



**NOTTAWASAGA VALLEY CONSERVATION AUTHORITY**  
**BOARD OF DIRECTORS MEETING 09/09**  
Friday October 9, 2009  
**MINUTES**

**Location: Tiffin Centre for Conservation – John L. Jose Environmental Learning Centre**

<b><u>PRESENT:</u></b>	
<b>Chair:</b> Walter Benotto	Town of Shelburne
<b>Vice Chair:</b> Joan Sutherland	Town of New Tecumseth
<b><u>MEMBERS:</u></b>	
Rick Archdekin	Town of Wasaga Beach
Mary Brett	Township of Adjala-Tosorontio
Orville Brown	Township of Clearview
Chris Carrier	Town of Collingwood
Mel Coutanche	Township of Oro-Medonte
Terry Dowdall	Township of Essa left at 11:43
Tom Elliott	Township of Springwater
Earl Hawkins	Township of Mulmur (attended for Gord Montgomery)
Ralph Hough	Township of Oro-Medonte
John McKean	Town of the Blue Mountains
Fred Nix	Town of Mono
Cal Patterson	Town of Wasaga Beach
Gerald Poisson	City of Barrie
Ron Simpson	Town of Bradford West Gwillimbury
Bill Van Berkel	Town of Innisfil
Robert Walker	Township of Clearview
Barry Ward	City of Barrie
Percy Way	Township of Amaranth
<b><u>REGRETS:</u></b>	
Reg Cowan	Township of Springwater
Sonny Foley	Town of Collingwood
Ron Henderson	Township of Essa
Garry Matthews	Township of Melancthon
Rick Milne	Town of New Tecumseth
Gord Montgomery	Town of Mulmur
Brian Mullin	Municipality of the Grey Highlands

**GUEST**

John Cottrill, MNR Policy Advisory (arrived at 9:40 a.m.)

**STAFF PRESENT:**

CAO/Secretary-Treasurer  
Manager of Administration and Human Resources  
Communications/Public Relations Assistant  
Director of Land Operations & Stewardship Services  
Manager of Stewardship Services  
Director of Planning  
Director of Engineering and Technical Services

Wayne Wilson  
Susan Richards  
Kim Garraway  
Byron Wesson  
Fred Dobbs  
Chris Hibberd  
Glenn Switzer

1. **CALL TO ORDER**

Chair Benotto called the meeting to order at 900 a.m.

2. **MOTION TO ADOPT AGENDA**

**RES#1** MOVED BY: Chris Carrier SECONDED BY: John McKean

**RESOLVED THAT:** The Agenda for Board of Directors Meeting #09/09 dated 9 October 2009, be adopted.

**Carried;**

3. **PECUNIARY INTEREST DECLARATION**

None declared

4. **MINUTES**

4.1 **Minutes of the Board of Directors Meeting 08/09, dated 11 September, 2009.**

**RES#2** MOVED BY: Earl Hawkins SECONDED BY: Chris Carrier

**RESOLVED THAT:** The Minutes of the Board of Directors Meeting 08/09 dated 11 September, 2009 be approved.

**Carried;**

4.2 **Draft Minutes of the Nottawasaga Valley Source Protection Authority 02/09 dated 11 September, 2009.**

**RES#3** MOVED BY: Percy Way SECONDED BY: Chris Carrier

**RESOLVED THAT:** The Minutes of the Nottawasaga Valley Source Protection Authority 02/09 dated 11 September, 2009 be received.

**Carried;**

4.3 **Draft Minutes of the Executive Committee Meeting 11/09, dated 25 September, 2009.**

**RES#4** MOVED BY: John McKean SECONDED BY: Chris Carrier

**RESOLVED THAT:** The Draft Minutes of the Executive Committee Meeting 11/09 dated 25 September, 2009 be received.

**Carried;**

5. **BUSINESS ARISING FROM MINUTES**

None noted.

