



CUSTOMER SERVICE & MAINTENANCE SUPPORT – 9-week contract

The Nottawasaga Valley Conservation Authority (NVCA) is a public agency dedicated to innovative watershed management supporting a healthy environment, communities and lifestyles. Located near Barrie, Ontario, the area offers affordable living, nature at your doorstep, easy access to the North and GTA, and many opportunities for cultural experiences. Our jurisdiction includes 18 municipalities in the Counties of Simcoe, Dufferin and Grey. Our watershed includes significant landform features, such as the Minesing Wetlands, the Niagara Escarpment, and the Oak Ridges Moraine.

The NVCA is currently seeking an individual looking for a rewarding, exciting and great employment experience to join us in the contract role of Customer Service & Maintenance Support worker, reporting to the Manager, Lands & Operations.

Key responsibilities include but not limited to interacting with the public and providing information about NVCA conservation areas, requesting visitor responses to questionnaire about visitor services and experiences and compiling and conveying of results. This person will also assist with maintenance work at the conservation areas.

You must be able to work in a fast-paced environment and be proficient in multi-tasking, while working effectively with minimal supervision. Excellent communication skills, and the ability to problem solve is required. A valid Province of Ontario Drivers Licence is required.

This is a full-time, 9-week contract position with the 5 days of work varying between Sunday and Saturday with a schedule to be determined by the manager. Salary is \$17.50 per hour.

This project is funded by the Government of Canada's Work to Grow project. One of the goals of Work to Grow is to diversify and strengthen the nature sector. As such, this opportunity is only available to individuals who identify as Black, Indigenous or People of Colour.

We invite you to view the detailed job description on our website at nvca.on.ca. Please e-mail your resume to careers@nvca.on.ca. Your application must be received by 2:00 p.m. on July 29th, 2021.

We thank all applicants for their interest, however, only those candidates under consideration will be contacted. We will accommodate the needs of applicants in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. Please advise us to ensure your accessibility needs are accommodated throughout this process.