



**NOTTAWASAGA VALLEY CONSERVATION AUTHORITY  
BOARD OF DIRECTORS  
AGENDA No. 07-18-BOD**

**Date: December 14, 2018**

**Time: 9:00 a.m. to 12:00 a.m.**

**Location: John L. Jose Learning Centre, Tiffin Conservation Area, Utopia, Ont.**

**UPCOMING EVENTS**

**(Visit our website for more information [nvca.on.ca](http://nvca.on.ca))**

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**Present:**

Gail Ardiel, Chair	Blue Mountains (Town)
Councillor Keith White, Vice Chair	Essa (Township)
Councillor Gail Little	Amaranth (Township) Arrived 9:17 a.m.
Councillor Ron Orr	Bradford West Gwillimbury (Town)
Councillor Connie Leishman	Clearview (Township)
Councillor Fred Nix	Mono (Town)
Keith Lowry	Mulmur (Township)
Councillor Donna Jebb	New Tecumseth (Town)
Councillor Walter Benotto	Shelburne (Town)
Councillor Deb Doherty	Collingwood (Town)
Doug Lougheed, Past Chair	Innisfil (Town)
Bill French	Springwater (Township)

**Regrets:**

Rose Romita	Barrie (City)
Terry Mokriy	Grey Highlands (Municipality)
Mayor Darren White	Melancthon (Township)
Mayor Nina Bifulchi	Wasaga Beach (Town)
Deputy Mayor Bob Meadows	Adjala-Tosorontio (Township)
Phil Hall	Oro-Medonte (Township)

**Staff:**

Doug Hevenor, Chief Administrative Officer; Byron Wesson, Director, Lands, Education and Stewardship Services; Chris Hibberd, Director, Watershed Management Services; Sheryl Flannagan, Director, Corporate Services; Haleigh Ferguson, Administrative Assistant/Recorder; Lee Bull, Manager, Planning Services, Mark Hartley, Senior Engineer

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**CALL TO ORDER**

Chair Ardiel called the meeting to order at 9:05 a.m.

**1. DECLARATION OF PECUNIARY AND CONFLICT OF INTEREST**

None noted

**2. MOTION TO ADOPT AGENDA**

RES: 60-18

Moved by: B. French

Seconded by: D. Doherty

**RESOLVED THAT:** the Agenda for the Board of Directors Meeting #07-18-BOD dated December 14, 2018 be approved.

**3. ANNOUNCEMENTS**

There are no announcements for this meeting.

**4. PRESENTATIONS**

There are no presentations for this meeting.

**5. DEPUTATIONS**

There are no presentations for this meeting.

**6. HEARINGS**

There are no Hearings requested under Section 28 of the *Conservation Authorities Act* for this meeting.

**7. OTHER BUSINESS**

Verbal Update: Bill 66 discussion from Chair and CAO regarding Conservation Ontario council meeting.

Verbal Update: Discussion on 2019 Board orientation.

**8. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

Board Members are requested to identify those items from the Consent List that they wish to have considered for separate discussion.

**CONSENT LIST**

**A) Adoption of Minutes**

- A.1) Approval of Minutes of the Board of Directors Meeting 06-18-BOD held on October 26, 2018.

Approved by consent.

**RESOLVED THAT:** the Board of Directors approve the minutes of the Board of Directors Meeting 06-18-BOD held on October 26, 2018.

**B) Correspondence**

No correspondence received.

**C) Staff Reports**

- C-1) Staff Report 34-07-18-BOD from Director, Watershed Management Services regarding Permits/Approvals under the *Conservation Authorities Act* for the period of June 8, 2018 – December 1, 2018.

RES: 61-18

Moved by: D. Lougheed

Seconded by: B. French

**RESOLVED THAT:** the NVCA Board of Directors receive Staff Report No. 34-07-18-BOD that summarizes the permits and approvals issued by staff for the period of June 8, 2018 – December 1, 2018 for information.

