

01-22-BOD

Nottawasaga Valley Conservation Authority

Jan 28, 2022 at 9:00 AM EST to Jan 28, 2022 at 12:00 PM EST

Agenda

I. Call to Order

Recommendation:

RESOLVED THAT: Doug Hevenor, Chief Administrative Officer be appointed as Chair, Pro Tem until the election of the 2022 Officers.

II. Declaration of Pecuniary and Conflict of Interest

III. Motion to Adopt the Agenda

Recommendation:

RESOLVED THAT: the Agenda for the Board of Directors 62nd Annual General Meeting #01-22-BOD dated January 28, 2022 be approved.

IV. Announcements

Greetings from:

Sandie Macdonald, Mayor, Essa Township;

Lynn Dollin, Chair SWP, Mayor of Innisfil;

Paul McQueen, Mayor, Grey Highlands.

V. Elections of NVCA Officers

Doug Hevenor, CAO will review the election procedures with the Board members.

VI. Appointment of Scrutineers

Recommendation:

RESOLVED THAT: Sheryl Flannagan, Director of Corporate Services and Kerry Jenkins, Administrative Assistant be appointed as scrutineers for the duration of the NVCA 2022 elections; and

FURTHER THAT: the survey and ballots be deleted/destroyed after the election process.

VII. Election of Board of Directors Chair, Vice-Chair and 2nd Vice-Chair

A. Conduct Election of Chair

Call for nominations for the position of Chair.

B. Conduct Election for Vice-Chair

Call for nominations for the position of Vice-Chair.

C. Appointed NVCA Officers:

Recommendation:

RESOLVED THAT: the Board of Directors has elected and/or appointed for the year 2022 Nottawasaga Valley Conservation Authority Officers as follows:

Chair:
Vice-Chair:

VIII. Acknowledgements

Elected Officers of the NVCA.
The newly elected Chair will conduct the remainder of the meeting.

IX. 2022 Borrowing Resolution

Recommendation:
RESOLVED THAT: for the fiscal year 2022, the Nottawasaga Valley Conservation Authority borrow, as required on credit, up to \$500,000 for its purposes until payment to the Authority of grants from the Province of Ontario, and levies from its member municipalities are received.

X. Appointment of 2022 Authority Solicitors

Recommendation:
RESOLVED THAT: the firms of HICKS Morley Hamilton Stewart Storie LLP, be appointed for Human Resources legal advise, as required for 2022; and FURTHER THAT: Hill Hunter Losell Law Firm LLP, Beard Winter LLP, Barriston Law and Gardiner Roberts LLP be appointed to conduct the legal business of the authority for 2022.

XI. Appointment of 2022 Authority Auditors

Recommendation:
RESOLVED THAT: the firm KPMG LLP be appointed to conduct the auditing functions of the Nottawasaga Valley Conservation Authority for 2022.

XII. Appointment of NVCA Representative to Conservation Ontario Council

Recommendation:
RESOLVED THAT: the Chair be appointed as the NVCA voting delegate on the Conservation Ontario Council for the year of 2022; and FURTHER THAT: The Vice-Chair and Chief Administrative Officer be appointed as alternates.

XIII. Appointment of NVCA Board Representatives to the NVCA Agricultural Advisory Committee

Recommendation:
RESOLVED THAT: the Following Board members be appointed to the NVCA Agricultural Advisory Committee for 2022:

- 1).
- 2).
- 3).

XIV. Freedom of Information and Privacy Act

Recommendation:
WHEREAS: members of the Board and Nottawasaga Valley Conservation Authority may designate an individual to act as Head of the Authority for purposes of the

Municipal Freedom of Information of Privacy Act, R.S.O. 1990, c. M.56, s. 3(1); 2002 C. 17, Schedule. F, Table; therefore
BE IT RESOLVED THAT: Sheryl Flannagan, Director Corporate Services be designated as Head of the Authority for purposes of the Act.

XV. Determination of Items Requiring Separate Discussion

Board members are requested to identify items from the Consent List that they wish to have considered for separate discussion.

XVI. Adoption of Consent List and Identification of Items Requiring Separate Discussion

Recommendation:

RESOLVED THAT: agenda item number(s), was identified as requiring separate discussion, be referred for discussion under Agenda Item #15; and
FURTHER THAT: all Consent List Agenda Items not referred for separate discussion be adopted as submitted to the board and staff be authorized to take all necessary action required to give effect to same; and
FURTHER THAT: any items in the Consent List not referred for separate discussion, and for which conflict has been declared, are deemed not to be voted on or discussed by the individual making the declaration.

