



**TIFFIN CONSERVATION AREA
BOOKINGS – EXTERNAL & INTERNAL**

8195 8th Line, Utopia, Essa Township
Ph: 705-424-1479 Fax: 705-424-2115

PART A – USER INFORMATION (PLEASE PRINT)

Organization/Department: _____ Date(s) of Use: _____

Address: _____ Contact: _____

_____ E-mail: _____

Telephone: Bus: _____ Other: _____ Fax: _____

Nature of Meeting _____

Number in Group: _____ Time – Start: _____ Finish: _____

Facility Requested: Group Campground Pavilion Outdoor Classroom _____

PART C – INTERNAL USER

Staff _____ **Date** _____

PART D – EXTERNAL USER COMPLIANCE

I do hereby make application to use the above area as described, and in so doing, agree that the Nottawasaga Valley Conservation Authority, or its agents or officials shall, in no way, be held liable for any damage, injury or other accident or loss resulting from use of the above area; and do hereby accept full responsibility for any actions of this group which may be in contravention of the Regulations governing Conservation Areas; and, have read and will comply with the conditions noted on the reverse side of the application.

Contact Signature _____ Date _____

PART E – TO BE COMPLETED BY DIRECTOR, LAND & WATER STEWARDSHIP

Approved by: _____ Date: _____

Amount Due: \$ _____

Please see reverse for "Conditions"

c: Mgr. Of Finance

CONDITIONS:

1. The Girl Guides of Canada have 1st priority for reservations for each year from January to March. All available dates after March 31st are open to approved Camping Groups. Please note that in emergency situations, reservations may be cancelled to accommodate a higher use priority. In this event, the NVCA is not responsible for securing alternate arrangements under such circumstances.
2. All reservations must be made through Land & Operations, 424-1479, ext. 224 or 250 and are subject to the following fees (per day), plus GST
3. All users are responsible for the condition of the areas. Failure to maintain the area in its original condition, may result in a maintenance charge against the user and/or withdrawal of future booking privileges. Users will be charged for any damages incurred. The primary contact person who reserved the room must report any damage to the Director of Land & Water Stewardship, or his designate, 424-1479 ext. 224 or 250 at the time of the occurrence or as soon as possible within working hours of from 8:30 am – 4:30 pm, Monday to Friday.

FEES: (please tick appropriate box)

- | | | |
|--------------------------|--------------------------|---------------------------------------|
| Group Camping | <input type="checkbox"/> | \$5.00 per person/night + GST |
| Pavilion Rental | <input type="checkbox"/> | \$85.00/day + \$2.00 per person + GST |
| Outdoor Classroom | <input type="checkbox"/> | \$60.00/day + GST |

FEE Schedule:

Camping

No of people at camp _____ x \$5. = _____
x .05% GST = _____

TOTAL:

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Pavilion Rental

= \$85.00

No. people attending event _____ x \$2/pp = _____
x 05% GST = _____

Outdoor Classroom

= \$60.00

X 05% GST = _____

TOTAL:

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NOTE: Two weeks notice is required in the event of cancellation - a cancellation fee may be charged.