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 www.nvca.on.ca

Prior to application submission, please contact NVCA Planning staff at (705) 424-1479 for consultation on your proposal.

Please refer to Section "C" of the NVCA fee schedule for fee details.

Application for Development, Interference With Wetlands and Alterations to Shorelines and Watercourses Permit (Pursuant to Ontario Regulation 172/06)

The Nottawasaga Valley Conservation Authority will consider your application based on the information you provide below. Any false or misleading statement made on this application will render null and void any permission granted. Complete all relevant sections, date, sign and return the application along with appropriate review fee.

CONTACT INFORMATION (Please clearly print all information)

Property Owner's Name(s): _____

Mailing Address (Street, P.O. Box) _____ City _____ Postal Code: _____

Telephone #'s: Home: () _____ Work: () _____ Fax: () _____

E-mail address: _____

Applicant / Agent's Name: _____

Mailing Address (Street, P.O. Box) _____ City _____ Postal Code: _____

Telephone #'s: Home: () _____ Work: () _____ Fax: () _____

E-mail address: _____

Property Owner's Authorization (if applicant/agent is not the owner): _____ Please sign

LOCATION OF PROPOSED WORKS

Lot: _____ Concession: _____ Registered Plan Number: _____ Lot(s) Within Registered Plan: _____

Municipality: _____ Watercourse Name: _____

Municipal Street Address: _____

Property Assessment Roll Number (From Property Tax Notice): _____

TERMS AND CONDITIONS

- Permits or Approvals granted by the Nottawasaga Valley Conservation Authority are **non-transferable**.
- Permits, approvals, etc. may be required from other agencies prior to undertaking the proposed work. Authority permission, if granted for the proposed work, does not exempt the owner/agent from complying with any or all other laws, statutes, ordinances, directives, regulations, approvals, etc. that may affect the property or the use of same.
- If the information provided on or with this application is determined to be untrue or incorrect, or become untrue or incorrect, the Nottawasaga Valley Conservation Authority reserves the right to withdraw any permission granted.
- Permits contain important conditions. Contractors must have a copy of the permit on the work site at all times.
- An administrative fee of \$50.00 may be charged for processing refunds

DESCRIPTION OF THE WORKS

Please check each that apply

- | | |
|--|---|
| <input type="checkbox"/> Placement of fill or site alteration | <input type="checkbox"/> Construction of a structure (buildings, septic system) |
| <input type="checkbox"/> Pond construction, cleanout and/or repair | <input type="checkbox"/> Watercourse crossing (Culvert or Bridge) |
| <input type="checkbox"/> Dam re-construction/repair | <input type="checkbox"/> Beaver dam removal |
| <input type="checkbox"/> Dredging | <input type="checkbox"/> Bank protection |
| <input type="checkbox"/> Drainage works & ditching | <input type="checkbox"/> Alteration to a watercourse or shoreline |
| <input type="checkbox"/> Interference with a wetland | <input type="checkbox"/> _____ other |

What is the purpose of the work?

Proposed Starting Date _____	Completion date _____
Details (e.g. Permit Number, Application Number)	
Previous NVCA application?	<input type="checkbox"/> Yes <input type="checkbox"/> No _____
Planning approval required? (e.g. Site Plan Approval or Re-zoning)	<input type="checkbox"/> Yes <input type="checkbox"/> No _____
Applications made to other agencies? (e.g. MNR, MOE, NEC, DFO)	<input type="checkbox"/> Yes <input type="checkbox"/> No _____
Municipal Building Permit required?	<input type="checkbox"/> Yes <input type="checkbox"/> No _____
Is all fill remaining on site? (If the answer is "no", you must specify an address where the fill is to be removed to)	<input type="checkbox"/> Yes <input type="checkbox"/> No Address: _____

I / we the undersigned hereby certify to the best of my/our knowledge and belief that all of the above-noted, attached and/or supporting documentation information is correct and true. I/we further solemnly declare that I/we have read and fully understand the contents of this application and specifically the terms and conditions, and the declaration which is written below.

By signing this application, consent is given to the Nottawasaga Valley Conservation Authority, its employees and authorized representatives to access the property for the purposes of obtaining information and monitoring any approved works.

