



**NOTTAWASAGA VALLEY CONSERVATION AUTHORITY  
BOARD OF DIRECTORS 59<sup>TH</sup> ANNUAL GENERAL MEETING  
MINUTES No. 01-19-BOD**

**Date: January 25, 2019**

**Time: 9:00 a.m. to 12:00 p.m.**

**Location: John L. Jose Learning Centre, Tiffin Conservation Area, Utopia, Ont.**

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**Present:**

Councillor Keith White, Vice Chair	Essa (Township)
Councillor Gail Little	Amaranth (Township)
Councillor Raj Sandhu	Bradford West Gwillimbury (Town)
Councillor Thom Paterson	Clearview (Township)
Councillor Fred Nix	Mono (Town)
Councillor Shirley Boxem	Mulmur (Township)
Councillor Donna Jebb, 2 <sup>nd</sup> Vice Chair	New Tecumseth (Town)
Councillor Walter Benotto	Shelburne (Town)
Councillor Mariane Mcleod	Collingwood (Town)
Councillor Rob Nicol	Innisfil (Town)
Mayor Don Allen	Springwater (Township)
Deputy Mayor Bob Meadows	Adjala-Tosorontio (Township)
Councillor George Watson, Chair	Wasaga Beach (Town)
Mayor Darren White	Melancthon (Township)
Councillor Andrea Matrosovs	Blue Mountains (Town)
Councillor Gary Harvey	Barrie (City)
Councillor Dane Nielsen	Grey Highlands (Municipality)
Councillor Cathy Keane	Oro-Medonte (Township)

**Staff:**

Doug Hevenor, Chief Administrative Officer; Byron Wesson, Director, Lands, Education and Stewardship Services; Chris Hibberd, Director, Watershed Management Services; Sheryl Flannagan, Director, Corporate Services; Haleigh Ferguson, Administrative Assistant/Recorder

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**1. CALL TO ORDER**

Doug Hevenor, Chief Administrative Officer will Chair the meeting until the elections are held.

Acting Chair Hevenor called the meeting to order at 9:45 a.m.

RES: 01-19

Moved by: W. Benotto

Seconded by: G. Little

**RESOLVED THAT:** Doug Hevenor, Chief Administrative Officer be appointed as Chair, Pro Tem until the election of the 2019 Officers.

**2. DECLARATION OF PECUNIARY AND CONFLICT OF INTEREST**

**3. MOTION TO ADOPT AGENDA**

RES: 02-19

Moved by: W. Benotto                      Seconded by: G. Little

**RESOLVED THAT:** the Agenda for the Board of Directors 59<sup>TH</sup> Annual General Meeting #01-19-BOD dated January 25, 2019 be approved.**4. ANNOUNCEMENTS**

The Board of Directors will introduce themselves.

**5. ELECTIONS OF NVCA OFFICERS**

Doug Hevenor, CAO will review the election procedures with the Board members.

**6. APPOINTMENT OF SCRUTINEERS**

RES: 03-19

Moved by: B. Meadows                      Seconded by: D. Jebb

**RESOLVED THAT:** Tim Schlitt, Senior Client Relationship Manager, Scotiabank and Lauren Martinuik, Client Relationship Manager, Scotiabank be appointed as Scrutineers for the duration of the NVCA 2019 elections; and**FURTHER THAT:** the ballots be destroyed after the election process.**7. ELECTION OF BOARD OF DIRECTORS CHAIR, VICE-CHAIR, AND 2<sup>nd</sup> VICE-CHAIR**a) Conduct Election of Chair

Call for Nominations for the Position of Chair

First Call Mover: K. White

Second Call Mover: D. Jebb

Third Call Mover: B. Meadows

W. Benotto, K. White, and G. Watson were nominated for Chair.

Closed Nominations

Moved by: W. Benotto

Seconded by: B. Meadows

b) Conduct Election of 1<sup>st</sup> Vice-ChairCall for Nominations for 1<sup>st</sup> Vice-Chair

First Call Mover: B. Meadows

Second Call Mover: R. Sandhu

Third Call Mover: W. Benotto

K. White was acclaimed as Vice-Chair.

Closed Nominations

Moved by: D. Jebb

Seconded by: A. Matrosovs

- c) Conduct Election of 2<sup>nd</sup> Vice-Chair  
Call for Nominations for 2<sup>nd</sup> Vice-Chair