6. **REPORT OF THE DIRECTOR OF PLANNING**

6.1 **Permits for Ratification for the period Aug 17/09 to Sept 30/09**

**RES#5** MOVED BY: John McKean SECONDED BY: Percy Way

**RESOLVED THAT:** The Permits/Approvals issued by staff for the period Aug 17/09 to Sept 30/09 be approved.

**Carried;**

**6.2 Draft NVCA-Municipal Streamlining Partnership Agreement for Plan Review and Technical Clearance & Fee Collection between the Watershed Municipalities and NVCA.**

**RES#6** MOVED BY: Percy Way SECONDED BY: John McKean  
**RESOLVED THAT:** The Board of Directors support in principle the proposed draft NVCA Municipal Streamlining staff report of the Director of Planning; and,

**FURTHER THAT:** The Board of Directors direct staff to circulate the Draft NVCA-Municipal Streamlining Partnership Agreement to the watershed municipalities for their consideration.

**Unanimously Carried;**

**7. REPORT OF THE MANAGER OF ADMINISTRATION AND HUMAN RESOURCES AND THE COMMUNICATION/PR ASSISTANT**

**7.1 Communications Report for the month of September**

**RES#7** MOVED BY: John McKean SECONDED BY: Percy Way  
**RESOLVED THAT:** The Communications report for the month of September 2009 be received.

**Carried;**

**8. REPORT OF THE CAO/SECRETARY-TREASURER AND THE MANAGER OF FINANCE**

**8.1 Financial Report - Statement of Operations Summary for the Period ending 31 August, 2009**

**RES#8** MOVED BY: Orville Brown SECONDED BY: Robert Walker  
**RESOLVED THAT:** The Statement of Operations Summary for the Period ending 31 August, 2009 be received.

**Carried;**

**9. REPORT OF THE CAO/SECRETARY TRESURER**

**9.1 Essa Dissolution Resolution update**

\*Note: This update was presented on the In-Camera Agenda. The Board of Directors brought the update out of in-camera for open discussion. The Mayor of Essa, David Guergis withdrew the dissolution resolution at the October 7/09 Essa Council meeting.

John Cottrill, Policy Advisor with MNR reviewed with the Board the procedure that would have to be followed for the dissolution of a Conservation Authority.

Under the Conservation Authorities Act an individual municipality cannot dissolve a Conservation Authority; it would require 2/3 of the membership supporting the dissolution.

John Cottrill advised the Board of Directors that the Minister of Natural Resources must be satisfied that there is a provision for programs to be continued and that the watershed as a whole is being protected. In addition, the Minister of the Environment must also be satisfied that the Source Water Protection initiative will be continued.

The question of a municipality's regulatory powers to enforce the *Conservation Authorities Act* concluded that, where there is no Conservation Authority the enforcement would be done by the Ministry of Natural Resource, Ministry of the Environment and the Department of Fisheries and Oceans. It was noted that this could be a very lengthy application process and advised that the municipalities should do their due diligence to explore the financial impacts this would have on the municipalities.

Further discussion ensued regarding the dissolution of a Conservation Authority (CA), and the redrawing of boundaries which was discussed at the mediation process. John Cottrill provided some insight into what must be considered when dissolving a CA. Planning, implementing programs, and the legal liability with dam structures and CA properties where the land has been donated to the Authority, must all be considered as well as ensuring the continuity of enforcement and services across the entire watershed to the satisfaction of MNR and MOE.

The Board of Directors thanked John Cottrill for attending and answering their questions.

**RES#9** MOVED BY: Mary Brett SECONDED BY: Fred Nix

**RESOLVED THAT:** Staff bring back a report on;

- Describing what a third-party review of Planning would do
- What the impact of such a review was at the Town of Wasaga Beach
- What the cost and timelines of such a review would be; and,
- Any other relevant information.

**Carried;**

**IN-CAMERA**

**RES#10** MOVED BY: Percy Way SECONDED BY: John McKean

**RESOLVED THAT:** This meeting of the Board of Directors No. 09-09 go "In-Camera" at 10:35 a.m. to address matters pertaining to:

- litigation or potential litigation, including matters before administrative tribunals, affecting the Authority; and,

**THAT:** The following staff be in attendance: Wayne R. Wilson, B.Sc., Chief Administrative Officer/Secretary Treasurer, Susan Richards, Manager of Administration and Human Resources, Kim Garraway, Communications/PR Assistant, Byron Wesson, Director of Land Operations and Stewardship Services, Fred Dobbs, Manager of Stewardship Services, Glenn Switzer, Director of Engineering, Chris Hibberd, Director of Planning and Laurie Barron, Executive Assistant/Recorder.

