

12-21-BOD Agenda (2021 Business)

Nottawasaga Valley Conservation Authority

Jan 28, 2022 at 9:00 AM EST to Jan 28, 2022 at 12:00 PM EST

Meeting Details: <https://zoom.us/j/98321637147?pwd=N1k3NGJNeUk2eDcvS2lvTIJ1TGpRQT09,+13462487799>

Meeting ID: 98321637147

Passcode: x2H#&hD2

Agenda

I. Events

Please visit our website for more information at nvca.on.ca

There are no upcoming events at this time.

II. Call to Order

III. Land Acknowledgement

The Nottawasaga Valley Conservation Authority Board acknowledges that we are situated on the traditional land of the Anishinaabeg. The Anishinaabeg include the Odawa, Saulteaux, Anishinaabeg, Mississauga and Algonquin who spoke several languages including Anishinaabemowin and Potawatomi. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

IV. Declaration of Pecuniary and Conflict of Interest

V. Motion to Adopt the Agenda

Recommendation:

Moved by: Mayor Floyd Pinto

Seconded by: Cllr. Cathy Keane

RESOLVED THAT: the agenda for the Board of Directors Meeting #12-21-BOD dated January 28, 2022 be approved.

VI. Announcements

There are no announcements for this meeting.

VII. Presentations

A. 2021 Accomplishments

Councillor Mariane McLeod, NVCA Chair will present a video focusing on NVCA's 2021 accomplishments.

B. Guest Speaker

David Sills, Executive Director, Northern Tornadoes Project.

VIII. Deputations

There are no deputations for this meeting.

IX. Hearings

There are no hearings for this meeting.

X. Determination of Items Requiring Separate Discussion

Board Members are requested to identify items from the Consent List that they wish to have considered for separate discussion.

XI. Adoption of Consent List and Identification of Items Requiring Separate Discussion

Recommendation:

Moved by: Cllr. Rob Nicol

Seconded by: Cllr. Margaret Mercer

RESOLVED THAT: agenda item number(s), was identified as requiring separate discussion, be referred for discussion under Agenda Item #9; and

FURTHER THAT: all Consent List Agenda Items not referred for separate discussion be adopted as submitted to the board and staff be authorized to take all necessary action required to give effect to same; and

FURTHER THAT: any items in the Consent List not referred for separate discussion, and for which conflict has been declared, are deemed not to have been voted on or discussed by the individual making the declaration.

XII. Consent List

A. Adoption of Minutes

Recommendation:

Moved by: Mayor Don Allen

Seconded by: Cllr. Andrea Matrosovs

RESOLVED THAT: the minutes of the Board of Directors Meeting 11-21-BOD dated on December 10, 2021 be approved.

B. Staff Reports

1. Staff Report No. 55-12-21-BOD From Maria Leung, Communications Coordinator

Staff Report No. 55-12-21-BOD from Maria Leung, Communications Coordinator regarding Communications Report – December 11, 2021 – December 31, 2021.

Recommendation:

Moved by: Cllr. Raj Sandhu

Seconded by: Cllr Andrea Matrosovs

RESOLVED THAT: Staff Report No. 55-12-21-BOD regarding NVCA Communications – December 11, 2021 – December 31, 2021, be received.

XIII. Other Business

XIV. Adjourn to Board of Directors 2022 Annual General Meeting and Elections

Recommendations:

Moved by: Cllr. Donna Jebb

Seconded by: Cllr. Ralph Manktelow

RESOLVED THAT: this meeting adjourn at and the position of the Chair be vacant.



Nottawasaga Valley Conservation Authority

11-21-BOD

DRAFT MINUTES

December 10, 2021

9:00 a.m. - 12:00 p.m.

