



NOTTAWASAGA VALLEY CONSERVATION AUTHORITY
EXECUTIVE COMMITTEE MEETING #10/08
Friday, 26 September, 2008
John Hix Conservation Administration Centre, Utopia, Ont.
MINUTES

PRESENT:

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| Chair | Fred Nix Town of Mono | Town of Mono |
| Vice Chair | Walter Benotto | Town of Shelburne |
| Members: | Tom Elliott | Township of Springwater (arrived at 9:15 a.m.) |
| | Gord Montgomery | Township of Mulmur |
| | Brian Mullin | Municipality of Grey Highlands |
| | Joan Sutherland | Township of New Tecumseth (arrived at 8:50 a.m.) |
| | Barry Ward | City of Barrie (arrived at 8:45 a.m.) |

STAFF PRESENT:

Wayne Wilson, CAO/Secretary-Treasurer
Byron Wesson, Director of Land and Water Stewardship Services
Susan Richards, Manager of Administration and Human Resources
Susan Whitters, Manager of Finance

RECORDER: Laurie Barron, Executive Assistant

CALL TO ORDER

Chair Nix called the meeting to order at 8:35 a.m.

1. MOTION TO ADOPT AGENDA

The following items were added to the agenda:

- 5.2 George Sheffer Memorial
- 5.3 Harold Parker Pioneer Award
- 5.4 NVCA Corporate Emergency/Contingency Preparedness Plan
- 6. AD Latornell Conservation Symposium

RES #1 MOVED BY: Brian Mullin SECONDED BY: Gord Montgomery
RESOLVED THAT: The Agenda for Executive Committee 09/08, dated 22 August, 2008 be adopted as amended.

Carried;

2. PECUNIARY INTEREST DECLARATION

None noted

3. MINUTES

3.1 Minutes of the Executive Meeting 09/08 dated 22 August, 2008

RES #2 MOVED BY: Gord Montgomery SECONDED BY: Brian Mullin
RESOLVED THAT: The Minutes of the Executive Meeting 09/08 dated 22 August, 2008, be approved.

Carried;

4. BUSINESS ARISING FROM MINUTES

Executive Minutes 09/08

Item 4.1: CAO/Secretary-Treasurer letter of response to Oro-Medonte resolution and deputation.

Question rose regarding the summary of services report provided to Oro-Medonte Mayor Hughes and Council on August 18/08 - had the NVCA received a response from Council? The CAO/Secretary-Treasurer advised that no response has been received to date.

Item 5.1: Stewardship Services

An invitation to the NVCA Board of Directors regarding the October 10/08 Ducks Unlimited/Minister Cansfield/NVCA signing ceremony will be emailed on September 26/08.

Item 8.1: NVCA Budget - 6th Month Financial Review

Staff will provide a nine month statement of operations report at the October 24th meeting of the Executive.

Item 8.2: Simcoe County Committee to review planning roles and responsibilities

Discussion regarding the formation of a Simcoe County Planning Roles and Responsibilities Committee brought a question regarding a report on planning matters to be presented from the Ministry of Natural Resources (MNR) to Conservation Ontario. Wayne Wilson, CAO/Secretary Treasurer advised that to his knowledge the report has not yet been released by MNR.

STAFF REPORTS

5. REPORT OF THE DIRECTOR OF LAND OPERATIONS AND STEWARDSHIP SERVICES

5.1 Notes of the Land and Water Advisory Committee meeting held on September 12, 2008

RES #3 MOVED BY: Brian Mullin SECONDED BY: Gord Montgomery

RESOLVED THAT: The notes of the Land and Water Advisory Committee meeting held on September 12, 2008 be received.

Carried;

NEW BUSINESS

5.2 George Sheffer Memorial

The Director of Lands and Operations Stewardship advised that there is an opportunity to work with the Town of Wasaga Beach to create a memorial municipal park in the Town of Wasaga Beach in George Sheffer's Honour. The Director will advise as further details are available. The Chair directed staff to continue working on the details for the memorial and report back to the Executive for direction.