- C-2) Staff Report No. 35-07-18-BOD from Director, Watershed Management Services regarding the Watershed Management Services 2019 Projects.

Approved by Consent.

**RESOLVED THAT:** the NVCA Board of Directors receive Staff Report No. 35-07-18-BOD for information.

- C-3) Staff Report No. 36-07-18-BOD from Director, Corporate Services regarding the 2018 Year End Surplus Allocation.

RES: 62-18

Moved by: F. Nix

Seconded by: G. Little

**RESOLVED THAT:** the Staff Report No. 36-07-18-BOD regarding surplus allocations be approved; and

**FURTHER THAT:** the NVCA Auditor be directed to place any 2018 surplus/deficit funds in/out of the following reserves as specified:

- Planning Reserve – all planning programs surplus/deficits
- Capital Reserve – any potential deficits and any additional planning deficits not covered by the Planning Reserve
- New Lowell Reserve – all New Lowell CA program surplus
- Capital Reserve – 70% of other surplus
- Operational Reserve – 15% of other surplus
- Human Resources Reserve – 15% of other surplus

- C.4) Staff Report No. 37-07-18-BOD regarding the Communications Report – Oct. 6 – Dec. 2, 2018.

Approved by consent.

**RESOLVED THAT:** Staff Report No. 37-07-18-BOD regarding the NVCA Communications – Oct. 6 – Dec. 2, 2018, be received.

## 9. **ADOPTION OF CONSENT LIST AND IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

RES: 63-18

Moved by: W. Benotto

Seconded by: R. Orr

**RESOLVED THAT:** agenda items numbers C1 and C3, having been identified as requiring separate discussion, be referred for discussion under Agenda Item #8; and

**FURTHER THAT:** all Consent List Agenda Items not referred for separate discussion be adopted as submitted to the board and staff be authorized to take all necessary action required to give effect to same; and

**FURTHER THAT:** any items in the consent list not referred for separate discussion, and for which conflict has been declared, are deemed not to have been voted on or discussed by the individual making the declaration.

## 10. CLOSED SESSION

### RES: 64-18

Moved by: D. Lougheed

Seconded by: W. Benotto

**RESOLVED THAT:** this meeting of the Board of Directors No. 07-18-BOD move into closed session at 9:49 a.m. to address matters pertaining to:

1. Litigation or potential litigation, including matters before administrative tribunals, affecting the Authority.
  - a. Staff Report No. 38-07-18-BOD from the Manager, Planning regarding Township of Collingwood Official Plan and Zoning By-Law (Pretty River Estates Phase 2).
  - b. Staff Report No. 39-07-18-BOD from the Director, Corporate Services regarding 2018 Legal Status Updates.

### RES: 65-18

Moved by: C. Leishman

Seconded by: D. Doherty

**RESOLVED THAT:** the Board of Directors rise from closed session at 10:27 a.m. and report progress.

### RES: 66-18

Moved by: W. Benotto

Seconded by: D. Doherty

**RESOLVED THAT:** the board of Directors receive Staff Report No. 38-07-18-BOD regarding the referral of the Pretty River Estates Official Plan Amendment and Zoning By-Law Amendment to the Local Planning Appeal Tribunal [LPAT]; and

**FURTHER THAT:** the Board directs staff to engage NVCA legal counsel (Sarah Hahn of Barriston Law) to represent the NVCA along with staff at the Pre-Hearing Conference on December 10, 2018 and request 'Party' status.

### RES: 67-18

Moved by: R. Orr

Seconded by: D. Doherty

**RESOLVED THAT:** the Staff Report No. 39-07-18-BOD be received regarding the NVCA 2018 Legal Status Update.

**ADJOURN**

RES: 68-18

Moved by: K. Lowry

Seconded by: D. Jebb

**RESOLVED THAT:** the Board of Directors adjourn at 11:08 a.m. to meet again on January 25, 2019 or at the call of the Chair.