Virtual Meeting Via WebEx

Present:

Councillor Gail Little, Vice-Chair	Amaranth (Township)
Councillor Mariane Mcleod, Chair	Collingwood (Town)
Councillor Margaret Mercer	Melancthon (Township)
Deputy Mayor Michael Smith	Adjala-Tosorontio (Township)
Councillor George Watson	Wasaga Beach (Town)
	<i>(Departed at 9:30am)</i>
Councillor Thom Paterson	Clearview (Township)
Councillor Andrea Matrosovs	Blue Mountains (Town)
Councillor Ralph Manketlow	Mono (Town)
Councillor Dane Nielsen	Grey Highlands (Municipality)
Councillor Donna Jebb	New Tecumseth (Town)
Councillor Shirley Boxem	Mulmur (Township)
Councillor Rob Nicol:	Innisfil (Town)
Councillor Cathy Keane	Oro-Medonte (Township)
Councillor Walter Benotto	Shelburne (Town)
Mayor Don Allen	Springwater (Township)
Councillor Gary Harvey	Barrie (City)
Councillor Raj Sandhu	Bradford West Gwillimbury (Town)
	<i>(Technical Issues, Arrived at 9:10am)</i>

Regrets:

Mayor Floyd Pinto	Essa (Township)
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Staff:

Doug Hevenor, Chief Administrative Officer; Chris Hibberd, Director Watershed Management Services; Byron Wesson, Director Conservation Services; Sheryl Flannagan, Director Corporate Services; Kyra Howes, Manager Lands and Operations *(Departed at 9:25am)*; Meagan Kieferle, Regulations Technician; Ben Krul, Manager Planning; Kerry Jenkins, Administrative Assistant/Recorder

1. CALL TO ORDER

Chair Mcleod called the meeting to order at 9:02 a.m.

2. DECLARATION OF PECUNIARY AND CONFLICT OF INTEREST

None declared.

3. MOTION TO ADOPT AGENDA

RES: 71-21

Moved by: Cllr. Walter Benotto Seconded by: Cllr. Shirley Boxem
RESOLVED THAT: the agenda, as amended, for the Board of Directors Meeting #11-21-BOD dated December 10, 2021 be approved.

Carried;

4. ANNOUNCEMENTS

Chair Mcleod announced Director Flannagan would conduct a presentation on the new platform that the NVCA will be using for the virtual meetings. Director Flannagan showed the members what it looks like and how to use it for the upcoming meeting in January.

5. PRESENTATIONS

There were no presentations for this meeting.

6. DEPUTATIONS

There were no deputations for this meeting.

7. DELEGATIONS

There were no delegations for this meeting.

8. HEARINGS

There were no hearings for this meeting.

9. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Board Members are requested to identify items from the Consent List that they wish to have considered for separate discussion.

10. ADOPTION OF CONSENT LIST AND IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

RES: 72-21

Moved by: Deputy Mayor Michael Smith Seconded by: Cllr. Gary Harvey
RESOLVED THAT: agenda item number(s), Ci and Ciii was identified as requiring separate discussion, be referred for discussion under Agenda Item #9; and

FURTHER THAT: all Consent List Agenda Items not referred for separate discussion be adopted as submitted to the board and staff be authorized to take all necessary action required to give effect to same; and

FURTHER THAT: any items in the consent list not referred for separate discussion, and for which conflict has been declared, are deemed not to have been voted on or discussed by the individual making the declaration.

Carried;

11. CONSENT LIST

a. Adoption of Minutes

i. *Approved by Consent.*

RESOLVED THAT: the minutes of the Board of Directors Meeting 10-21-BOD dated November 26, 2021 be approved.

Carried;

c. Staff Reports

i.

Staff Report No. 49-11-21-BOD from Sheryl Flannagan regarding 2022 NVCA Budget.

RES: 73-21

Moved by: Cllr. Rob Nicol Seconded by: Cllr. Shirley Boxem

RESOLVED THAT: Staff Report No. 49-11-21-BOD regarding the NVCA's 2022 Budget be received; and

FURTHER THAT: the 2022 budget, operational and capital, as presented in the 2022 Draft Budget booklet be approved; and

FURTHER THAT: each watershed member municipality be formally advised of their respective share of the levies, operational and capital.