**Carried;**

**OUT OF IN-CAMERA**

**RES#11** MOVED BY: Robert Walker SECONDED BY: Orville Brown  
RESOLVED THAT: This meeting of the Board of Directors Committee No. 09-09 come out of  
"In-camera" at 11:00 a.m.

**Carried;**

**RES#12** MOVED BY: CAL Patterson SECONDED BY: Chris Carrier  
**BE IT RESOLVED:** That the NVCA Board Members support the continuation of the NVCA.

**Recorded Vote:**

**IN FAVOUR**

Chair Walter Benotto	Town of Shelburne
Vice Chair Joan Sutherland	Town of New Tecumseth
Rick Archdekin	Town of Wasaga Beach
Mary Brett	Township of Adjala-Tosorontio
Orville Brown	Township of Clearview
Chris Carrier	Town of Collingwood
Mel Coutanche	Township of Oro-Medonte
Terry Dowdall	Township of Essa
Tom Elliott	Township of Springwater
Earl Hawkins	Township of Mulmur
John McKean	Town of the Blue Mountains
Fred Nix	Town of Mono
Cal Patterson	Town of Wasaga Beach
Gerald Poisson	City of Barrie
Ron Simpson	Town of Bradford West Gwillimbury
Bill Van Berkel	Town of Innisfil
Robert Walker	Township of Clearview
Barry Ward	City of Barrie
Percy Way	Township of Amaranth

**AGAINST**

Ralph Hough	Township of Oro-Medonte
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Of the 20 members present: 19 in favour, 1 against

**Carried;**

**10. REPORT OF THE CAO/SECRETARY TREASURER**

**10.1 Eight month (to August 31/09) Statement of Operations Review**

**RES#13** MOVED BY: Mel Coutanche SECONDED BY: Rich Archdekin  
**RESOLVED THAT:** Staff continue to implement the approved 2009 budget  
constraint/contingency plan, and that staff continue to provide monthly statement of operations  
updates to the Executive and Board of Directors.

**Carried;**

**10.2 2010 Budget Direction Background report.**

Chair Benotto asked the Board members to advise what percentage increase they felt their Council would consider for the 2010 NVCA budget.

The following are the responses:

<b>%</b>	<b>Board Member</b>	
3	Chair Walter Benotto	Town of Shelburne
3	Vice Chair Joan Sutherland	Town of New Tecumseth
2	Rick Archdekin	Town of Wasaga Beach
1.8	Mary Brett	Township of Adjala-Tosorontio
2	Orville Brown	Township of Clearview
3	Chris Carrier	Town of Collingwood
1.5-2	Mel Coutanche	Township of Oro-Medonte
1.8	Terry Dowdall	Township of Essa
3	Tom Elliott	Township of Springwater
2	Earl Hawkins	Township of Mulmur
2-3	John McKean	Town of the Blue Mountains
5	Fred Nix	Town of Mono
2	Cal Patterson	Town of Wasaga Beach
3	Gerald Poisson	City of Barrie
<4	Ron Simpson	Town of Bradford West Gwillimbury
2-3	Bill Van Berkel	Town of Innisfil
2	Robert Walker	Township of Clearview
3	Barry Ward	City of Barrie
2	Percy Way	Township of Amaranth
1.5-2	Ralph Hough	Township of Oro-Medonte
<less than		

The Board members agreed that an average of these percentages should be used as a guideline when developing the 2010 NVCA budget.

**RES#14**      MOVED BY: Rick Archdekin      SECONDED BY: Mel Coutanche

**RESOLVED THAT:** The Board of Directors (BOD) receive the preliminary 2010 budget direction document, including a summary of the 2010 budget pressures, for consideration; and,

**THAT:** The Board of Directors provides the following budget direction:

- That the average recommended percentage that the board stated at the October 9/09 meeting be used as a guideline.
- That staff prepare a draft 2010 budget report including; assumptions, programs adjustments and or new initiatives, and service impacts, with budget options and recommendations to meet the BOD target increase, and
- That the Draft budget report be presented to the November 27<sup>th</sup> BOD meeting for further direction, and that the Board provides any direction regarding user fee reduction considerations.

**Carried;**

**10.3 Oro-Medonte Request to Reduce CA Jurisdiction**

Wayne Wilson, CAO/Secretary-Treasurer provided an oral update regarding meetings with staff at Oro-Medonte.

