



NOTTAWASAGA VALLEY CONSERVATION AUTHORITY

BOARD OF DIRECTORS

MINUTES No. 03-18-BOD

Date: April 27, 2018

Time: 9:00 a.m. to 11:00 a.m.

Location: John L. Jose Learning Centre, Tiffin Conservation Area, Utopia, Ont.

Present:

Deputy Mayor Gail Ardiel, Chair	Blue Mountains (Town)
Councillor Keith White, Vice Chair	Essa (Township)
Councillor Doug Lougheed, Past Chair	Innisfil (Town)
Councillor Bob Meadows	Adjala-Tosorontio (Township)
Councillor Gail Little	Amaranth (Township)
Councillor Ron Orr	Bradford West Gwillimbury (Town)
Councillor Connie Leishman	Clearview (Township)
Councillor Deb Doherty	Collingwood (Town)
Councillor Fred Nix	Mono (Town)
Councillor Keith Lowry	Mulmur (Township)
Councillor Phil Hall	Oro-Medonte (Township)
Councillor Walter Benotto	Shelburne (Town)
Mayor Bill French	Springwater (Township)
Deputy Mayor Nina Bifulchi	Wasaga Beach (Town)

Regrets:

Councillor Terry Mokriy	Grey Highlands (Municipality)
Councillor Rose Romita	Barrie (City)
Councillor Darren White	Melancthon (Township)
Councillor Donna Jebb	New Tecumseth (Town)

Staff:

Doug Hevenor, Chief Administrative Officer, Byron Wesson, Director, Lands, Education and Stewardship Services, Chris Hibberd, Director, Watershed Management Services, Sheryl Flannagan, Director, Corporate Services. Laurie Barron, Coordinator, CAO and Corporate Services/Recorder

CALL TO ORDER

Chair Ardiel called the meeting to order at 9:00 a.m.

1. DECLARATION OF PECUNIARY AND CONFLICT OF INTEREST

None declared.

2. MOTION TO ADOPT AGENDA

RES: 22-18

Moved by: D. Doherty

Seconded by: B. French

RESOLVED THAT: the Agenda for Board of Directors Meeting #03-18-BOD dated April 27, 2018 be adopted as amended to correct duplicate numbers C-4.

Carried.

3. ANNOUNCEMENTS

3.1 Councillor Fred Nix, Mono Township receives Life Time Achievement Award.

Councillor Nix was recognized with a special award celebrating his 28-year commitment to the NVCA. The Town of Mono Council nominated Fred for this well-deserved award.

3.2 New NVCA Staff were introduced/recognized by their respective Directors.

Watershed Management Services

Julie Panovski, Regulations Assistant

Andrew Fera, Regulations Technician

Emma Perry, Planner

Mark Hartley, Senior Engineer

Amy Knapp, Planner

Danial Dyce, Regulations Technician

Land, Education and Stewardship Services

Jonathan Cortese, Forestry Technician

Corporate Services

Haleigh Ferguson, Administrative Assistant

4. PRESENTATIONS

2017 NVCA Financial Statements

KPMG LLP Chartered Accountants, Tiffany Cecchetto, Partner

RES: 23-18

Moved by: B. Meadows

Seconded by: W. Benotto

RESOLVED THAT: the Board receive the 2017 NVCA Financial Statements as presented by KPMG LLP Chartered Accountants; and

FURTHER THAT: a copy be sent to the Ministry of Natural Resources and Forestry, Conservation Ontario and be placed on the NVCA website.

Carried.

5. DEPUTATIONS

There were no deputations for this meeting.

6. DELEGATIONS

There were no delegations for this meeting

7. HEARINGS

There were no Hearings requested under Section 28 of the *Conservation Authorities Act* for this meeting.

8. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Board Members were requested to identify those items from the Consent List that they wish to have considered for separate discussion.

9. CONSENT LIST

A) Adoption of Minutes

A.1) Approval of Minutes of the Board of Directors Meeting BOD-02-18 held on February 23, 2018.

RES: 24-18

Moved by: R. Orr

Seconded by: D. Doherty

RESOLVED THAT: the Board of Directors approve the minutes of the BOD-02-18 Board meeting held on February 23, 2018.

Carried.

B) Correspondence

B.1) Letter from NVCA to Ministry of Municipal Affairs dated February 28, 2018 re: Protecting Water for Future Generations: Growing the Greenbelt in the outer Ring EBR posting 013-1661 – NVCA comments.

B.3) Copy of letter from Blue Mountain Watershed Trust to the Premier Wynne dated March 21/18 regarding an application to reconstruct Side Road 26/27 in the Township of Clearview before the Environmental Land Tribunals of Ontario, File No. 15-176 Urbaniak v. Ontario (NEC)

Approved by consent.

RESOLVED THAT: correspondence B.1) and B.2) of agenda 03-18-BOD be received.

C) Staff Reports

- C-1) Staff Report No. 04-03-18-BOD from the Director, Watershed Management Services Regarding a request for quote for ecology review services.

Approved by consent.

RESOLVED THAT: Staff Report No. 04-03-18-BOD regarding the ecology review be received; and

FURTHER THAT: the following firms be included in a roster of consultants to provide ecological review support to the NVCA.