Recorded Vote

Yay:

Cllr. Walter Benotto, Cllr. Mariane Mcleod, Cllr. Shirley Boxem, Cllr. Andrea Matrosovs, Cllr. Rob Nicol, Cllr. Dane Nielsen, Cllr. Ralph Manktelow, Cllr. Gail Little, Cllr. Thom Paterson, Cllr. Margaret Mercer, Deputy Mayor Michael Smith, Cllr. Raj Sandhu, Cllr. Cathy Keane, Cllr. Gary Harvey, Mayor Don Allen, Cllr. Donna Jebb, Cllr. George Watson

Nay:

n/a

Absent:

Mayor Floyd Pinto

Carried;

ii.

Staff Report No. 50-11-21-BOD from Sheryl Flannagan, Director Corporate Services regarding RFQ for Financial Auditor Results

Approved by Consent

RESOLVED THAT: Staff Report No. 50-11-21-BOD regarding the results of the NVCA's Request for Quote for Financial Auditors for years 2021 through 2025 be approved; and

FURTHER THAT: The Board of Directors agree to enter into an agreement with KPMG LLP Chartered Accountants, effective starting with the 2021 year for a period of 5 years, with the appointment being confirmed on an annual basis

Carried;

- iii. Staff Report No. 51-11-21-BOD from Meagan Kieferle, Regulations Technician regarding Permits/Approvals under the Conservation Authorities Act for the Period of June 9, 2021 to November 23, 2021.

RES: 74-21

Moved by: Cllr. Margaret Mercer Seconded by: Cllr. Andrea Matrosovs

RESOLVED THAT: the NVCA Board of Directors receive Staff Report No. 51-11-21-BOD that summarizes the permits and approvals issued by staff for the period of June 9, 2021 to November 23, 2021.

Carried;

- iv. Staff Report No. 52-11-21-BOD from Kyra Howes, Manager, Lands & Operations regarding Review of Event/Rental Costs.

Approved by Consent

RESOLVED THAT: the Board of Directors receive Staff Report No. 52-11-21-BOD regarding review and changes to NVCA's event bookings fees.

Carried;

- v. Staff Report No. 53-11-21-BOD from Chris Hibberd, Director Watershed Management Services regarding Proposed Housekeeping Changes to Fees for Planning and Permit Applications

Approved by Consent

RESOLVED THAT: the Board of Directors receive Staff Report No. 53-11-21-BOD regarding proposed housekeeping changes to planning and permitting review fees; and

FURTHER THAT: the updated Policy To Charge Fees for Services Related to Planning and Permit Applications, which includes Appendix A: NVCA Planning Services Fee Schedule and Appendix B: Glossary of Terms, be approved as attached.

Carried;

- vi. Staff Report No. 54-11-21-BOD from Maria Leung, Communications Coordinator regarding Communications Report – November 13, 2021 – November 26, 2021

Approved by Consent

RESOLVED THAT: Staff Report No. 54-11-21-BOD regarding NVCA Communications – November 13, 2021 – November 26, 2021, be received.

Carried;

12. OTHER BUSINESS

Board Members and Staff agreed to have a training session on how to use the new platform they will be using for the agenda prior to the meeting in January.

Director Flannagan offered to do individual training as well for Board Members who would prefer the one on one.

NVCA to email Mayor Floyd Pinto to inform him about the new platform that will be in use starting in January and if he would like to have training on how to use it.

CAO Hevenor gave an update on his submitted transition plan, several CAO's responded with who we need to be talking to at this time.

CAO Hevenor informed the members that today was Deborah Martin-Downs last day as CAO, Quentin Hanchard will be taking her place.

Chair Mcleod informed Members that Conservation Ontario meeting will be on Monday. Vice-Chair Little, CAO Hevenor as well as herself will be in attendance.

13. ADJOURN

RES: 75-21

Moved by: Cllr. Donna Jebb Seconded by: Cllr. Andrea Matrosovs

RESOLVED THAT: this meeting adjourn at 9:47am to meet again on January 28, 2022 or at the call of the Chair.

