



**NOTTAWASAGA VALLEY CONSERVATION AUTHORITY  
BOARD OF DIRECTORS MEETING 10/09  
Friday November 27/09  
MINUTES**

**Location: Tiffin Centre for Conservation – John L. Jose Environmental Learning Centre**

<b><u>PRESENT:</u></b>	
<b>Chair:</b> Walter Benotto	Town of Shelburne
<b>Vice Chair:</b> Joan Sutherland	Town of New Tecumseth
<b><u>MEMBERS:</u></b>	
Rick Archdekin	Town of Wasaga Beach
Mary Brett	Township of Adjala-Tosorontio
Orville Brown	Township of Clearview
Reg Cowan	Township of Springwater
Terry Dowdall	Township of Essa
Tom Elliott	Township of Springwater
Ron Henderson	Township of Essa
Ralph Hough	Township of Oro-Medonte
Harry Hughes	Township of Oro-Medonte
Garry Matthews	Township of Melancthon
Rick Milne	Town of New Tecumseth
Gord Montgomery	Town of Mulmur
Brian Mullin	Municipality of the Grey Highlands
Fred Nix	Town of Mono
Cal Patterson	Town of Wasaga Beach (arrived 9:20 a.m.)
Gerald Poisson	City of Barrie
Ron Simpson	Town of Bradford West Gwillimbury
Bill Van Berkel	Town of Innisfil
Barry Ward	City of Barrie
<b><u>REGRETS:</u></b>	
Chris Carrier	Town of Collingwood
Sonny Foley	Town of Collingwood
John McKean	Town of the Blue Mountains
Robert Walker	Township of Clearview
Percy Way	Township of Amaranth

**STAFF PRESENT:**

CAO/Secretary-Treasurer  
 Manager of Administration and Human Resources  
 Communications/Public Relations Assistant  
 Director of Land Operations & Stewardship Services  
 Manager of Stewardship Services  
 Director of Planning  
 Director of Engineering and Technical Services

Wayne Wilson  
 Susan Richards  
 Kim Garraway  
 Byron Wesson  
 Fred Dobbs  
 Chris Hibberd  
 Glenn Switzer

**RECORDER:** Laurie Barron, Executive Assistant

**1. CALL TO ORDER**

Chair Walter Benotto called the meeting to order at 9:13 a.m.

**ANNOUNCEMENTS**

- Chair Benotto welcomed Mayor Harry Hughes from Oro-Medonte. Mayor Hughes will be joining the NVCA Board of Directors replacing Mel Coutanche, past member from Oro-Medonte.
- Chair Benotto advised the Board members that the Ministry of Natural Resources, Ministry of Municipal Affairs and Housing and the Ministry of Energy and Infrastructure have posted an updated version of the draft Policies and Procedures for Conservation Authority Plan Review and Permitting Activities (also known as the CA Liaison Committee (CALC) report on the Environmental Registry for public comment (EBR #010-8243). NVCA staff will circulate this document to the municipalities to help with municipal consideration of the draft NVCA Planning Streamlining Agreement.

**2. MOTION TO ADOPT AGENDA****Items added under New Business:**

**10.1** 2010 Schedule of Board of Directors, Executive and NVSPA meetings.

**10.2** Item moved from the in-camera session at the request of Mayor Harry Hughes, member representing Oro-Medonte re: October 19/09 letter sent to Mayor Hughes from NVCA Chair Walter Benotto at the request of the NVCA Board of Directors

**RES#1** MOVED BY: Ron Simpson SECONDED BY: Bill Van Berkel

**RESOLVED THAT:** The Agenda for Board of Directors Meeting #10/09 dated 27 November 2009, be adopted as amended.

**Carried;**

**3. PECUNIARY INTEREST DECLARATION**

**None declared**

**4. MINUTES****4.1 Minutes of the Board of Directors Meeting 09/09, dated 3 October, 2009.**

*Amendment to Page 8 paragraph #3, at the request of Harry Hughes, member representing Oro-Medonte.*

*Amendment to read:* Further discussion ensued regarding the dissolution of a Conservation Authority (CA), and the redrawing of boundaries which was discussed at the mediation process.