Oro-Medonte member Mel Coutanche provided CAO/Secretary-Treasurer Wayne Wilson with a copy of the material from Robin Dunn CAO Oro-Medonte regarding the background information for the NVCA - Severn Sound Environmental Association (SEEA)Oro-Medonte Memorandum of Understanding as requested earlier by NVCA Past Chair Fred Nix.

**12. NEW BUSINESS**

None noted

**13. CORRESPONDENCE**

(a) Grey Sauble Conservation dated Sept. 9/09 re: Letter sent to MOE Minister Gerretsen regarding the Terms of Reference for Grey Sauble Source Protection Area.

(b) Credit Valley Conservation dated Sept. 14/09 re: Scattering of ashes and offerings on water – questions for the province prepared by Credit Valley CA.

*Ralph Hough member representing Oro-Medonte requested staff bring a report to the NVCA Executive regarding the Credit Valley Conservation report as noted in (b) above.*

(c) Friends of Utopia Gristmill and Park dated Sept. 15/09 re: letter sent to Mayor David Guergis, Township of Essa in support of the NVCA.

(d) Correspondence to Township of Tiny from NVCA dated Sept.15/09 re: update on Nottawasaga Watershed Improvement Program (N-WIP).

(e) Correspondence to Department of Fisheries and Oceans from NVCA dated Sept. 21/09. Re: response to Aug. 28/09 letter received regarding issues fundamental to the formal agreements between CA's and the Ontario Great Lakes Area (OGLA) of Fisheries and Oceans Canada (DFO).

(f) Email from Gary Christie, President, Nottawasaga Steelheaders dated October 1/09 re: Affidavit of support for the NVCA on behalf of the Nottawasaga Steelheaders.

(g) Thank you from LSRCA Chair Virginia Hackson and family for the donation sent from NVCA Board members and staff to the Shriners Hospitals for Children in memory of her husband John who passed away on August 24/09.

**RES #15** MOVED BY: Mel Coutanche SECONDED BY: Rick Archdekin  
**RESOLVED THAT:** Correspondence not specifically dealt with be placed on file.

**Carried;**

**RES #16** MOVED BY: Fred Nix SECONDED BY: Joan Sutherland

**WHEREAS:** Staff have been under intense pressure over the past few months; therefore,

**BE IT RESOLVED:** That this Board thanks staff for the professional manner in which they have continued to carry out their duties and the exemplary manner in which they have handled the pressures.

**Carried;**

**14. PRESENTATION**

**Fisheries Habitat Management Program and Stewardship Services Program Update**

Fred Dobbs, Manager of Stewardship Services provided a stewardship services program update. The land and water stewardship program works in partnership with the community to implement local projects that protect and restore our environment and help ensure the future of our healthy waters through stewardship programs such as:

- Hands on field programs which provided for the coordination of projects designed to improve water quality, enhance fish/wildlife habitat and restore stream/watershed health
- Forestry programs provide profession tree planting, Arbour Day an Managed Forest Plans
- The Healthy Waters programs include, Source Water Protection, Oak Ridges Moraine, Ontario Wetland Care, Sturgeon – species at risk, Nottawasaga Watershed Improvement Program, Community River Restoration, Grant Incentive/Education and Outreach and the Fisheries Habitat Management Plan.

The NVCA Fisheries Habitat Management Plan provides a framework for the identification of critical habitats to be protected through planning and regulations. The plan identifies key habitat zones and stream reaches that are watershed priorities for restoration.

Most of the NVCA area can support coldwater stream habitats and should be management for coldwater habitat restoration. The plan has identified coldwater fisheries habitat restoration as a priority within the NVCA area.

**FUTURE MEETINGS**

EXECUTIVE COMMITTEE – October 23/09

BOARD OF DIRECTORS – November 27/09

**UPCOMING EVENTS**

*NVCA EVENING OF THANKS (save this date)*

*Tuesday, November 3/09 - 7:00 p.m. – John L. Jose Building*

**ADJOURN**

**RES #17** MOVED BY: Rick Archdekin SECONDED BY: Mel Coutanche

**RESOLVED THAT:** This meeting adjourn at 11:55 a.m. to meet again at the call of the Chair.

**Carried;**

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Walter Benotto, N.V.C.A. Chair

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Wayne R. Wilson, CAO/Secretary-Treasurer

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2009