



03-22-BOD Minutes  
Nottawasaga Valley Conservation Authority  
Mar 25, 2022 at 9:00 AM EDT

**Attendance**

**Members Present:**

Mayor Don Allen, Springwater (Township); Cllr. Walter Benotto, Shelburne (Town); Cllr. Shirley Boxem, Mulmur (Township); Cllr. Gary Harvey, Barrie (City); Cllr. Donna Jebb, New Tecumseth (Town); Cllr. Cathy Keane, Oro-Medonte (Township); Vice-Chair Gail Little, Amaranth (Township); Cllr. Ralph Manktelow, Mono (Town); Cllr. Andrea Matrosovs, Blue Mountains (Town); Chair Mariane Mcleod, Collingwood (Town); Cllr. Margaret Mercer, Melancthon (Township); Cllr. Rob Nicol, Innisfil (Town); Cllr. Dane Nielsen, Grey Highlands (Municipality); Mayor Floyd Pinto, Adjala Tosorontio (Township); Cllr. Raj Sandhu, Bradford West Gwillimbury (Town); Cllr. George Watson, Wasaga Beach (Town)

**Members Absent:**

Cllr. Thom Paterson, Clearview (Township); Deputy Mayor Michael Smith, Essa (Township)

**NVCA Staff:**

Sheryl Flannagan, Director, Corporate Services; Doug Hevenor, Chief Administrative Officer; Chris Hibberd, Director, Watershed Management Services; Byron Wesson, Director, Conservation Services; Naomi Saunders, Manager, Environmental Education (*departed at 9:30am*); Kyra Howes, Manager, Lands & Operations; Ben Krul, Manager, Planning; Kerry Jenkins, Administrative Assistant/Recorder

**1. Events**

Please visit our website for more information at [nvca.on.ca](http://nvca.on.ca)

March Break Camp Tiffin

Date: March 14 – 18, 2022

Location: Tiffin Centre for Conservation

Tiffin Nature Program

Date: Every Tuesday and Thursday from April 5 to June 23

PA Day Camp

Date: June 3, 2022

Location: Tiffin Centre for Conservation

Self-Guided Maple Syrup Tour

Date: March 1 - April 15, 2022

Location: Tiffin Conservation Area  
Spring Tonic Maple Syrup Festival  
Date: April 2 – 3, 2022  
Location: Tiffin Conservation Area

**2. Call to Order**

Chair Mcleod called the meeting to order at 9:03am.

**3. Land Acknowledgement**

The Nottawasaga Valley Conservation Authority Board acknowledges that we are situated on the traditional land of the Anishinaabeg. The Anishinaabeg include the Odawa, Saulteaux, Anishinaabeg, Mississauga and Algonquin who spoke several languages including Anishinaabemowin and Potawatomi. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

**4. Declaration of Pecuniary and Conflict of Interest**

**5. Motion to Adopt the Agenda**

Recommendation:

*RES: 11-22*

Moved by: Cllr. Shirley Boxem

Seconded by: Cllr. George Watson

**RESOLVED THAT:** the agenda for the Board of Directors Meeting #03-22-BOD dated March 25, 2022 be approved.

**Carried;**

**6. Announcements**

There were no announcements.

**7. Presentations**

Kyra Howes, Manager, Lands & Operations to conduct a presentation regarding Community Engagement through Syrup Programs. Please see Agenda Item 12.2.3 Staff Report No. 07-03-22-BOD regarding the recommendation and vote.

**8. Deputations**

There were no deputations for this meeting.

**9. Hearings**

There were no hearings for this meeting.

**10. Determination of Items Requiring Separate Discussion**

Board Members are requested to identify items from the Consent List that they wish to have considered for separate discussion.