NOTICE OF COLLECTION

Pursuant to the Municipal Freedom of Information & Protection of Privacy Act, the personal information contained on this form is collected under the Authority of the Conservation Authorities Act, R.S.O. 1990, Chapter C.27, and O Regulation 172/06 NVCA Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. This information is used to access applications and where approved issue permits. Information on this form will be disclosed to government and municipal agencies for review and comments and may be disclosed to members of the public through the Freedom of Information process.

Date _____

Signature _____ / _____ / _____
Owner Applicant Authorized Agent

Your application *must* be accompanied with the following basic information

- Payment of the applicable application review fee
- A Site Plan drawing (birds eye view of the land) showing the proposed works, your property boundaries and features of the site such as other buildings & structures, tree lines, streams, wetlands, wet areas, springs, ditches, culverts, elevation contours or existing and proposed grades. **Include measurements and dimensions!** Show how much vegetation or tree cover is to be removed and where fill is to be placed
- A Location or road map to your development

The following *may* also be required to support your application, which could expedite the permit review process

- The elevation of existing buildings, if any, and grades and the proposed elevations of buildings and grades after development.
- Lot grading and drainage plan (drainage details before and after development)
- A complete description of the type of fill proposed to be placed or dumped
- The proposed use of the buildings and structures following completion of the development. For a watercourse alteration, statement of the purposed of the alteration
- Construction sequence (a description of the methods to be used in carrying out the works, more important for watercourse alterations)
- The location and extent or perimeter of all proposed works should be staked out or flagged or marked in some way so we can easily locate it on your property when we visit
- Prepare plans or describe how sediment and erosion will be controlled during construction and for the period after construction until vegetation is established
- A copy of any studies or reports undertaken for the proposed work (example: Flood Study, Environmental Impact Study, Hydrogeological Report, Geotechnical Study, Slope stability Analysis, Fisheries Impact Assessment, etc.)
- A legal survey
- A cross-section drawing (what the work will look like from the side). Your contractor can shoot the grades of the work site with a survey leveling instrument
- A topographic survey tied into a geodetic benchmark or based on a known ground elevation, may be requested for some types of works. (Such as building on the shoreline of Georgian Bay)
- A written description or drawings showing the materials to be used and the proposed specifications, measurements or sizes of things such as culverts or rock protection
- Conceptual, architectural or design drawings of the proposed building(s)
- A written description or diagrams of how the work is to be done and how the site will be accessed by heavy equipment
- Prepare plans or describe how the site is to be re-vegetated after construction, such as sod, seeding, hydro-seeding, tree & shrub plantings

NOTE: Depending on the complexity of the application, additional information beyond that which is listed above may be required.

REVIEW FEES

Please find below **Section C** and the **Notes** from NVCA's current fee schedule. To view the full fee schedule and associated policies please go to NVCA's website: www.nvca.on.ca or contact Planning staff at (705) 424-1479.

C.	APPLICATIONS MADE UNDER THE CONSERVATION AUTHORITIES ACT	
	Permit Application Base Fee	\$ 500
	Permit Application major works	\$ 1 500
	Permit Application Minor (e.g. Above ground pool, unenclosed carport, gazebo)	\$ 200
	Letter of Approval (site inspection not required)	\$ 100
	Permit – unauthorized works	2 X permit fee
	Permit – amendment/renewal	\$ 100
	Additional fee for significant technical review	varies

Notes:

1. Plans of subdivision/condominium and site plan fees include permitting fees under the NVCA's Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation, Ontario Regulation 172/06.
2. Effective August 11, 2006, generally permits were no longer required from the NVCA for the construction of decks, fences or buildings and structures less than 10 square metres (107 square feet) in size and other works as determined by the NVCA's CAO.
3. When processing and reviewing consolidated applications (e.g. OPA/ZBA/Subdivisions) the higher fee would be applied.
4. NVCA reserves the right to reassess the review fee after 2 years of receipt of the application based on timing and receipt of technical information.
5. NVCA reserves the right to charge additional review fees based on excess work subject to Executive committee review and direction.
6. The applicant will be responsible for any external peer review costs necessary to review submitted technical submissions.
7. An administrative fee of \$50 may be charged for processing refunds.