Carried;



Staff Report: 55-12-21-BOD

Date: 1/28/2022

To: Chair and Members of the Board of Directors

From: Maria Leung, Communications Coordinator

SUBJECT: Communications Report – December 11, 2021 – December 31, 2021

Recommendation

RESOLVED THAT: Staff Report No. 55-12-21-BOD regarding NVCA Communications – December 11, 2021 – December 31, 2021, be received.

Purpose of the Staff Report

This staff report presents a summary of NVCA media coverage and public outreach during the period of December 11, 2021 – December 31, 2021.

The following outlines the communications and media coverage during the period.

1. Flood Messages

No flood messages were issued during this reporting period

2. Media coverage of NVCA news releases

NVCA's education programs help children protect their future

Title	Media Outlet	Date	Reference
Educational programs help children 'protect their future,' says NVCA	Barrie Today	December 13, 2021	Naomi Saunders, Manager, Education

Title	Media Outlet	Date	Reference
Education programs 'help children protect their future,' conservation authority says	Bradford Today	December 14, 2021	Naomi Saunders, Manager, Education
Education programs 'help children protect their future,' conservation authority says	Collingwood Today	December 14, 2021	Naomi Saunders, Manager, Education
NVCA's Education Programs Help Children Protect Their Future	Springwater News	December 23, 2021	Naomi Saunders, Manager, Education

All other media releases can be found on [NVCA website under "News."](#)

3. Other Media Coverage

Title	Media Outlet	Date	Reference
'We've seen good success': New Tecumseth benefiting from low impact developments	Alliston Herald	December 15, 2021	
NVCA Celebrates First day of Winter	92.1 FM South Simcoe Today	December 20, 2021	

DISCLAIMER: NVCA does not allege that the information provided in the media articles depicts accurate statements or testimonies on behalf of any individual named, and is not responsible for any misinterpretation of information or misquoted statement(s).

2. Other Communication/Media Outreach

- Ongoing – social media outreach (Facebook, Twitter, Instagram, LinkedIn)

3. Presentations/Displays/Key Events by NVCA staff

- December 20, 2021 - last fall tree planting volunteer event

Issues/Analysis

In this reporting period, media coverage and public outreach/communications were positive with regard to NVCA work and programs.

There are no issues of concern at this time.

Relevance to Authority Policy/Mandate

Communications and promotion are an integral part of the work of NVCA.
Reference to both can be found in the 2020 - 2025 Strategic Plan.

Impact on Authority Finances

Staff time to prepare this report is addressed in the 2021 budget.

Reviewed by:

Original Signed by

Sheryl Flannagan

Director, Corporate Services

Approved for submission by:

Original Signed by

Doug Hevenor

Chief Administrative Officer

Attachment 1 – Media Clippings for the period

Educational programs help children 'protect their future,' says NVCA

Kids who come to the Tiffin Centre 'encouraged to activate their knowledge base to make their own observations about nature,' says official

December 13, 2021

Barrie Today



Learning to make fire

NEWS RELEASE
NOTTAWASAGA VALLEY
CONSERVATION AUTHORITY

Hosted at the Tiffin Centre for Conservation, the Nottawasaga Valley Conservation Authority (NVCA) provides nature programming for children ages 2.5 – 12.

In these programs, children develop a sense of wonder, appreciation and respect for the natural world. They will learn that a healthy environment helps plants and animals thrive, how humans are connected with nature and rely on the environment to survive.

“Children who come to Tiffin are encouraged to activate their

knowledge base to make their own observations about nature. As nature changes everyday, there is always something new to notice, and reflect upon,” said Naomi Saunders, Manager of Education at NVCA. “At NVCA, we believe that the more time children spend in nature, the more beneficial it is for our environment and subsequently for all human health.”

Through regular and repeated exposure, children will learn about how things in nature work. Tiffin’s Outdoor Educators ask children questions to highlight what they already know, for example how plants and animals interact with each other, or what qualifies as important habitat.