**RES#2** MOVED BY: Ron Simpson SECONDED BY: Bill Van Berkel

**RESOLVED THAT:** The Minutes of the Board of Directors Meeting 09/09 dated 3 October, 2009 be approved as amended.

**Carried;**

**4.2 Minutes of the Executive Committee Meeting 12/09, dated 23 October, 2009.****RES#3** MOVED BY: Ron Simpson SECONDED BY: Bill Van Berkel**RESOLVED THAT:** The Minutes of the Executive Committee Meeting 12/09 dated 23 October, 2009 be received.

Carried;

**4.3 Draft Minutes of the Executive Committee Meeting 13/09, dated 13 November, 2009.****RES#4** MOVED BY: Gord Montgomery SECONDED BY: Mary Brett**RESOLVED THAT:** The Draft Minutes of the Executive Committee Meeting 13/09 dated 13 November, 2009 be received.

Carried;

**5. BUSINESS ARISING FROM MINUTES**

None noted

**6. REPORT OF THE DIRECTOR OF PLANNING****6.1 Permits for Ratification for the period October 1, 2009 to November 17, 2009.****RES#5** MOVED BY: Mary Brett SECONDED BY: Gord Montgomery**RESOLVED THAT:** The Permits/Approvals issued by staff for the period October 1, 2009 November 17, 2009 be approved.

Carried;

**7. REPORT OF THE MANAGER OF ADMINISTRATION AND HUMAN RESOURCES AND THE COMMUNICATION/PR ASSISTANT****7.1 Communications Report for the month of October, 2009**

*Harry Hughes, member representing Oro-Medonte asked what standards were being used in the preparation of the communications report and expressed concern with media articles being included in the communications report on the NVCA agenda. Past Chair Fred Nix noted that the communication report was added at the request of the board of directors in order to keep them apprised of media coverage in the NVCA watershed where they would not normally receive the newspapers. Chair Walter Benotto advised that the communications report would be discussed at the next meeting of the Executive.*

**RES#6** MOVED BY: Gord Montgomery SECONDED BY: Rick Archdekin**RESOLVED THAT:** The Communications report for the month of October, 2009 be received.

Carried;

**8. REPORT OF THE MANAGER OF ADMINISTRATION AND HUMAN RESOURCES**

- 8.1 Cellular Phones & Wireless Communication Devices, HS-2, Policy & Procedure**  
*Ralph Hough, member representing Oro-Medonte requested an amendment to the first bullet under Policy Practice to include 'while on NVCA business'.*

**RES#7** MOVED BY: Brian Mullin SECONDED BY: Orville Brown  
**RESOLVED THAT:** The Cellular Phones & Wireless Communication Devices, HS-2 Policy & Procedure be approved by the Board of Directors as amended.

**Carried;**

- 8.2 Human Resources Emergency Measures Plan - Pandemic Response, HR-10, Policy & Procedure**

**RES#8** MOVED BY: Orville Brown SECONDED BY: Brian Mullin  
**RESOLVED THAT:** The Human Resources Emergency Measures Plan–Pandemic Response, HR-10, Policy and Procedure be approved by the Board of Directors.

**Carried;**

- 8.3 Board of Directors Administration Regulations, FA-2**

**RES#9** MOVED BY: Garry Matthews SECONDED BY: Terry Dowdall  
**RESOLVED THAT:** The Board of Directors Administration Regulations, FA-2, be approved by the Board of Directors.

