



01-22-BOD Minutes  
Nottawasaga Valley Conservation Authority  
Jan 28, 2022 at 9:00 AM EST

**Attendance**

**Members Present:**

Mayor Don Allen, Springwater (Township); Councillor Shirley Boxem, Mulmur (Township); Councillor Donna Jebb, New Tecumseth (Town); Councillor Cathy Keane, Oro-Medonte (Township); Vice-Chair Gail Little, Amaranth (Township); Councillor Ralph Manktelow, Mono (Town); Councillor Andrea Matrosovs, Blue Mountains (Town); Chair Mariane Mcleod, Collingwood (Town); Councillor Margaret Mercer, Melancthon (Township); Councillor Rob Nicol, Innisfil (Town); Councillor Dane Nielsen, Grey Highlands (Municipality); Mayor Floyd Pinto, Adjala Tosorontio (Township); Councillor Raj Sandhu, Bradford West Gwillimbury (Town); Deputy Mayor Michael Smith, Essa (Township); Councillor George Watson, Wasaga Beach (Town)

**NVCA Staff:**

Sheryl Flannagan, Director Corporate Services; Doug Hevenor, Chief Administrative Officer; Chris Hibberd, Director, Watershed Management Services; Byron Wesson, Director, Conservation Services; Rick Grillmayer, Manager, Forestry; Kerry Jenkins, Recorder/Administrative Assistant

**Members Absent:**

Councillor Walter Benotto, Shelburne (Town); Councillor Gary Harvey, Barrie (City); Councillor Thom Paterson, Clearview (Township)

**I. Call to Order**

*RES: 01-22*

Recommendation:

Moved by: Cllr. Donna Jebb

Seconded by: Cllr. Shirley Boxem

**RESOLVED THAT:** Doug Hevenor, Chief Administrative Officer be appointed as Chair, Pro Tem until the election of the 2022 Officers.

**Carried;**

**II. Declaration of Pecuniary and Conflict of Interest**

None declared

**III. Motion to Adopt the Agenda**

*RES: 02-22*

Recommendation:

Moved by: Cllr. Raj Sandhu

Seconded by: Cllr. Cathy Keane

**RESOLVED THAT:** the Agenda for the Board of Directors 62nd Annual General Meeting #01-22-BOD dated January 28, 2022 be approved.

**Carried;**

#### **IV. Announcements**

Greetings from:

Sandie Macdonald, Mayor, Essa Township;

Lynn Dollin, Chair SWP, Mayor of Innisfil;

Paul McQueen, Mayor, Grey Highlands.

#### **V. Elections of NVCA Officers**

Doug Hevenor, CAO will review the election procedures with the Board members.

#### **VI. Appointment of Scrutineers**

*RES: 03-22*

Recommendation:

Moved by: Cllr. Rob Nicol

Seconded by Cllr. Dane Nielson

**RESOLVED THAT:** Sheryl Flannagan, Director of Corporate Services and Kerry Jenkins, Administrative Assistant be appointed as scrutineers for the duration of the NVCA 2022 elections; and

**FURTHER THAT:** the survey and ballots be deleted/destroyed after the election process.

**Carried;**

#### **VII. Election of Board of Directors Chair, Vice-Chair**

##### **A. Conduct Election of Chair**

Call for nominations for the position of Chair.

**1st call mover:** Cllr. Margaret Mercer

**2nd call mover:** Cllr. Rob Nicol

**3rd call mover:** Cllr. Donna Jebb

Cllr. Mariane Mcleod was nominated as Chair.

##### **B. Conduct Election for Vice-Chair**

Call for nominations for the position of Vice-Chair.

**1st call mover:** Cllr. Margaret Mercer

**2nd call mover:** Cllr. Rob Nicol

**3rd call mover:** Cllr. Cathy Keane

Cllr. Gail Little was nominated as Vice-Chair

**C. Appointed NVCA Officers:**

*RES: 04-22*

Recommendation:

Moved by: Mayor Floyd Pinto

Seconded by: Cllr. George Watson

**RESOLVED THAT:** the Board of Directors has elected and/or appointed for the year 2022 Nottawasaga Valley Conservation Authority Officers as follows:

**Chair:** Cllr. Mariane McLeod

**Vice-Chair:** Cllr. Gail Little

**VIII. Acknowledgements**

Elected Officers of the NVCA.

The newly elected Chair will conduct the remainder of the meeting.

**IX. 2022 Borrowing Resolution**

*RES: 05-22*

Recommendation:

Moved by: Cllr. Margaret Mercer

Seconded by: Cllr. Andrea Matrosovs

**RESOLVED THAT:** for the fiscal year 2022, the Nottawasaga Valley Conservation Authority borrow, as required on credit, up to \$500,000 for its purposes until payment to the Authority of grants from the Province of Ontario, and levies from its member municipalities are received.