“As we have an increasingly technological and media driven world, sometimes it’s hard to pull children away from screens,” continued Saunders. “In our programs, children become comfortable with nature without their devices. Often times, they bring their curiosity home and discover nature, even in their own backyards.”

Registration is now open for many Tiffin Education programs, including the new Tiffin Nature Program, Winter Camp Tiffin, PA Day Camps. For more information or to register, please visit [NVCA's website](#).

'We've seen good success': New Tecumseth benefiting from low impact developments

New Tecumseth approves new engineering standards for LIDs

December 14, 2021 by Brad Pritchard

Alliston Herald



Low impact developments (LIDs) will play an increasingly important role as New Tecumseth continues to grow over the coming decades, according to the town.

In May, the town introduced and approved new engineering standards for LIDs.

These control measures come in various forms and their purpose is to reduce the amount of storm runoff that ends up in sewer systems, allowing properties to mimic site conditions prior to being developed.

These measures can include roof leaders and sump pumps that direct water to drainage areas, roof top and parking lot water storage, permeable paving stones, oil/grit separator units, vegetated filter strips, infiltration trenches, infiltration galleries and pervious pipe systems.

During a presentation to the town's environmental advisory committee, director of engineering Rick Vatri said the town was proactive in developing its own interim measures.

The Nottawasaga Valley Conservation Authority, which regulates about 90 per cent of the lands in New Tecumseth, is working on a set of rules for the watershed, but those aren't expected to be in place for the next couple of years.

The town based its policies on the ones developed by Credit Valley Conservation, which Vatri said is considered to be the industry standard in Ontario.

"The town expects the (development) applicants to show best efforts to implement these measures until such time as more definite criteria are available from the province," he told the committee.

Vatri highlighted a few examples of LIDs that have taken place, and ones in the planning phases.

He said the Tim Hortons property in Beeton was developed with an oil/grit separator, which cleans runoff water, and then through the use of a restrictor pipe, releases the water into the storm sewage system at the "predevelopment rate."

"That makes sure our downstream storm sewers don't get inundated," he said.

An infiltration gallery at the site also allows water to infiltrate the ground, taking extra pressure off the town's storm system.

Permeable paving stones have also been used at a pair of commercial developments in Alliston that were either too small to have an internal stormwater management system, or unable to connect to an existing one.

“We’ve seen good success with that,” he said.

Two subdivisions, including Honey Hill in Alliston and Beeton Meadows, are proposing to use trenches with roof leaders, to allow rainwater to infiltrate the ground.

Vatri said the benefits for developers comes down to cost, noting these measures will allow for smaller drainage pipes. This also benefits the town in later years when the pipes have to be replaced.

He said storm water ponds could also have reduced footprints, freeing up more land to be developed.

“I fully expect as we develop more sites and as we start implementing the LIDs, that rain gardens, bio swales and more of these infiltration galleries will become the norm,” he said. “We will see that in small site plan developments, and in residential and industrial subdivisions.”

Education programs 'help children protect their future,' conservation authority says

Nottawasaga Valley Conservation Authority provides nature programming for children ages 2.5 – 12

December 14, 2021

Bradford Today



Learning to make fire

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“As we have an increasingly technological and media driven world, sometimes it’s hard to pull children away from screens,” continued Saunders. “In our programs, children become comfortable with nature without their devices. Often times, they bring their curiosity home and discover nature, even in their own backyards.”

Registration is now open for many Tiffin Education programs, including the new Tiffin Nature Program, Winter Camp Tiffin, PA Day Camps. For more information or to register, please visit [NVCA’s website](#).

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NVCA Celebrates First day of Winter

December 20, 2021 by Don MacNeil

92.1 FM South Simcoe Today



The Nottawasaga Valley Conservation Authority annual first day of Winter Bird Count for Kids is still a go.

Registration is now open for the on day event at the Tiffin Centre for Conservation.

All ages are welcome to take part from 9am to noon, children will require adult supervision.

The cost is \$5 for each participant and that covers parking and hot chocolate.

[Click here for more information](#)

NVCA's Education Programs Help Children Protect Their Future

Springwater News

December 23, 2021

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