**11. Adoption of Consent List and Identification of Items Requiring Separate Discussion**

Recommendation:

*RES: 12-22*

Moved by: Mayor Don Allen

Seconded by: Cllr. Donna Jebb

**RESOLVED THAT:** agenda item number(s) 12.2.2, 12.2.4, 13 was identified as requiring separate discussion, be referred for discussion under Agenda Item #9; and

**FURTHER THAT:** all Consent List Agenda Items not referred for separate discussion be adopted as submitted to the board and staff be authorized to take all necessary action required to give effect to same; and

**FURTHER THAT:** any items in the Consent List not referred for separate discussion, and for which conflict has been declared, are deemed not to have been voted on or discussed by the individual making the declaration.

**Carried;**

**12. Consent List**

**12.1. Adoption of Minutes**

Recommendation:

*Approved by Consent*

**RESOLVED THAT:** the minutes of the Board of Directors Meeting 02-22-BOD dated on February 25, 2022 be approved.

**Carried;**

**Staff Reports**

**12.1.1. Staff Report No. 05-03-22-BOD from Kyra Howes, Manager, Lands & Operations**

Recommendation:

*Approved by Consent*

**RESOLVED THAT:** the Board of Directors receive Staff Report No. 05-03-22-BOD regarding the approval of the use of funds received from the Canada Community Revitalization Fund.

**Carried;**

**12.1.2. Staff Report No. 06-03-22-BOD from Doug Hevenor, Chief Administrative Officer**

Recommendation:

*RES: 13-22*

Moved by: Cllr. Rob Nicol

Seconded by: Cllr. Thom Paterson

**RESOLVED THAT:** the Board of Directors approve Staff Report No. 06-03-22-BOD regarding an Update of the Inventory of Programs and Services

**Carried;**

**12.1.3. Staff Report No. 07-03-22-BOD from Kyra Howes, Manager, Lands & Operations**

Recommendation:

*Approved by Consent*

**RESOLVED THAT:** the Board of Directors receive Staff Report No. 07-03-22-BOD regarding the integrated partnership for community engagement through maple syrup programming be received.

**Carried;**

**12.1.4. Staff Report No. 08-03-22-BOD from Ben Krul, Manager, Planning**

Recommendation:

*RES:14-22*

Moved by: Cllr. Margaret Mercer

Seconded by: Mayor Don Allen

**RESOLVED THAT:** the NVCA Board of Directors receive Staff Report No. 08-03-22-BOD regarding planning and permitting review staffing.

**Carried;**

**12.1.5. Staff Report No. 09-03-22-BOD from Maria Leung, Communications Coordinator**

Recommendation:

*Approved by Consent*

**RESOLVED THAT:** Staff Report No. 09-03-22-BOD regarding NVCA's Customer Satisfaction Report 2021 be received by Board of Directors.

**Carried;**

**12.1.6. Staff Report No. 10-03-22-BOD from Maria Leung, Communication Coordinator**

Recommendation:

*Approved by Consent*

**RESOLVED THAT:** Staff Report No. 10-03-22-BOD regarding NVCA Communications – February 12, 2022 – March 11, 2022, be received.

**Carried;**

**13. Discussion of Previous Notice of Motion**

Recommendation:

*RES: 15-22*

Moved by; Cllr. Dane Nielsen

Seconded by: Cllr. Andrea Matrosovs

**RESOLVED THAT:** item 13 be deferred to the April 22, 2022 Board Meeting.

**Carried;**

**14. Other Business**

There was no other business.

**15. In-Camera – Board decided there was no need to go in-camera and proceeded with below resolution**

Recommendation:

*RES: 16-22*

Moved by: Cllr. Ralph Manktelow

Seconded by: Cllr. Rob Nicol

B). **RESOLVED THAT:** the Board of Directors receive the Chief Administrative Officer's 2021 annual performance review and 2022 review for implementation.

**Carried;**

**16. Adjourn**

Recommendation:

*RES:17-22*

Moved by: Cllr. Donna Jebb

Seconded by: Cllr. Walter Benotto

**RESOLVED THAT:** this meeting adjourn at 10:16am to meet again on April 22, 2022 or at the call of the Chair.

**Carried;**