**Carried;**

**9. REPORT OF THE CAO/SECRETARY-TREASURER**

- 9.1 Oro-Medonte Severn Portion 2010 Budget Considerations**

**RES#10** MOVED BY: Brian Mullin SECONDED BY: Orville Brown  
**WHEREAS:** Given the complex nature of establishing a three party Memorandum of Understanding (MOU) on service delivery between the NVCA, Oro Medonte and Severn Sound Environmental Association (SSEA); and

**WHEREAS:** Given that to date there has not been a completed MOU, a service delivery agreement, or "joint staff report"; therefore,

**BE IT RESOLVED:** that the Board of Directors supports the recommendation of the NVCA Executive, that for the 2010 budget year a budget be developed assuming the same service delivery programs are in place as in 2009; and,

**THAT:** Staff be directed to continue to work with Oro-Medonte staff to prepare a "joint staff report" with recommendations regarding an MOU between the NVCA, SSEA and Oro-Medonte, containing recommendations regarding integration of the approved MOU with the current and future budgets, including seeking Board member direction on any budget or work plan adjustments for the 2010 budget year.

**Carried;**

**9.2 Third Party Review of NVCA Planning Services**

**RES#11** MOVED BY: Rick Milne SECONDED BY: Barry Ward

**RESOLVED THAT:** The Board of Directors direct the Executive Committee and the CAO/Secretary-Treasurer to undertake an independent third party consultant review of the processes used by the NVCA Planning program to deliver the NVCA plan input and review program including but not limited to: fees, timelines, practices and procedures, comparison with adjacent Conservation Authorities, staff capacity, client assessments and recommendations for improved effectiveness and efficiency, and

**THAT:** The Planning Review report be completed by August 31, 2010 for consideration of the Board, and the 2011 budget and business plan, and

**FURTHER:** That the review be authorized to a maximum of \$15,000 funded through the NVCA reserves.

**Carried;**

**9.3 Draft NVCA 2010 Budget V1.1**

**RES#12** MOVED BY: Barry Ward SECONDED BY: Rick Milne

**WHEREAS:** The Executive Committee has reviewed and supported the NVCA Draft 2010 Budget V1.1 dated Nov. 13<sup>th</sup> 2009; therefore,

**BE IT RESOLVED:** That the NVCA recommends that the Draft 2010 budget V1.1, totaling \$3,866,772.05 requiring \$1,817,897.06 of general levy, an average 3.0% general levy increase over the 2009 year, be circulated for municipal review; and,

**FURTHER THAT:** The 2010 NVCA budget vote be held at the regular Board Meeting on Friday February, 12, 2010.

**Carried;**

**11. NEW BUSINESS****11.1 2010 Schedule of Board of Directors, Executive and NVSPA meetings**

**RES#13** MOVED BY: Terry Dowdall SECONDED BY: Garry Matthews

**RESOLVED THAT:** The 2010 Board of Directors and Executive Schedule of meetings be received.

**Carried;**

**11.2 Item moved from the in-camera session at the request of Oro Medonte Mayor Harry Hughes re: October 19/09 letter sent to Mayor Hughes from NVCA Chair Walter Benotto at the request of the NVCA Board of Directors**

**RES#14** MOVED BY: Harry Hughes SECONDED BY: Ralph Hough  
**RESOLVED THAT:** The letter dated October 19, 2009 to Mayor Harry Hughes, Township of Oro-Medonte from Chair of NVCA be withdrawn.

**Recorded Vote:**

**In Favour**

Terry Dowdall, Township of Essa  
Ron Henderson, Township of Essa  
Ralph Hough, Township of Oro-Medonte  
Harry Hughes, Township of Oro-Medonte  
Rick Milne, Town of New Tecumseth  
Cal Patterson, Town of Wasaga Beach  
Ron Simpson, Town of Bradford West Gwillimbury  
Bill Van Berkel, Town of Innisfil

**Against**

Rick Archdekin, Town of Wasaga Beach  
Walter Benotto, Town of Shelburne  
Mary Brett, Township of Adjala-Tosorontio  
Orville Brown, Township of Clearview  
Reg Cowan, Springwater Township  
Tom Elliott, Springwater Township  
Garry Matthews, Township of Melancthon  
Gord Montgomery, Township of Mulmur  
Brian Mullin, Municipality of Grey Highlands  
Fred Nix, Township of Mono  
Gerald Poisson, City of Barrie  
Joan Sutherland, Town of New Tecumseth  
Barry Ward, City of Barrie

*21 members present TOTAL: In Favour 8 Against 13*

**Motion Defeated;**

**12. CORRESPONDENCE**

- (a) Central Lake Ontario Conservation letter to Dick Hibma, Chair of Grey Sauble Conservation Authority dated Sept 22/09 re: Source Protection Plan Implementation Funding.