**Carried;**

**X. Appointment of 2022 Authority Solicitors**

*RES: 06-22*

Recommendation:

Moved by: Cllr. George Watson

Seconded by: Cllr. Rob Nicol

**RESOLVED THAT:** the firms of HICKS Morley Hamilton Stewart Storie LLP, be appointed for Human Resources legal advice, as required for 2022; and

**FURTHER THAT:** Hill Hunter Losell Law Firm LLP, Beard Winter LLP, Barriston Law and Gardiner Roberts LLP be appointed to conduct the legal business of the authority for 2022.

**Carried;**

**XI. Appointment of 2022 Authority Auditors**

*RES: 07-22*

Recommendation:

Moved by: Cllr. Ralph Manktelow

Seconded by: Cllr. Shirley Boxem

**RESOLVED THAT:** the firm KPMG LLP be appointed to conduct the auditing functions of the Nottawasaga Valley Conservation Authority for 2022.

**Carried;**

**XII. Appointment of NVCA Representative to Conservation Ontario Council**

*RES: 08-22*

Recommendation:

Moved by: Mayor Don Allen

Seconded by: Cllr. Margaret Mercer

**RESOLVED THAT:** the Chair be appointed as the NVCA voting delegate on the Conservation Ontario Council for the year of 2022; and

**FURTHER THAT:** The Vice-Chair and Chief Administrative Officer be appointed as alternates.

**Carried;**

**XIII. Appointment of NVCA Board Representatives to the NVCA Agricultural Advisory Committee**

*RES: 09-22*

Recommendation:

Moved by: Cllr. Donna Jebb

Seconded by: Cllr. Dane Nielsen

**RESOLVED THAT:** the Following Board members be appointed to the NVCA Agricultural Advisory Committee for 2022:

1). Cllr. Donna Jebb

2). Cllr. Gail Little

3). Cllr. Dane Nielsen

**Carried;**

**XIV. Freedom of Information and Privacy Act**

*RES: 10-22*

Recommendation:

Moved by: Cllr. Raj Sandhu

Seconded by: Mayor Floyd Pinto

**WHEREAS:** members of the Board and Nottawasaga Valley Conservation Authority may designate an individual to act as Head of the Authority for purposes of the Municipal Freedom of Information of Privacy Act, R.S.O. 1990, c. M.56, s. 3(1); 2002 C. 17, Schedule. F, Table; therefore

**BE IT RESOLVED THAT:** Sheryl Flannagan, Director Corporate Services be designated as Head of the Authority for purposes of the Act.

**Carried;**

**XV. Determination of Items Requiring Separate Discussion**

Board members are requested to identify items from the Consent List that they wish to have considered for separate discussion.

**XVI. Adoption of Consent List and Identification of Items Requiring Separate Discussion**

*RES: 11-22*

Recommendation:

Moved by: Cllr. Shirley Boxem

Seconded by: Cllr. Andrea Matrosovs

**RESOLVED THAT:** agenda item number(s), was identified as requiring separate discussion, be referred for discussion under Agenda Item #15; and

**FURTHER THAT:** all Consent List Agenda Items not referred for separate discussion be adopted as submitted to the board and staff be authorized to take all necessary action required to give effect to same; and

**FURTHER THAT:** any items in the Consent List not referred for separate discussion, and for which conflict has been declared, are deemed not to be voted on or discussed by the individual making the declaration.

**Carried;**

**XVII. Consent List**

**A. Correspondence**

Correspondence dated January 5th, 2022 from Ministry of Northern Development, Mines, Natural Resources and Forestry.

**B. Staff Reports**

1. Staff Report No. 01-01-22-BOD from Manager, Forestry, Rick Grillmayer

Staff Report No. 01-01-22-BOD from Manager, Forestry, Rick Grillmayer regarding 2022 Tree Planting RFQ.

*Approved by Consent*

Recommendation:

Moved by: Cllr. Margaret Mercer

Seconded by: Mayor Floyd Pinto

**RESOLVED THAT:** the Board of Directors approve Staff Report No. 01-01-22-BOD regarding the selection of Bartram Woodlands Ltd. as the 2022 Tree Planting and Spraying Contractor, and;

**FURTHER THAT:** the Board of Directors approve the purchase as below, as required by the Purchasing Policy.

**Carried;**

**XVIII. Adjourn**

*RES: 12-22*

Recommendation:

Moved by: Cllr. Donna Jebb

Seconded by: Mayor Don Allen

**RESOLVED THAT:** the Board of Directors adjourn at to meet again on February 25, 2022 or at the call of the Chair.

**Carried;**