



# Tiffin Centre – Outdoor Education Booking Form

**Note:** all visits **must be confirmed** with the Environmental Education Program Coordinator. Please return the booking form at least **two weeks prior** to your visit via fax or e-mail.

## Group Information

Date of Visit: \_\_\_\_\_ Group/School: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

\_\_\_\_\_ E-mail: \_\_\_\_\_

Arrival time: \_\_\_\_\_ Departure time: \_\_\_\_\_

Total No. of Students: \_\_\_\_\_ Total No. of Parent Volunteers (no charge): \_\_\_\_\_

## Program Information

Teacher/Group Leader	Grade	# of students	Morning Program	Afternoon Program

Learning objectives of your visit: \_\_\_\_\_

What pre-trip preparation has been done with your students? \_\_\_\_\_

Please indicate any safety/medical concerns staff should be aware of (allergies, epipens, asthma etc.):

Are there any special needs to be accommodated? (eg. learning, physical disabilities, or other) \_\_\_\_\_

All-terrain wheelchair required?  yes  no

<b>Office Use Only</b> <b>Customer No:</b> _____ <b>Confirmation of visit:</b> _____
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**Nottawasaga Valley Conservation Authority**  
 John L. Jose Environmental Learning Centre, Tiffin Centre  
 8195 8th Line, Utopia, ON, L0M 1T0  
 Telephone: (705) 424-1485 Fax: (705) 424-2115  
 Email: [outdoored@nvca.on.ca](mailto:outdoored@nvca.on.ca) [www.nvca.on.ca](http://www.nvca.on.ca)