

# Tiffin Centre - Outdoor Education Booking Form

2009-10



**Note:** All visits **must be confirmed** with the Environmental Education Program Coordinator. Please return the booking form at least **two weeks prior** to your visit via fax or email.

## Group Information

Date of Visit: \_\_\_\_\_ Group/School: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Arrival time: \_\_\_\_\_ Departure time: \_\_\_\_\_

## Program Information

Total No. of Students: \_\_\_\_\_  
Total No. of Parent Volunteers: \_\_\_\_\_

Teacher/Group Leader	Grade	# of Students	Morning Program	Afternoon Program

Learning objectives of your visit: \_\_\_\_\_

What pre-trip preparation has been done with your students? \_\_\_\_\_

Please indicate any safety/medical concerns staff should be aware of (allergies, epipens, asthma, etc.): \_\_\_\_\_

Are there any special needs to be accommodated? (eg. learning, physical disabilities, or other) \_\_\_\_\_

All-terrain wheelchair required? (yes/no): \_\_\_\_\_

### Office Use Only

Customer No: \_\_\_\_\_

Confirmation of visit: \_\_\_\_\_

**Nottawasaga Valley Conservation Authority**  
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