5.3 Harold Parker Pioneer Award

Harold Parker will be presented with the Conservation Pioneer Award at the 2008 AD Latornell Symposium. The NVCA will purchase tickets for the award ceremony for Harold and five guests.

5.4 NVCA Corporate Emergency/Contingency Preparedness Plan

Chair Nix inquired whether the NVCA had a plan in place for the Authority should an emergency arise such as a environmental emergency or a incident from a Human Resource standpoint where senior staff were not available.

The Manager of Administration and Human Resources advised that the NVCA has a Flood Contingency Plan in place and would act as a advising agency in the case of a environmental emergency involving flooding.

Wayne Wilson, CAO/Secretary-Treasurer advised that he would be pleased to develop corporate plan to address emergency/contingency planning as part of his 2009 targets subject to Executive direction.

6. 2008 AD Latornell Symposium

The NVCA will purchase 4 three day passes for the symposium for Board Member attendance. Board members will be advised of the symposium and an opportunity to attend some of the sessions.

IN-CAMERA

RES #4 MOVED BY: Gord Montgomery SECONDED BY: Brian Mullin
RESOLVED THAT: This meeting of the Executive Committee No.10/08 go "In-Camera" at 9:05 am. to address matters pertaining to personal matters about an identifiable individual, including Authority staff, labour relations or employee negotiations, the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose; and,

THAT: the following staff members be in attendance: Wayne Wilson, B.Sc., Chief Administrative Officer/Secretary Treasurer, Byron Wesson, Director of Land Operations and Stewardship Services, Susan Richards, Manager of Administration and Human Resources, Laurie Barron Executive Assistant/Recorder.

Carried;

Byron Wesson, Director of Land Operation and Stewardship Services and Laurie Barron, Executive Assistant/Recorder were requested to leave the in-camera session at 9:35 a.m.

Susan Richards, Manager of Administration and Human Resources and Wayne Wilson CAO/Secretary Treasurer were requested to leave the in-camera session at 10:05 a.m.

OUT OF IN-CAMERA

RES#5 MOVED BY: Brian Mullin SECONDED BY: Gord Montgomery
RESOLVED THAT: This meeting of the Executive Committee No. 10-08 come out of "In-Camera" at 10:21 a.m.

Carried;

Laurie Barron, Executive Assistant/Recorder joined the meeting at 10:21 a.m.

ORAL RESOLUTION:

RES #5(a) MOVED BY: Barry Ward SECONDED BY: Joan Sutherland
RESOLVED THAT: Staff prepare a report showing salary comparators similar to Gazda; and,

THAT: The report be present to the Executive on October 24/08.

Carried;

RES#6 MOVED BY: Barry Ward SECONDED BY: Tom Elliott
RESOLVED THAT: The NVCA Executive supports staff recommendation that \$35,000 be released from the Capital Reserve for the Boardwalk.

Carried;

RES#6(a) MOVED BY: Barry Ward SECONDED BY: Joan Sutherland
RESOLVED THAT: The Acting Director of Planning, Chris Hibberd be promoted to Director of Planning effective November 1, 2008.

Carried;

Executive member Barry Ward left the meeting due to a commitment.

RES#7 MOVED BY: Walter Benotto SECONDED BY: Joan Sutherland
RESOLVED THAT: The In-Camera notes of the planning Advisory Committee meeting held on September 12, 2008 be received.

Carried;

7. REPORT OF THE CAO/SECRETARY TREASURER AND THE MANAGER OF FINANCE**7.1 FINANCIAL REPORTS****Financial Activity Report Summary:****a) Accounts Receivable Summary, August 31, 2008.**

RES #8 MOVED BY: Gord Montgomery SECONDED BY: Brian Mullin
RESOLVED THAT: The Accounts Receivable as at August 31, 2008 in the amount of \$1,250,493.22 including Planning items of \$231,087.50 be received.

Carried;

b) Summary of Disbursements month of August, 2008.

RES #9 MOVED BY: Gord Montgomery SECONDED BY: Brian Mullin
RESOLVED THAT: Disbursements as at August 31, 2008 in the sum of \$241,845.93 including wages of \$106,551.85 be approved as presented.