**RES#15** MOVED BY: Mary Brett SECONDED BY: Gord Montgomery  
**RESOLVED THAT:** All NVCA member municipalities be forwarded the letter from J.R. Powell dated September 22/09 asking each municipality to respond to this letter to the Association of Municipalities of Ontario and CA in that the implementation of the Source Protection Plan be fully funded by the province.

**Carried;**

- (b) Minister Donna Cansfield, MNR letter to Oro-Medonte Mayor Harry Hughes dated September 29/09 re: NVCA and SSEA environmental service provision.
- (c) Conservation Ontario 2010 proposed operating budget presented to the Conservation Ontario Budget and Audit Committee on October 15/09.  
*Ralph Hough, member representing Oro-Medonte questioned the percentage increase that Conservation Ontario has proposed in their draft 2010 budget (17.4%). Chair Walter Benotto advised that a revised budget has been presented by Conservation Ontario with a 9.62% increase.*
- The Executive provided direction to Chair Benotto and Wayne Wilson, CAO/Secretary-Treasurer to support the lowest percentage increase (below 9.6%) presented at the Conservation Ontario budget meeting(s). (Res#7 – item 8.1 of the Executive Committee meeting No. 13/09)
- (d) Trees Ontario thank you for a successful tree plant, dated Sept 18/09 with acknowledgement from NVCA.
- (e) Bruce Trail Conservancy welcome to new Landowner Relations Directors, dated Oct 15/09. Introduction letter from Jasje and Denman Lawrenson dated Oct 2/09.
- (f) Township of Tiny dated Sept 30/09 re: Township representation – Nottawasaga Watershed Improvement Program (N-WIP) Steering Committee.
- (g) Credit River Anglers Association dated Oct 5/09 re: Threat to NVCA and their mandate from Mayor David Guergis, Township of Essa.
- (h) Letter sent to Mayor David Guergis and Council, Township of Essa from the Blue Mountain Watershed Trust Foundation dated Oct 6/09 re: Resolution for dissolution of the Nottawasaga Valley Conservation Authority.
- (i) Email: J. Saunders, Town of New Tecumseth dated Oct 3/09 re: Supporting the Vital Role of the NVCA.
- (j) Report of the Clerk of Essa Township C13-2009 re: October 7/09 Resolution. Appeared on the October 21/09 Essa Council Agenda.
- (k) Township of Mulmur letter to Minister Cansfield, MNR dated Nov 4/09 re: Role and Responsibilities of Conservation Authorities
- (l) Report of NVCA Past Chair Fred Nix dated November 13/09 re: Past attempts to develop a NVCA/Severn Sound Environmental Association (NVCA) MOU.

**Provide cao correspondence to the board of directors.**

**RES#16** MOVED BY: Terry Dowdall                      SECONDED BY: Garry Matthews  
**RESOLVED THAT:** Correspondence not specifically dealt with be placed on file.

**Carried;**

**FUTURE MEETINGS**

BOARD OF DIRECTORS – December 11/09

NOTTAWASAGA VALLEY SOURCE PROTECTION AUTHORITY - December 11/09 (11:00 a.m.)

EXECUTIVE COMMITTEE – December 18/09

**ADJOURN TO BOARD OF DIRECTORS PLANNING AND REGULATION WORKSHOP**

**RES#17**      MOVED BY: Terry Dowdall      SECONDED BY: Garry Matthews

**RESOLVED THAT:** This meeting adjourn at 10:36 a.m. to meet again at the call of the Chair.

**Carried;**