- North-South Environmental Inc.
- R.J. Burnside and Associates
- Dougan and Associates
- Natural Resource Solutions Inc. (NRSI)
- Beacon Environmental

- C-2) Staff Report No. 05-03-18-BOD from the Director, Watershed Management Services Regarding the appointment of Ms. Angela Mills as Risk Management Inspector.

Approved by consent.

RESOLVED THAT: Staff Report No. 05-03-BOD regarding the appointment of Ms. Angela Mills as Risk Management Inspector as required under Sections 48 (1-3) of the *Clean Water Act, 2006* be approved; and

FURTHER THAT: a certificate of appointment be issued as required by Section 48(3) of the Act.

- C-4) Staff Report No. 07-03-18-BOD from the Director, Corporate Services regarding the 2018 First Quarter Budget Report.

Approved by consent.

RESOLVED THAT: the Board of Directors receive Staff Report No. 07-03-18-BOD regarding the 2018 first quarter financials; and

FURTHER THAT: staff continue to monitor budget activities.

C-5) Staff Report No. 09-03-18-BOD from the Communications Coordinator regarding the Communications Report, February 10 to April 11, 2018.

Approved by consent.

RESOLVED THAT: Staff Report No. 09-03-18-BOD regarding NVCA Communications, February 10 to April 11, 2018 be received.

10. ADOPTION OF CONSENT LIST AND IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

RES-25-18

Moved by: C. Leishman

Seconded by: K. Lowry

RESOLVED THAT: agenda items number(s) B.2, C.3 and C.5, having been identified as requiring separate discussion, be referred for discussion under Agenda Item #10; and

FURTHER THAT: all Consent List Agenda Items not referred for separate discussion be adopted as submitted to the board and staff be authorized to take all necessary action required to give effect to same; and

FURTHER THAT: any items in the consent list not referred for separate discussion, and for which conflict has been declared, are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

B-2) Copy of letter from the Municipality of Grey Highlands to Hon. Kathleen Wynne regarding a request for increase in transfer payment allocation in support of Conservation Authorities.

RES-26-18

Moved by: D. Doherty

Seconded by: P. Hall

RESOLVED THAT: Item B-2) regarding the Municipality of Grey Highlands letter to the Hon. Kathleen Wynne re: a request for increase in transfer payment allocation in support of Conservation Authorities be forwarded to NVCA watershed municipalities.

Carried.

C-3) Staff Report No. 06-03-18-BOD from the Director, Lands, Education and Stewardship Services and the Director, Watershed Management Services regarding the Township of Springwater's Swaley Drain.

The board directed staff to continue to work with Springwater Township on improvements to the Swaley Drain in the Minesing Wetlands (under the Drainage Act).

RES: 27-18

Moved by: F. Nix

Seconded by: B. French

RESOLVED THAT: Staff Report No. 06-03-18-BOD regarding the Township of Springwater's Swaley Drain project be received and approved.

Carried.

C-4) Staff Report No. 08-03-18-BOD from the Director, Corporate Services regarding Board Member Per Diem Increase.

RES: 28-18

Moved by: D. Lougheed

Seconded by: N. Bifulchi

WHEREAS: Staff were directed to seek approval of the Ontario Municipal Board (OMB), pursuant to Section 37 of the *Conservation Authorities Act*, to apply a cost of living increase to NVCA members per diems of 2.3%, representing the Ontario Consumer Price Index (CPI) inflation rate from December 2013 to November 2014; and

WHEREAS: Staff have received confirmation from the Ontario Municipal Board in January, dated August 27, 2017 for approval of a 2% increase to board member per diem amounting to an extra \$1.61 per meeting, retroactive to January 1, 2016; therefore

BE IT RESOLVED: that the Board of Directors approve a per diem increase of 2% retroactive to January 1, 2018 which can be done within current budget.

Carried.

11. CLOSED SESSION

RES: 29-18

Moved by: W. Benotto

Seconded by: F. Nix

RESOLVED THAT: this meeting of the Board of Directors No. 03-18-BOD move into closed session at 10:14 a.m. to address matters pertaining to:

- Personal matters about an identifiable individual, including Authority staff; and

THAT: Sheryl Flannagan, Director, Corporate Services be in attendance.

Carried.

RES: 30-18

Moved by: K. Lowry

Seconded by: P. Hall

RESOLVED THAT: the Board of Directors rise from closed session at 11:12 a.m. and report progress.

Carried.

RES: 31-18

Moved by: D. Lougheed

Seconded by: D. Doherty

RESOLVED THAT: the Board of Directors confirm direction given in closed session.

Carried.

12. OTHER BUSINESS

Councillor Doherty advised NVCA staff that Collingwood Council is concerned with the length of time planning applications are taking to review and issue. NVCA's Director, Watershed Management Services advised that there certainly is an increased volume of permits and that NVCA senior management are working to increase NVCA's staff complement in order to address this increased workload.

ADJOURN

RES: 32-18

Moved by: W. Benotto

Seconded by: K. Lowry

RESOLVED THAT: the Board of Directors adjourn at 11:20 a.m. to meet as the Nottawasaga Valley Source Protection Authority; and

THAT: the next meeting of the Board of Directors will be June 22, 2018 or at the call of the Chair.

Carried.

Chair Gail Ardiel

Doug Hevenor
Chief Administrative Officer

Approved by this _____ day of _____, 2018