XVII. Consent List

A. Correspondence

Correspondence dated January 5th, 2022 from Ministry of Northern Development, Mines, Natural Resources and Forestry.

B. Staff Reports

1. Staff Report No. 01-01-22-BOD from Manager, Forestry, Rick Grillmayer
Staff Report No. 01-01-22-BOD from Manager, Forestry, Rick Grillmayer regarding 2022 Tree Planting RFQ.

Recommendation:

RESOLVED THAT: the Board of Directors approve Staff Report No. 01-01-22-BOD regarding the selection of Bartram Woodlands Ltd. as the 2022 Tree Planting and Spraying Contractor, and;

FURTHER THAT: the Board of Directors approve the purchase as below, as required by the Purchasing Policy.

XVIII. Adjourn

Recommendation:

RESOLVED THAT: the Board of Directors adjourn at to meet again on February 25, 2022 or at the call of the Chair.

**Ministry of Northern
Development, Mines,
Natural Resources and
Forestry**

Office of the Minister

99 Wellesley Street West
Room 6630, Whitney Block
Toronto ON M7A 1W3
Tel: 416-314-2301

**Ministère du
Développement du Nord,
des Mines, des Richesses
naturelles et des Forêts**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



January 5, 2022

Andy Mitchell
Chair
Conservation Ontario
amitchell@selwyntownship.ca
and
Kim Gavine
General Manager
Conservation Ontario
kgavine@conservationontario.ca

Dear Andy Mitchell and Kim Gavine:

I am writing to express my sincere appreciation for the support shown by conservation authorities in responding to British Columbia's state of emergency due to flooding. The flooding in British Columbia has devastated people and property and disrupted the flow of goods and services across the country. While the storm event has come to an end, additional rain continues to make recovery a challenge.

The expertise within conservation authorities is well acknowledged across the country, recognized most recently by a call for support from British Columbia with their flood monitoring and response efforts. I am pleased to see this reputation acknowledged and commend conservation authorities for their leadership in responding to this request.

The effects of this significant weather event are a solemn reminder of the widespread flooding that occurred throughout much of southern Ontario in 2019. Ontarians pulled together to support those impacted and identified the important work all levels of government play in flood management, as well as that of water management partners like conservation authorities.

Thank you again for your commitment to supporting British Columbia in their time of need.

Sincerely,

The Honourable Greg Rickford
Minister of Northern Development, Mines, Natural Resources and Forestry

c: The Honourable David Piccini, Minister of the Environment, Conservation and Parks



Staff Report: 01-01-22-BOD

Date: 28/01/2022

To: Chair and Members of the Board of Directors

From: Rick Grillmayer, Manager, Forestry

SUBJECT: 2022 Tree Planting RFQ

Recommendation

RESOLVED THAT: the Board of Directors approve Staff Report No. 01-01-22-BOD regarding the selection of Bartram Woodlands Ltd. as the 2022 Tree Planting and Spraying Contractor, and;

FURTHER THAT: the Board of Directors approve the purchase as below, as required by the Purchasing Policy.

Purpose of the Staff Report

The purpose of this Staff Report is to inform the BOD of the results of the 2022 Tree Planting and Spraying RFQ. Purchases/services over \$100,000 require the approval of the BOD. The 2022 Tree Planting contract is expected to cost approximately \$119,000.

Background

The 2022 planting season will see the planting of 115,000 trees, and as such, an RFQ was initiated by staff in December of 2021. The Forestry Program has relied on contractors to provide tree planting and spraying services since 1997.

Issues/Analysis

The 2022 Tree Planting and Spraying RFQ was posted on the NVCA website, and posted online at Biddingo.com. The deadline for submissions to the NVCA was January 7, 2022. A single complete quotation was received by the NVCA from Bartram Woodlands Ltd of Guelph, ON.

Relevance to Authority Policy/Mandate

The Forestry Program works towards achieving the NVCA's objectives by expanding riparian forest buffers and protecting, enhancing, and restoring land by expanding forest cover to achieve our water quality targets. The program helps to meet these targets by creating permanent buffers along streams and by creating forests.

Impact on Authority Finances

All costs associated with the 2022 Tree Planting and Spraying RFQ are covered by our funding partners and the participating landowners. Municipal levy is not used in the hiring of planting contractors.

Reviewed by:
Original Signed by
Rick Grillmayer
Manager, Forestry Services

Approved for submission by:
Original Signed by
Doug Hevenor
Chief Administrative Officer