Carried;

c) Statement of Operations for Period Ending August 31, 2008:

RES #10 MOVED BY: Brian Mullin SECONDED BY: Gord Montgomery
RESOLVED THAT: The Combined Statement of Operations Program Summary as at August 31, 2008 be received.

Carried;

d) Preliminary 2009 Budget Review

RES #11 MOVED BY: Brian Mullin SECONDED BY: Walter Benotto
WHEREAS: Staff have prepared the first draft of the 2009 budget incorporating preliminary budget direction from the September 12/08 Advisory committee meeting for an on table presentation to the September 26/08 meeting of the Executive; and,

WHEREAS: The preliminary budget will be reviewed at the October 17/08 Advisory Committee meetings for further refinement; therefore,

BE IT RESOLVED: The Executive receive the preliminary budget for review and provide staff with general direction for further review at the October 24/08 Executive meeting.

Carried;

Staff were directed to develop a second draft of the 2009 budget with a lower levy and with one position approved (but not filled) in 2008 eliminated.

Wayne Wilson, CAO/Secretary Treasurer left the meeting due to a commitment.

8. REPORT OF THE ACTING DIRECTOR OF PLANNING**8.1 Notes of the Planning Advisory Committee meeting held on September 12, 2008**

RES #12 MOVED BY: Gord Montgomery SECONDED BY: Brian Mullin
RESOLVED THAT: The notes of the Planning Advisory committee meeting held on September 12, 2008 be received.

Carried;

9. REPORT TO THE DIRECTOR OF ENGINEERING AND TECHNICAL SERVICES**9.1 Notes of the Engineering and Technical Services Advisory Committee meeting held on September 12, 2008**

RES #13 MOVED BY: Brian Mullin SECONDED BY: Gord Montgomery
RESOLVED THAT: The notes of the Engineering and Technical Services Advisory Committee meeting held on September 12, 2008 be received as information as a quorum of members was not present.

Carried;

10. REPORT OF THE HYDROGEOLOGIST/SOURCE PROTECTION COORDINATOR**10.1 Innisfil Creek Study Proposal to be submitted to the Ontario Geological Survey (OGS), Ministry of Northern Development and Mines.**

RES #14 MOVED BY: Gord Montgomery SECONDED BY: Brian Mullin

RESOLVED THAT: The NVCA Executive supports staffs request to submit the Study of the 3-Dimensional Mapping of Quaternary Deposits, Innisfil Creek area proposal, dated September 17, 2008, to the Ontario Geological Survey for funding support; and,

FURTHER THAT: The councils of the Town of Wasaga Beach, Township of Clearview, Township of Adjala-Tosorontio, Township of Essa, Town of Bradford West Gwillimbury, Town of New Tecumseth and Town of Innisfil and OMAFRA, MNR, MOE, Ontario Potato Board, Simcoe County Federation of Agriculture and other members of the Agricultural Adaptation Council Innisfil Creek project Steering Committee, be requested to provide letters of support for this project.

Carried;

11. CORRESPONDENCE

- (a) Otonabee Conservation email received Aug 6/08 re: 2008 Levy Rates for Conservation Authorities.
- (b) Blue Mountain Watershed Trust Foundation dated Aug 20/08 re: NVCA/Grey Sauble Conservation Area Watershed Jurisdictional Boundary – Town of Collingwood.
- (c) Ministry of the Environment received Aug 13/08 re; new amended certificate of approval for waste management.

RES#15 MOVED BY: Brian Mullin SECONDED BY: Gord Montgomery

RESOLVED THAT: Correspondence not specifically dealt with be placed on file.

Carried;

FUTURE MEETINGS

BOARD OF DIRECTORS – October 17, 2008

EXECUTIVE MEETING – October 24, 2008

ADJOURN

RES#16 MOVED BY: Gord Montgomery SECONDED BY: Brian Mullin

RESOLVED THAT: This meeting adjourn at 11:36 a.m. to meet again at the call of the Chair.

Carried;

Fred Nix, Chair

Wayne Wilson, CAO/Secretary Treasurer

Dated this _____ day of _____, 2008