



**NOTTAWASAGA VALLEY CONSERVATION AUTHORITY  
BOARD OF DIRECTORS 58<sup>th</sup> ANNUAL GENERAL MEETING**

**AGENDA No. 01/18**

**Date: Friday January 26, 2018**

**Time: 9:00 a.m. to 11:00 a.m.**

**Location: John L. Jose Learning Centre, Tiffin Conservation Area, Utopia, Ont.**

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**1. CALL TO ORDER**

Doug Hevenor, Chief Administrative Officer will Chair the meeting until the elections are held.

Resolution:

RESOLVED THAT: Doug Hevenor, Chief Administrative Officer be appointed as Chair, Pro Tem until after the election of the 2018 Officers.

**2. Declaration of pecuniary and conflict of interest**

**3. Motion to adopt agenda**

Recommendation:

**RESOLVED THAT:** the Agenda for Board of Directors 58<sup>th</sup> Annual General Meeting #01/18 dated January 26, 2018 be adopted.

**4. Announcements/Introductions**

- Board of Directors will introduced themselves.

**5. Election of NVCA Officers  
Election procedures**

Doug Hevenor, Chief Administrative Officer will review the election procedures with the Board Members. (Election procedures attached)

**6. Appointment of Scrutineers**

Recommendation:

RESOLVED THAT \_\_\_\_\_ and \_\_\_\_\_ be appointed as Scrutineers for the duration of the NVCA 2018 elections; and

FURTHER THAT: ballots be destroyed after the election process.

**7. Election of Board of Directors Chair, 1<sup>st</sup> Vice-Chair and 2<sup>nd</sup> Vice-Chair**

- a) Conduct Election of Chair  
Nominations for the Position of Chair
- b) Conduct Election of 1<sup>st</sup> Vice-Chair  
Call for Nominations for Vice-Chair
- c) Past Chair (if past chair declines elect 2<sup>nd</sup> Vice Chair)  
Councillor Doug Lougheed to affirm his seat as Past Chair

**Appointed 2018 NVCA Officers**

RESOLVED THAT: the Board of Directors has elected and/or appointed for the year 2018 Nottawasaga Valley Conservation Authority Officers as follows:

Chair: \_\_\_\_\_

1<sup>st</sup> Vice-Chair: \_\_\_\_\_

Past Chair: \_\_\_\_\_ (or 2<sup>nd</sup> Vice-Chair)

**8. Acknowledgements**

Elected Officers of the NVCA

***The newly elected Chair will conduct the remainder of the meeting.***

**9. Guest Speaker:**

***“The Changing Landscape of Conservation in Ontario,”***

Kim Gavine, General Manager, Conservation Ontario

**10. Greetings/Recognition of Guests**

**11. 2017 Borrowing Resolution:**

Recommendation:

RESOLVED THAT: for fiscal year 2018, the Nottawasaga Valley Conservation Authority borrow, as required on credit, up to \$500,000 for its purposes until payment to the Authority of grants from the Province of Ontario, and levies from its member municipalities are received.

**12. Appointment of 2018 Authority Solicitors:**

Recommendation:

RESOLVED THAT: the firms of Hicks Morley Hamilton Stewart Storie LLP, be appointed for human resource legal advice, as required for 2018; and

FURTHER THAT: Hill Hunter Losell Law Firm LLP, Beard Winter LLP and Barriston Law be appointed to conduct the legal business of the Authority for 2018.

**13. Appointment of 2017 Authority Auditors:**

Recommendation:

RESOLVED THAT: the firm of KPMG LLP be appointed to conduct the auditing functions of the Nottawasaga Valley Conservation Authority for 2018.

**14. Appointment of NVCA representative to Conservation Ontario Council**

Recommendation:

RESOLVED THAT: the Chair be appointed as the NVCA voting delegate on the Conservation Ontario Council for the year 2018; and

THAT: the Vice Chair and Chief Administrative Officer be appointed as alternates.

**15. Appointment of NVCA Board representatives to the NVCA Agricultural Advisory Committee**

Recommendation:

RESOLVED THAT: the following Board Members be appointed to the NVCA Agricultural Advisory Committee for 2018

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

**16. Freedom of Information and Privacy Act**

Appoint Head of the NVCA for Purposes of the *Municipal Freedom of Information and Protection Act*.

Recommendation:

WHEREAS: Members of the Board of the Nottawasaga Valley Conservation Authority may designate an individual to act as Head of the Authority for purposes of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56, s. 3(1); 2002 C. 17, Schedule. F, Table; therefore

BE IT RESOLVED THAT: Sheryl Flannagan, Director of Corporate Services be designated as Head of the Authority for purposes of the *Act*.

**Adjourn**

RESOLVED THAT: this meeting adjourn at \_\_\_\_\_ to meet again February 23, 2018 or at the call of the Chair.