

**Harold Parker, Former Chair of the NVCA and member of the Friends of Minesing Wetlands – Presented the Huronia Lookout Project.**

Prior to Mr. Parker's presentation, Chair Nix announced that Harold had just been notified that he will receive the Pioneer Award at the 15<sup>th</sup> Annual A.D. Latornell Conservation Symposium. The Pioneer Award honours individuals who have contributed significantly to the conservation movement in Ontario. Mr. Parker was congratulated by the Board of Directors and expressed his thanks for being nominated to receive the award.

**Huronia Lookout Project**

On behalf of the Friends of Minesing Wetlands, Mr. Parker presented the Huronia Lookout Project. The lookout is located on the western side of County Road 28 (George Johnston Road) south of Snow Valley Road. The Lookout will be constructed adjacent to Fort Willow and the Nine Mile Portage, an important historical transportation route linking Lake Simcoe and Georgian Bay. This elevated site, on the former landfill in the Township of Springwater, offers views of local environmental and historical features, including the Internationally Significant Minesing Wetlands, the Niagara Escarpment, Historic Fort Willow and Wasaga Beach, the world's longest freshwater beach.

The Friends of Minesing Wetlands are working on this project in partnership with the NVCA, the County of Simcoe, the Township of Springwater, the First Nations Chippewa Tri-Council of Mnjikaning, Beausoleil and Georgina Island and the Rotary Clubs of the Barrie area.

Once completed, the site will host a visitor parking lot, a walkway to the summit of the site, a series of interpretive signs depicting the history and view of the lookout, a large icon that symbolizes our cultural and natural history and an interpretive hiking trail that would link with the existing Trans-Canada and Nine Mile Portage trail systems.

This project will allow present and future generations the ability to view and to learn about some of the provinces most unique and diverse natural wonders.

**12. NEW BUSINESS**

**12.1 Board of Directors October Meeting – change in meeting date to October 17/08**

Chair Nix advised the Board that a Ducks Unlimited/NVCA singing ceremony will be held on October 10/08 at the home of Harold Parker, former Chair of the NVCA with the Minister of Natural Resources, Donna Cansfield. The Board of Directors were canvassed regarding their availability to attend a meeting of the Board on October 17/08. It was determined that the October meeting of the Board of Directors will be changed to October 17/08.

**13. CORRESPONDENCE**

- (a) Ministry of the Environment dated May 14/08 re: Implementation of Source Protection Act – terms of reference for impacts to property use.

- (b) Letter sent to the Ministry of the Environment, Source Protection Programs Branch from the NVCA re: Dufferin Headwaters Pilot Study report submission dated June 3/08.
- (c) County of Dufferin dated June 4/08 re: county of Dufferin Growth Management Study.
- (d) Conservation Ontario Media Release date June 17/08 re: Managing Land and Water Together is Key to Protecting Lake Simcoe.
- (e) Ministry of Natural Resources dated June 5/08 re: Plan of action protocol for major fish die offs.
- (f) Blue Mountain Watershed Trust letter to the Hon. John Gerretsen, Minister of Municipal affairs and Housing dated June 11/08 re: Support of the Town of Collingwood's resolution regarding the Silver Creek Wetland complex being included in the Greenbelt expansion legislation.
- (g) Letter sent to the Hon. Donna Cansfield, Minister of Natural Resources from NVCA Chair Fred Nix, dated June 13/08 re: May 14<sup>th</sup> meeting with the Minister and discussion regarding the Ontario Low Water Response Plan.
- (h) Letter sent to the Regional Director Ray Bonenburg, Ministry of Natural Resources dated June 24, 2008 re: Information day with MNR staff at the NVCA.
- (i) NVCA letter to Don Pearson, General Manager Conservation Ontario re: request to have the Low Water Response Plan Pilot Update included on the next Conservation Ontario Meeting Agenda (Sept/08).
- (j) The Township of Oro Medonte dated June 23/08 re: NVCA Budget Expectations.
- (k) Announcement from Conservation Ontario re: Integrated Watershed Management Initiatives, July 2008 – July 2009
- (l) Hon. John Gerretsen, Minister of the Environment dated July 16, 2008 re: Great Lakes related Memorandum of Cooperation between the Government of Ontario and the Great Lakes and St. Lawrence cities Initiative (Cities Initiative)
- (m) Conservation Ontario report dated June 12, 2008 re: CO representation on the Ministry of the Environment's Municipal Stormwater Management and Climate Change Committee.
- (n) Letter from the Premier of Ontario dated June 24/08 re: NVCA letter dated May 16/08 requesting support of recommendations contained in the 2006/2007 Annual Report of the Environmental Commissioner (May 16<sup>th</sup> letter attached)
- (o) Conservation Ontario on table report, June 23/08 meeting re: Summary of 2008-2009 Source protection Business Planning Process.
- (p) Letter sent to MOE, Senior Policy Advisor dated June 25/08 re: NVCA Resolution regarding amendments to the Pesticide Act.

- (q) Ministry of the Environment dated July 30/08 re: Updated Information Regarding the Ontario Drinking Water Stewardship Program.
- (r) Conservation Ontario dated June 24/08 re: Draft guidelines to support Conservation Authority Administration of the "Development Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation".
- (s) Ministry of Natural Resources dated July 3/08 re: CA Levy Apportionment-MNR/CA Agreement for Use of MPAC Assessment Data.
- (t) Minister of natural Resources, Donna Cansfield letter dated August 7/08 re: response to Chair Nix's letter regarding the Ontario Low Water Response program.

**RES.#14** MOVED BY: Percy Way                      SECONDED BY: John McKean  
**RESOLVED THAT:** Correspondence not specifically dealt with be placed on file.

**Carried;**

**FUTURE MEETINGS**

**BOARD OF DIRECTORS – September 12/08**  
**EXECUTIVE COMMITTEE – September 26/08**

**UPCOMING EVENTS**

**Friends of Minesing Wetlands Canoe Trip – September 6/08**  
**Nine Mile Portage Festival – September 20/08**

**ADJOURN**

**RES.#15** MOVED BY: John McKean                      SECONDED BY: Percy Way  
**RESOLVED THAT:** This meeting adjourn at 11:30 a.m. to meet again at the call of the Chair.

**Carried;**

***Members adjourned to the Board Member/Staff appreciation BBQ at Tiffin.***

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**Fred Nix, N.V.C.A. Chair**

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**Wayne R. Wilson, CAO/Secretary-Treasurer**

**Dated this 12 day of September, 2008**