First Call Mover: D. Nielsen  
Seconded Call Mover: K. White  
Third Call Mover: W. Benotto

D. Jebb and B. Meadows were nominated for 2<sup>nd</sup> Vice-Chair.

Closed Nominations  
Moved by: D. Allen

Seconded by: A. Matrosovs

**Appointed NVCA Officers**

RES: 04-19

Moved by: W. Benotto

Seconded by: D. White

**RESOLVED THAT:** the Board of Directors has elected and/or appointed for the year of 2019 Nottawasaga Valley Conservation Authority Officers as follows:

Chair: G. Watson

Vice-Chair: K. White

2<sup>nd</sup> Vice-Chair: D. Jebb

**8. ACKNOWLEDGEMENTS**

Elected Officers of the NVCA.

***The newly elected Chair will conduct the remainder of the meeting.***

**9. 2019 BORROWING RESOLUTION**

RES: 05-19

Moved by: K. White

Seconded by: D. Jebb

**RESOLVED THAT:** for the fiscal year 2019, the Nottawasaga Valley Conservation Authority borrow, as required on credit, up to \$500,000 for its purposes until payment to the Authority of grants from the Province of Ontario, and levies from its member municipalities are received; and

**FURTHER THAT:** as the Board of Directors vote on the 2019 Budget at the March 22, 2019 meeting, the board approve an interim levy based on 2018 levy that would enable the operations of the NVCA to continue without disruption or heavy reliance on the borrowing resolution.

**10. APPOINTMENT OF 2019 AUTHORITY SOLICITORS**

RES: 06-19

Moved by: F. Nix

Seconded by: B. Meadows

**RESOLVED THAT:** the firms of Hicks Morley Hamilton Stewart Storie LLP, be appointed for Human Resources legal advice, as required for 2019; and

**FURTHER THAT:** Hill Hunter Losell Law Firm LLP, Beard Winter LLP, and Barriston Law be appointed to conduct the legal business of the Authority for 2019.

**11. APPOINTMENT OF 2019 AUTHORITY AUDITORS**

RES: 07-19

Moved by: D. Allen

Seconded by: B. Meadows

**RESOLVED THAT:** the firm KPMG LLP be appointed to conduct the auditing functions of the Nottawasaga Valley Conservation Authority for 2019.

**12. APPOINTMENT OF NVCA REPRESENTATIVE TO CONSERVATION ONTARIO COUNCIL**

RES: 08-19

Moved by: D. Nielsen

Seconded by: W. Benotto

**RESOLVED THAT:** the Chair be appointed as the NVCA voting delegate on the Conservation Ontario Council for the year of 2019; and

**FURTHER THAT:** the Vice-Chair and Chief Administrative Officer be appointed as alternates.

**13. APPOINTMENT OF NVCA BOARD REPRESENTATIVES TO THE NVCA AGRICULTURAL ADVISORY COMMITTEE**

RES: 09-19

Moved by: W. Benotto

Seconded by: D. Allen

**RESOLVED THAT:** the following Board members be appointed to the NVCA Agricultural Advisory Committee for 2019:

1) D. Jebb

2) D. Nielsen

3) G. Little

**14. FREEDOM OF INFORMATION AND PRIVACY ACT**

RES: 10-19

Moved by: K. White

Seconded by: A. Matrosovs

**WHEREAS:** members of the Board of the Nottawasaga Valley Conservation Authority may designate an individual to act as Head of the Authority for purposes of the *Municipal Freedom of Information of Privacy Act*, R.S.O. 1990, c. M.56, s. 3(1); 2002 C. 17, Schedule. F, Table; therefore

**BE IT RESOLVED THAT:** Sheryl Flannagan, Director of Corporate Services be designated as Head of the Authority for purposes of the *Act*.

**15. BOARD OF DIRECTORS ADMINISTRATION**

Sheryl Flannagan, Director, Corporate Services to go over required administrative paperwork

**16. BOARD OF DIRECTORS 2019 MEETING SCHEDULE**

RES: 11-19

Moved by: G. Little

Seconded by: A. Matrosovs

**RESOLVED THAT:** the Board of Directors receive the Board of Directors 2019 Meeting Schedule for information.

**17. ADJOURN**

RES: 12-19

Moved by: D. Jebb

Seconded by: B. Meadows

**RESOLVED THAT:** the Board of Directors adjourn at 11:03 a.m. to meet again on February 22, 2019 or at the call of the Chair.