



**NOTTAWASAGA VALLEY CONSERVATION AUTHORITY
BOARD OF DIRECTORS
AGENDA No. 06-18-BOD
Date: October 26, 2018**

Location: John L. Jose Learning Centre, Tiffin Conservation Area, Utopia, Ont.

Present:

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| Deputy Mayor Gail Ardiel, Chair | Blue Mountains (Town) |
| Councillor Keith White, Vice Chair | Essa (Township) |
| Councillor Bob Meadows | Adjala-Tosorontio (Township) |
| Councillor Gail Little | Amaranth (Township) |
| Councillor Ron Orr | Bradford West Gwillimbury (Town) |
| Councillor Connie Leishman | Clearview (Township) |
| Councillor Fred Nix | Mono (Town) |
| Councillor Keith Lowry | Mulmur (Township) |
| Councillor Phil Hall | Oro-Medonte (Township) |
| Deputy Mayor Nina Bifulchi | Wasaga Beach (Town) |
| Deputy Mayor Donna Jebb | New Tecumseth (Town) |
| Councillor Walter Benotto | Shelburne (Town) |
| Councillor Deb Doherty | Collingwood (Town) |
| Doug Lougheed, Past Chair | Innisfil (Town) |

Regrets:

| | |
|-------------------------|-------------------------------|
| Mayor Bill French | Springwater (Township) |
| Councillor Rose Romita | Barrie (City) |
| Councillor Terry Mokriy | Grey Highlands (Municipality) |
| Councillor Darren White | Melancthon (Township) |

Staff:

Doug Hevenor, Chief Administrative Officer; Byron Wesson, Director, Lands, Education and Stewardship Services; Chris Hibberd, Director, Watershed Management Services; Sheryl Flannagan, Director, Corporate Services; Haleigh Ferguson, Administrative Assistant

CALL TO ORDER

Chair Ardiel called the meeting to order at 9:08 a.m.

1. DECLARATION OF PECUNIARY AND CONFLICT OF INTEREST.

2. MOTION TO ADOPT AGENDA

RES: 53-18

Moved by: W. Benotto

Seconded by: B. Meadows

RESOLVED THAT: the Agenda for Board of Directors Meeting #06-18-BOD dated October 26, 2018 be approved.

Carried.

3. ANNOUNCEMENTS

There are no announcements for this meeting.

4. PRESENTATIONS

There are no presentations for this meeting.

5. DEPUTATIONS

There are no deputations for this meeting.

6. HEARINGS

There are no Hearings requested under Section 28 of the *Conservation Authorities Act* for this meeting.

7. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Board Members are requested to identify those items from the Consent List that they wish to have considered for separate discussion.

8. CONSENT LIST

A) Adoption of Minutes

- A.1) Approval of Minutes of the Board of Directors Meeting 05-18-BOD held on August 24, 2018.

Approved by Consent.

RESOLVED THAT: the Board of Directors approve the minutes of the 05-18-BOD Board meeting held on August 24, 2018.

B) Correspondence

No correspondence received.

C) Staff Reports

- C-1) Staff Report 26-06-18-BOD from Director, Corporate Services regarding the 2018 Third Quarter Budget Report.

RES: 55-18

Moved by: B. Meadows

Seconded by: D. Doherty

RESOLVED THAT: the Board of Directors receive Staff Report No. 26-06-18-BOD regarding the 2018 third quarter financials; and

FURTHER THAT: staff continue to monitor budget activities.

Carried.

- C-2) Staff Report No. 27-06-18-BOD from Director, Lands, Education and Stewardship Services regarding the Tiffin Centre Programing Enhancement.

RES: 56-18

Moved by: D. Doherty

Seconded by: G. Little

RESOLVED THAT: the Board of Directors receive Staff Report No. 27-06-18-BOD; and

FURTHER THAT: the Land Management/Acquisition reserve be utilized to finance a Tiffin Centre Hazard Tree Management Plan and associated priority tree pruning and/or removals at a total cost not to exceed \$25,000.

Carried.

- C-3) Staff Report No. 28-06-18-BOD from Director, Corporate Services regarding the 2019 Draft Budget.

RES: 57-18

Moved by: W. Benotto

Seconded by: K. Lowry

RESOLVED THAT: Staff Report No. 28-06-18-BOD regarding the NVCA's 2019 Draft Budget be approved; and

FURTHER THAT: the Board of Directors receive the 2019 Draft Budget for consideration; and

FURTHER THAT: staff be directed to distribute the 2019 Draft Budget booklet to municipalities for the 30 day review period.

Carried.

- C.4) Staff Report No. 29-06-18-BOD from Director, Corporate Services regarding the 2019 Board of Directors Meeting Schedule.

RES 58-18

Moved by: D. Jebb

Seconded by: B. Meadows

RESOLVED THAT: Staff Report No. 29-06-18-BOD regarding the NVCA's 2019 Board of Director Meeting Schedule be approved.

Carried.

- C.5) Staff Report No. 30-06-18-BOD from Director, Watershed Management Services regarding the Updates to the Procedures for Implementation of Ontario Regulation 172/06.

Approved by Consent.

RESOLVED THAT: the Board of Directors receive Staff Report No. 30-06-18-BOD that outlines the housekeeping updates to the 2016 Procedures for the Implementation of Ontario Regulation 172/06.

FURTHER THAT: the updated Procedures for the Implementation of Ontario Regulation 172/06 be approved as attached.

- C.6) Staff Report No. 31-06-18-BOD from Director, Corporate Services regarding the Employee Handbook Update.

Approved by Consent.

RESOLVED THAT: the Board of Directors approve Staff Report No. 31-06-18-BOD regarding the Employee Handbook Update.

- C.7) Staff Report No. 32-06-18-BOD from Director, Lands, Education and Stewardship Services regarding the Tiffin Centre Programing Enhancements.

Approved by Consent.

RESOLVED THAT: the staff report 32-06-18-BOD be received as presented and that the NVCA Land Management reserve be used to finance the renovation of two existing buildings for educational and recreational purposes at a cost not to exceed \$43,500.00.

- C.8) Staff Report No. 33-06-18-BOD from the Communications Coordinator regarding the Communications Report.

Approved by Consent.

RESOLVED THAT: Staff Report No. 33-06-18-BOD regarding NVCA Communications – Aug. 9, 2018 to Oct. 5, 2018, be received.

9. ADOPTION OF CONSENT LIST AND IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

RES: 54-18

Moved by: B. Meadows

Seconded by: Leishman

RESOLVED THAT: agenda items number(s) C1, C2, C3, and C4, having been identified as requiring separate discussion, be referred for discussion under Agenda Item #8; and

FURTHER THAT: all Consent List Agenda Items not referred for separate discussion be adopted as submitted to the board and staff be authorized to take all necessary action required to give effect to same; and

FURTHER THAT: any items in the consent list not referred for separate discussion, and for which conflict has been declared, are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

10. CLOSED SESSION

There are no closed session items for this Agenda.

ADJOURN

RES: 59-19

Moved by: C. Leishman

Seconded by: D. Lougheed

RESOLVED THAT: the Board of Directors adjourn at 10:55 am to meet again on December 14, 2018 or at the call of the Chair.

Carried.